



STUDENT HANDBOOK

STUDENT INFORMATION HANDBOOK: 2025

(For Guidance & Compliance of Students)

POSTGRADUATE DIPLOMA IN MANAGEMENT

POSTGRADUATE DIPLOMA IN MANAGEMENT (INTERNATIONAL BUSINESS)

JAGANNATH INTERNATIONAL MANAGEMENT SCHOOL

MOR Pocket 105, Kalkaji, New Delhi - 110019

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Website: www.jagannath.org

Our Vision

To be a Premier Business School, nurturing leaders and creating social impact through excellence in education, training and research.

Operational Vision of JIMS for next 5 years (2022-27)

“To become one of the top five Private Business schools in NCR and one of the top 20 in India”.

Our Mission

1. Ethics, Integrity and Social Responsibility:

To cultivate principled leaders grounded in ethics, integrity, and social responsibility, committed to making a positive impact on businesses, communities, and society at large.

2. Innovation, Technology and Business Acumen for Global Markets:

To empower future leaders with cutting-edge innovation and technological expertise, combined with strategic business acumen, to excel in global markets and drive transformative change in the world of business.

3. Entrepreneurship:

To foster an entrepreneurial mindset that encourages creativity, resilience, and transformative ideas, in creating value in dynamic business landscapes.

Core Values

- Integrity and Ethics
- Transparency and Accountability
- Innovative Learning and Development
- Entrepreneurship and Diversity
- Environment & Social Responsibility

ETHICAL AND INTEGRITY CODE

1. Integrity: We shall act with honesty, trustworthiness, and transparency in all our dealings.
2. Respect: We shall treat everyone with respect and dignity, regardless of their race, gender, age, religion, nationality, or any other characteristic.
3. Responsibility: We shall take responsibility for our actions and decisions, and ensure that they align with our values and principles.
4. Professionalism: We shall maintain a high level of professionalism in all our interactions, and adhere to the highest standards of quality and excellence.
5. Confidentiality: We shall maintain the confidentiality of all sensitive information, and ensure that it is protected from unauthorized access or disclosure.
6. Fairness: We shall treat everyone fairly, and ensure that no one is discriminated against or disadvantaged in any way.
7. Accountability: We shall be accountable for our actions, and be willing to accept responsibility for any mistakes or errors that we make.
8. Sustainability: We shall promote sustainability in all our activities, and strive to minimize our impact on the environment.
9. Continuous Learning: We shall continuously learn, develop, and improve our skills and knowledge, in order to enhance our professional and personal growth.
10. Social Responsibility: We shall contribute to the well-being of our society, and work towards building a better and more just world for all.

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Overview of JIMS

Jagannath International Management School (JIMS) Kalkaji, New Delhi, operates under the Jagannath Gupta Memorial Educational Society, a non-profit organization that has been providing high-quality professional education since 1993. The society has since established eight campuses in the Delhi and NCR region, as well as two in Jaipur, Rajasthan. In 2008, a private state institute, Jagannath Institute, was established in Jaipur, Rajasthan, followed by a second private state university in Bahadurgarh, Haryana. Our Kalkaji campus has evolved into a well-respected center of excellence, offering research and consultancy services to both private and public sector organizations.

Our Campus across India



**JAGANNATH INTERNATIONAL
MANAGEMENT SCHOOL
MOR, Pocket 105, Kalkaji, New Delhi**



**JAGANNATH INTERNATIONAL
MANAGEMENT SCHOOL,
OCF, Pocket-9, Sector-B, Vasant Kunj, New Delhi.**



**JAGAN INSTITUTE OF
MANAGEMENT STUDIES,
3, Institutional Area, Sector-5, Rohini, New Delhi.**



**JIMS ENGINEERING MANAGEMENT
TECHNICAL CAMPUS
Knowledge Park-III, Greater Noida, U.P.**



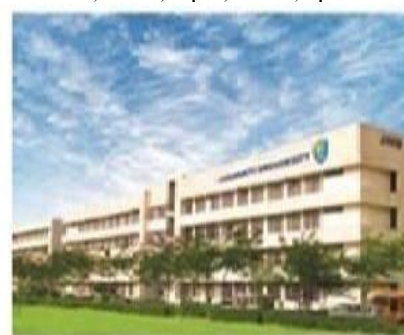
**JAGANNATH GUPTA INSTITUTE OF ENG. &
TECHNOLOGY,
Plot No. IP2 & 3, Phase-IV, Sitapura, Indl. Area, Jaipur**



JAGAN INSTITUTE OF MANAGEMENT STUDIES, Jaipur.



**JAGANNATH UNIVERSITY,
Village Rampura, Tehsil Chaksu, Jaipur
(Rajasthan)**



**JAGANNATH UNIVERSITY, NCR—
State Highway-22, Bahadurgarh—Jhajjar Road,
(Haryana)**



**Jagannath Institute of Management
Sciences, VK-II, Plot No. 3, Phase-II, Inst. Area, Vasant
Kunj, New Delhi-110070**

Campus Facilities

Modern Infrastructure

The institute boasts spacious, air-conditioned classrooms, state-of-the-art computer labs, a well-equipped library, a conference room, and an auditorium with modern audio-visual equipment. The entire campus is Wi-Fi enabled.

Superior Intellectual Capital

Our faculty includes distinguished academicians from renowned institutions such as SRCC, FMS, IIFT, and MDI, as well as professionals from leading corporate houses like Grant Thornton Bharat, Price Waterhouse Coopers, RICOH, Microsoft, ICICI, and AXIS Bank, among others. Additionally, business leaders and entrepreneurs bring a wealth of knowledge and practical skills to the classroom, enriching the learning experience.

International Focus

In today's interconnected and multifaceted world, we provide essential insights into strategic issues and challenges faced by international business leaders. Our collaborations with numerous world-class universities enhance global exposure for our students. Our exclusive partnership with IBM for online certification in AI, ML, Data Science, and Finance Analytics courses has significantly enriched our students' analytical skills.

Industry-Institute Interface

Effective management requires wisdom based on contextual analysis and insights, not just intelligence. At JIMS, we emphasize the application of decision-making concepts over mere theoretical understanding. To achieve this objective, the institute maintains strong relationships with the corporate world.

JIMS, Kalkaji collaborates with one of the world's leading consulting firm Grant Thornton Bharat

JIMS Kalkaji has partnered with Grant Thornton Bharat, one of the world's leading consulting firms, to launch an industry-integrated, two-year full-time PGDM program. For the first time, this leading management institution, with a distinguished 25-year history, is collaborating with Grant Thornton Bharat to offer a program approved by AICTE and equivalent to an MBA degree by AIU. This program aims to bridge the gap between industry and academia through the active involvement of industry and corporate experts. Grant Thornton Bharat will be fully engaged in the program, from student selection to their development throughout the course, and ultimately, job placement. To further solidify this collaboration, Grant Thornton Bharat has committed to offering placements to the top 50% of the batch, with an annual package of Rs. 11.5 LPA. Additionally, students with three years of experience will be eligible for a package of Rs. 15 LPA.

Strategic Association with SRCC, University of Delhi

JIMS Kalkaji has formed a strategic association with the prestigious Shri Ram College of Commerce (SRCC) at the University of Delhi, the nation's top college for business studies and management education. This partnership is aimed at enhancing institutional capacity and human resource management and development. SRCC will provide consultancy support in institutional development, curriculum design, and implementation. This unique collaboration will cover several key areas, including placement assistance for students by SRCC experts, faculty development by SRCC specialists, and curriculum development and mentoring by SRCC academicians.

The Governing Body, Board of Studies, and Research include members from reputed industries. A dedicated department, headed by the Corporate Relationship Manager, is focused on student placements. The institute

also conducts various workshops for industry managers in association with PHDCCI. Additionally, JIMS has established partnerships with several industry-based national organizations.

- Federation of Indian Export Organization (FIEO)
- PHD Chamber of Commerce and Industry (PHDCCI)
- National Stock Exchange (NSE)
- Credence
- Ananda Dairy Pvt. Ltd.
- UAS International Group of Companies

Students are kept up-to-date with the best techniques and innovative practices being followed by top managers in reputed companies through guest lectures, seminars, conferences, workshops and industrial visits. Industry managers also act as mentors for our students by grooming them to face the future challenges which they are likely to meet in their jobs.

HIGHLIGHTS OF RANKINGS OF JIMS, KALKAJI
List of Ranking/Awards/Accreditation

S.No.	Year	Presented by	Detail
1	2024	BusinessIndia	Ranked A+++ by BusinessIndia (Jan.2024)
2		BusinessWorld	Ranked as top 58th Best B-School of India, 13th Best B-School of North - Zone and the 39th Best in Top Private Institutions
3		Times of India B-School Survey	Ranked as top 37th Best B-School of India, 15th Best B-School of North - Zone and the 25th Best in Top Private Institutions
4	2023	Times of India B-School Survey	Ranked as top 17th Best B-School of India, 8th Best B-School of North-Zone and the 9th Best in Top Private Institutions
5		Outlook	Ranked #8 among top private MBA Institutions in North India under India's Best B-Schools 2023
6		India's Best B-Schools 2023 by Outlook.	Ranked 8 th among top private MBA Institutions in North India
7	2022	Chronicle 12th All India B School Survey 2022	Ranked 14 th All Over India and 6 th All Over Delhi
8		The Association of Management Development Institutions in South Asia (AMDISA)	SAQS Quality Accreditation
9		Times of India B School Survey	Ranked 19th Best B-School in India and 8th Best in Top Pvt. B-School
10		Outlook ICARE-India's Best B School Survey	Ranked Top 8 th Private School in Delhi-NCR and Top 10th Private B School in India.
11	2021	Ministry of Education, Government of India	Ranked by NIRF among the top 100 institutions in India.
12		CSR-GHRDC	Ranked Top B School of Super Excellence in India
13		ASSOCHAM National Education Summit 2021	Annual Education Excellence Award - Best Institute - Industry Interface
14		Times of India B School Survey	Ranked as the top 24th Best B-School of India and 15th Best in Top Pvt. B-Schools
15	2020	BusinessIndia	Ranked A+++ by BusinessIndia (Dec.2020)
16		Times of India	Ranked as the top 27 th Best B-School of India and the 13th Best in North India

Continuous Quality Improvement in imparting education and recognition of achievements/innovations implemented. JIMS has strategic partnerships with industry and prominent national organizations such as KPMG, NHRD National Network and National Entrepreneurship Network for training and placement of our students which is prospering till date. JIMS has won these honors by dint of its persistent efforts to uphold benchmarks of academic quality in the teaching learning process as much as in the efficiency



	<p>Member of AACSB</p>
	<p>SAQS Quality Accreditation</p>
	<p>JIMS has been ranked amongst Top 100 Institutions in India by National Institutional Ranking Framework (NIRF)- 2021 Ranking</p>
	<p>AIU Approved, PGDM equivalent to MBA</p>
	<p>Accredited by NBA- NATIONAL BOARD OF ACCREDITATION (For both the programs PGDM & PGDM-IB)</p>
	<p>Approved by All India Council for Technical Education (AICTE). (Ministry of HRD, Govt. of India)</p>

Governing Body



Chairperson Mr.
Anil K. Agarwal President
Cosmos Group
Former President, ASSOCHAM



Vice Chairperson
Dr. Devi Singh Former Director
Indian Institute of Management (IIM),
Lucknow



Chairman Dr.
Amit Gupta IIM
MS



Prof. D. K.
Banwet Former Vice-
Chancellor University of Engg.
& Mgmt. Kolkata



Mr. Rajesh Agarwal Co-
founder & Director Micro
max Informatics Ltd



Mr. Vijay Rai Chief Growth Officer-
Asia Pacific & Executive Board
Member Day One Tech



Dr. Lalit B. Singhal Secretary
General
Apparel Export Promotion Council, Ministry
to Textile



Dr. Ramesh Behl Director & Prof
essor IIM, Bhubaneswar



Dr. Aquil Busrai Chief Executive Officer
and AICTE
Nominee Aquil Busrai Consulting



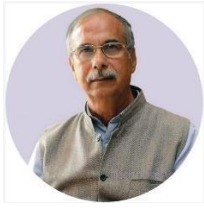
Dr. R.K.
Mittal, Vice-
Chancellor,
Ch. Bansilal University



Dr. Simrit Kaur
Principal,
Shri Ram College of Commerce, Delhi
University



Dr. Sanjay Sehgal
Dean
Department of Financial Studies,
South Campus, University of Delhi



Dr. Dinesh Tyagi, CEO
CSCE Gov Services Limited



Mr. Deepak Maheshwari
Public Policy Consultant



Dr. Poonam Verma
Principal
Shaheed Sukhdev College of Business
Studies, Delhi University



Mr.
Anupam Datta Head (International
Business)
VE Commercial Vehicles



Mr. Rajat Burman Vice President
-
Global Business Development
NextGen. Invent Corp.



Ms. Nitika
Anand National Lead, Corporate Alliance
Team Aon's Assessment Solutions



Dr. S. P.
Sharma Chief Economist/DSG
PHD Chamber of Commerce and
Industry



Dr. Satish Seth Former Director
General,
JIMS Kalkaji



Dr. Prashant Kumar
Professor Jagannath
International Management School



Dr. Anuj Verma
Director Jagannath
International Management School



Dr. Sanjeela
Mathur Associate
Professor Jagannath
International
Management School

Chairman's Message

JIMS, was founded in 1997 with a clear vision and purpose. It was envisioned that in the foreseeable future it would evolve into a world class business school recognized for its commitment to high powered quality education and research. JIMS also committed ourselves to developing outstanding professionals and entrepreneurs who exemplify humanistic values, are socially responsible stewards and create and disseminate knowledge that will uplift society.



The current global economic slowdown is driving India Inc. to rethink strategy, reassess agendas and revisit several of the long-standing rules of the game. Leadership is being stretched for direction and results; management is being tested

for fortitude and having a balanced head-on-shoulders approach to keep the momentum going. As the business world gets more complex B-School recruits will need to be equipped with new skills-sets, innovative ideas and a heightened mental toughness to sail through the current corporate turbulence.

In order to keep pace with the velocity of change and thrive in an uncertain environment our management school, JIMS has already shifted gears to a mode of mastering change. It has launched several strategic initiatives both at the macro and micro levels to ensure that student's overall development is in tune with the present demands and expectations of industry. At JIMS, our strategic focus in future will address areas of curriculum design, mentoring and live projects, advanced statistical software training, international summer internships, soft skills, stress coping and EI learning. These initiatives will focus on developing student competencies in dealing with global complexity, emerging technologies and change, and social and cultural diversity. I am confident that our high value adding initiatives will help create tomorrow's skilled leaders as value is all about upskilling individuals and contributing to business results.

Dr. Amit Gupta
Chairman

Director's Message



Welcome to JIMS for a unique and exciting period of learning!

JIMS Delhi is recognized nationally for its innovative and holistic approaches to higher education in the 21st Century. The mission of JIMS, management college in Delhi is to prepare students to become critical thinkers, effective communicators and responsible global leaders by providing an academically-challenging, values-based Curriculum. At JIMS we strive for excellence in pedagogy through innovative and collaborative teaching-learning practices. These pedagogies comprise a blend of lectures, case study, projects, and simulations apart from workshops, seminars and conference.

JIMS provides a truly high-tech learning environment with smart classrooms, automated Library and modern computer labs. The opportunities for the development of MBA students are immense as apart from professional excellence, we focus on honing their overall personality through soft skills training.

Once again best wishes to all of you for a rich, happy and eventful two years of learning at JIMS!

Dr. Anuj Verma
Director

ABOUT JIMS

Jagannath International Management School (JIMS), Kalkaji, New Delhi, the flagship institute of the JIMSGroup, was established in 1997 with a clear vision to develop world-class business leaders equipped to navigate the challenges of a rapidly evolving business landscape. Under the dynamic leadership of its Chairman, Dr. Amit Gupta, the institute has risen to the top tier of B-Schools.

JIMS Delhi's strengths lie in its expert faculty with relevant industry experience, a prestigious international Advisory Board comprising eminent academicians from top foreign and Indian universities, and a prolific institute-industry interface that enhances students' knowledge and awareness of best corporate practices. Additionally, the institute boasts collaborations with foreign institutions and an enviable track record of quality placements. National accreditations, including NBA, AIU, and ISO certification, ensure that its academic systems and procedures meet the highest national and international quality standards.

The institute has received numerous awards and high rankings. It has excellent placements, with top recruiters such as Accenture India, Dabur India Ltd., Philips India, Evalueserve.com, Deloitte India,

HCL Technologies, McCain India, ANZ Bank, Jindal Group, S&P Global, CBRE, Polycab India, Minda Industries, Khimji Ramdas, Wipro, Panasonic India, Naukri.com, TATA Power, Exide Industries, Grofers, Aon Hewitt, Asian Paints Ltd., MRF Tyres Ltd., Acuity Knowledge Partners, Hinduja Group, and Berger Paints, hiring students each year. For the 2020-22 batch, the highest salary was Rs. 17.55 LPA, with an average of Rs. 6.13 LPA.

Students First

Jagannath International Management School has adopted, with collective passion, determination and commitment, a student-centric approach, to ensure that the student processes are efficient and effective so that students have a sense of belongingness with the Institute. As a part of this approach, students are engaged in research studies, which have led to publications and entrepreneurial ventures. The state-of-the-art infrastructure/facilities for teaching-learning, research and recreation support this approach.

- A well-established student support and progression monitoring system ensures—
- Holistic development of students beyond class room through activities, social work and community engagement.
- ICT infrastructure & ERP is leveraged for information dissemination and transparent and smooth

conduct of academic, examination and administrative processes.

- Award of annual scholarships to meritorious, economically weaker and extraordinary achievers in academic/non-academic activities.
- Students are also informed and provided support wherever required, for applying for various government scholarships.
- Weak students are supported through bridge courses, remedial coaching and mentoring.
- International Students Felicitation Centre is established to take care of international students and provide adequate support during their studies.
- Student grievances are addressed at various levels both in person and through online suggestion/complaint system with multiple level escalation matrix helping in resolving the students' issues at faster speed.
- Students are active members of various clubs and committees and are encouraged to participate in intra and inter-institutional co-curricular and extra-curricular competitions.
- Institute has a robust system to provide support to students for skill development, grooming, career counselling for higher education, competitive exams, placements and entrepreneurship.
- Value addition courses for soft skill development.
- Progression of students is analysed regularly to identify those aspiring for higher education, placement, joining family business or starting their own ventures.
- Institute regularly engages with its alumni through alumni meets, admission boards, IQAC meetings, alumni mentors/ career counselling of students, curriculum review, mentoring sessions etc.

Distinguished Faculty

Our faculty comprises of highly qualified and top of the line scholars and practitioners from leading universities and institutions of national and international repute like MDI, FMS, SRCC, IIFT, LSR,

besides corporate houses like Grant Thornton Bharat, PricewaterhouseCoopers, HCL, Deloitte, Microsoft, Reliance Retail, HDFC Bank to name a few. Most of the fulltime faculty have been associated with education and research with requisite teaching experience in renowned universities or have acted as high-ranking officials in reputed Companies or in the Government.

The following facilities are available for faculty members-

- Financial assistance and incentive for research
- Faculty exchange program
- Professional Development Programs
- Generation of IPR and research commercialization.

Transcending Boundaries in Innovation & Research

With an unmatched culture of excellence in education, JIMS is committed to science & technology, innovation and high-end research. This is aptly reflected in its distinguished Faculty carrying out High-end Government funded research in future focused areas like International Conference. JIMS has tie-ups with government labs, prestigious national, international recognitions & accreditations.

A testimony to JIMS' globally benchmarked standards of education are the prestigious National, International Recognitions & Accreditations including:

Collaboration with Foreign Universities

In an era of intense globalization, the boundaries between cultures and countries are becoming shorter and almost close to non-existent. In such a scenario, there is a dire need for young, budding managers to understand the nuances and intricacies of business in a global context. Major business firms are now competing on a global level and are looking for graduates well-versed in global trends.

JIMS, Kalkaji seeks to equip its students with deep and exhaustive management education that covers all aspects of a manager's future career growth. JIMS, Kalkaji also looks forward to encouraging faculty exchange and research collaborations with international academic partners. To achieve this, JIMS, Kalkaji actively collaborates with the best of universities and B Schools globally. These collaborations are focused in the areas of joint conferences, joint research and students and faculty exchange programs.

JIMS Kalkaji has existing collaborations and linkages with several international institutions of repute.

- Technology Arts Sciences TH Koln, Germany
- FOM Hochschule für Ökonomie & Management gemeinnützige Gesellschaft mbH, Germany
- University of Westminster London
- American Business School (Exchange Agreement) Paris
- Dimitrie Cantemir Christian University, Bucharest
- Grenoble Ecole De Management

JIMS also publishes two international journals of repute:

1. *8M: The Journal of Indian Management and Strategy*, and
2. *Mass Communicator: International Journal of Communication Studies*.

JIMS has the privilege of having a top of the shelf faculty which comprises both young and experienced researchers with publications in leading national and international journals as well quality books from established publishing houses to their credit. With their sagacious counselling and pedagogic inputs, the students at JIMS have been consistently excelling and also winning prized placement opportunities in the corporate sector.

Career Management Centre:

Placement Cell constitutes Head- Corporate Manager who is assisted by a competent Executive Assistant. A student committee is also formed to ensure excellence in securing internships and final placements for the students. The Career Management Cell or the Placement Cell plays a vital role in bringing the industry and academia close to each other by providing Career Counselling; need based education and organizational support. It has the task to organize campus interviews for student placement and training and also organize corporate guest lectures and industry interaction. CMC acts as an interface between the students, faculty and the corporate world to initiate continuous interaction with the industry, sharing industry experiences, and understanding the needs of the corporate world. CMC has been regularly inviting heads of leading companies to the campus, who share their insights into the latest issues concerning the economy to stimulate and enhance the intellectual climate at JIMS Kalkaji.

Pre-Placement Talk:

- The PPT offers the corporate world an opportunity to interact with the students and to know their prospective recruits better, both for the summer and final placements.
- Organizations make a presentation which is vital in providing the students with the information about the organization and career prospects in which typical students' concerns like job description, selection criteria, industry culture, remuneration package, scope for growth, cross functional exposure are answered.

Summer Internship Programme:

- Summer Internship constitutes an integral part of the PGDM curriculum and is valued for its relevance in management education.

- Summer Internship is positioned between the first and second year of the PGDM program
- The students are placed in different organizations for a period of about 7 to 8 weeks on a specific assignment with their preferred areas of specialization.
- It provides the students an opportunity to test the theoretical concepts learnt in the classroom, also helps students to explore linkages amongst different functions and develop a realistic managerial perspective about organizations in their reality.
- As a part of the assignment, students are required to submit a report. The presentation made by the students to the organization and the faculty forms the basis for the evaluation of the project work.
- Summer training process commences from the month of May every year.

Final Placement Process:

- Placement process commences from the month of October every year.
- Prominent companies have sought and utilized the intellectual capital of JIMS by participating in the final placement process.
- The real proof of the quality and effectiveness of any Business School lies in the acceptance of its graduates in the industry.
- Thus, the placement of the graduating batch marks the culmination of the rigorous two-year PGDM program at JIMS.
- The budding managers are absorbed by the MNC's, Indian Giants and Public Sector firms from the JIMS Kalkaji Campus.

Placement Policy/Rules for Final Placement:

- All efforts shall be made to carry out qualitative placement for the passing out students.
- The minimum CGPA preferred by most of the companies is 6.
- Before appearing for the interview students will have to sign the undertaking/willingness for the same.
- Once selected for placement by a company, the student concerned will not be considered for any other interview.
- A student will not be considered eligible for any placement assistance if found to be punished under any sort of disciplinary action or defaults to appear for the interview.
- The students should strictly adhere to points given in the notifications of all companies, once he/she registers for it

Current Highlights

- 96% placements completed, for the 2023-25 Batch of JIMS Kalkaji.
- Average salary 2023-25 increased to Rs. 9.11 L.P.A from Rs. 8.43 L.P.A last year.
- Highest Salary: Rs. 17.24 L.P.A
- Prominent Companies Include: Accenture India, Bajaj Electricals, Oppo, Daikin, Posterity, CBRE, Black Rock, Kushman and Lakefield, Loreal, Dabur India Ltd., Philips India, Evalueserve.Com, Deloitte India, HCL Technologies, Protivity, McCain India, ANZ Bank, Jindal Group, S&P Global, Polycab India, Minda Industries, Khimji Ramdas, Wipro, Panasonic India, Naukri.com, TATA Power, Exide Industries, Café Coffee Day, Grofers, Aon Hewitt, Asian Paints Ltd. MRF Tyres Ltd., Acuity Knowledge Partners, Hinduja Group, Berger Paints etc.

Placement Process

Placement process starts with sending invite to the corporate taking dates for Pre-Placement & Sharing the job descriptions with the batch and taking applications. The placement process is coordinated by the student driven Career Management Cell with the guidance of the placement head at JIMS Kalkaji and follows a smooth flow indicated as follows"

Pre-Placement Talk (PPT)

It is an opportunity for the corporate world to interact and to get better acquainted with their prospective recruits, both for 2 months SIP project and final placements. Industry make presentation in which students concern like Job description, remuneration package, scope for growth, cross-functional exposure are addressed.

Aptitude Test (AT) & GD/PI and Interview

As part of these selection procedure, many organisations conduct aptitude tests. All the necessary arrangements are made by the Institute. The companies conduct these tests during their visit to the campus for placement process. The students short listed in the Aptitude/GD go for the personal interview.

FINAL OFFER

The Recruiters share the results with the Career Management Cell which is further communicated to the selected students. The students are available to join the organization after the completion of course or as per the decision of the management.

Prominent Recruiters

Some of our Prominent Recruiters are :

- Accenture India,
- Dabur India Ltd.,

- Philips India,
- Evalueserve.Com,
- Deloitte India,
- HCL Technologies,
- Mccain India,
- ANZ Bank,
- Jindal Group,
- S&P Global,
- CBRE,
- Polycab India,
- Minda Industries,
- KhimjiRamdas,
- Wipro,PanasonicIndia,
- Naukri.com,
- TATAPower,
- ExideIndustries,
- Grofers,
- AonHewitt,
- Asian PaintsLtd.
- MRFTyresLtd.
- AcuityKnowledge Partners,
- Hinduja Group,
- BergerPaints etc.

Recruiters

LifeLongSkills

PersonalityDevelopment

Our Personality Development Programme (PDP) is designed to provide effective communication, interpersonal, team and leadership skills. This broad, potent skill set will help our budding managers to succeed anywhere in the world.

Nation-wideAlumniNetwork

JIMS has an active alumni network. The alumni events are organized twice in a year. The membership of members of Alumni Club is for life. To maintain a lifelong relationship with our Alumni we have – JIMS Kalkaji Alumni Association and alumni join us on Facebook – JIMSKalkaji. Grand Alumni Meet was organized on November 30th, 2024. The event was held at the Sunken Lawn, Jhankar Asiad Tower Banquets, Khel Gaon, New Delhi. Alumni across the batches from 2002-04 to the latest batch of 2022-24 attended the meet.

InstituteCommunity

The Institute has a disciplined community of students, faculty and staff working together on shared principles and values. Individuals in the community accept their obligations to others and well-defined governance procedures guide behavior for the common good with the goal to develop the students holistically, intellectually, emotionally, socially, ethically, and spiritually.

Knowledge indeed makes a man more presentable; it is a valuable treasure which is always well-guarded and concealed. It gives us glory and happiness. It is the teacher of all the teachers. Knowledge is our friend and relative in foreign countries. Knowledge is the supreme divinity. It is knowledge that is appreciated by everyone not money or material wealth. A man without knowledge is nothing but an animal. The Institute stands committed to fulfil its broader teaching and research mission of which the individual achievement and excellence is its cornerstone while respecting individual differences and unique perspectives. However, it expects integrity and honesty from each member of the community. In higher education, students are treated as adults and are legally responsible for their own actions. The Institute supports and will cooperate with the AICTE (All India Council for Technical Education) to create community awareness on national integration, health, child labor, law, equality, values & ethics, substance abuse, sexual harassment, etc. The Institute has zero tolerance towards willful indiscipline, substance abuse, sexual harassment, ragging; violation of rules, ordinances and legislations and breach of constitutional framework.

LIST OF IMPORTANT OFFICIALS AND THEIR CONTACT DETAILS

S.No.	Name/Designation	Contact Details
1.	Director, JIMSKalkaji	40619204,9810145144
		director.kj@jagannath.org
2.	Deputy Registrar, JIMSKalkaji	40619232 dyregistrar.kj@jagannath.org
3.	Dr. Mukul Mishra Controller of Examinations	40619228,9810481202
		coe.kj@jagannath.org
4.	Mr. Umesh Academic Office	40619228 staffpgdmib.kj@jagannath.org
5.	Mr. Charan and Mr. Shankar Thapa Examination	40619219 examination.kj@jagannath.org
6.	Ms. Shalini/Ms Neelam Library	40619214,9911758283 library.kj@jagannath.org
7.	Mr. Vikram Rawat Administration	40619212 admin.kj@jagannath.org

Academic Programs

At JIMS, academic excellence is the central focus of teaching and learning. The academic rigor and relevancy provide the students an advantage to grow into leaders in their chosen fields. Conferences, Workshops and Seminars are conducted throughout the academic year, with active participation from the Industry and Academia. The Institute tends to serve as a vibrant platform for scientists, researchers & academicians and industry drawn from world-renowned scientific and research organizations & industry. The academic atmosphere of the Institute is encouraging, engaging, equitable and non-discriminatory. The Students, Faculty and Staff work together as a community. Each JIMSian is groomed for the holistic development. English/Business Communication is there in every trimester. Students are encouraged to participate in various co-curricular and extra-curricular activities. Also, students are encouraged to participate in relevant National and International Competitions. Students are offered clubs, sports, Entrepreneurship Awareness Camp etc. The Institute is at the forefront of cutting-edge technology and scientific research. It has a strong R&D infrastructure and has numerous facilities and labs with modern state of the art equipment 's. Today, JIMS, Kalkaji is the hub of scientific learning, innovation and high-end research.

Outcome Based Education

At JIMS, we follow an outcome-based education system. The curriculum, pedagogy and assessment process is driven with the desired outcome. Outcome Based Education promises high level of learning. Facilitated carefully to achieve outcomes, characterized by its appropriateness to each learner's development level. Outcome based education system is a systematic, evaluative process that is implemented to assure learning in experiences that are congruent with original goals and objectives; thereby providing a basis for the effectiveness and continuous quality improvement of the program of study. It focuses on the measurement of outcomes that have taken place based on strategies and actions implemented in the pursuit of achieving pre-determined objectives.

Each program has well defined Programme Education Objectives (PEOs) and Programme Outcomes (POs). The relationship of PEOs and POs are clearly indicated through the mapping of learning outcomes with the established Objective. Each outcome addresses some objective and achievement of outcome indicates the attainment of Objective. The assessment of each learning outcome is done annually to identify that the established learning objectives are achieved. The gaps identified are analyzed and addressed through the properly laid action plan. The assessment of outcomes is both quantitative and qualitative and focuses on improving teaching by analysing student learning outcomes. The appropriated direct and indirect tools are developed to measure the extent of learning. Each learning outcome is assessed by at least one direct and one indirect

method. The results of the annual assessments and other data are used to determine the effectiveness of the program during the program review process. It also ensures that the outcomes achieved corresponds with the mission of institution, vision of the Institute.

Program Objectives (PEOs&POs)

Program Educational Objectives–PGDM

No.	PEOs-PGDM
PEO1	Apply conceptual, human and technical skills for effective managerial decision making.
PEO2	Perform effectively in multi-disciplinary teams and multicultural settings.
PEO3	Maintain high ethical standards in personal and professional lives.
PEO4	Gain competence as experts in their chosen domains.
PEO5	Utilize multidisciplinary knowledge to analyse business problems.

Program Outcomes (PGDM)

No.	POs (PGDM)
PO1	Apply management knowledge and skill to solve business problems.
PO2	Communicate effectively to the intended audience and purpose.
PO3	Demonstrate leadership skills to achieve shared or common goals
PO4	Relate managerial decisions to their impact on society and the environment
PO5	Develop entrepreneurial skills.

Program Educational Objectives–PGDM(IB)

No.	PEOs–PGDM(IB)
PEO1	To equip the participants for working in a competitive global environment.
PEO2	Perform effectively in multidisciplinary teams and multicultural settings.
PEO3	Maintain high ethical standards to create a social impact.
PEO4	Evolves with the dynamic and complex changes emerging in the global environment.
PEO5	Utilize multidisciplinary knowledge to analyze global business problems

Program Outcomes(PGDM(IB))

No.	POs PGDM(IB)
PO1	Apply management knowledge and skill to solve national and international business problems.
PO2	Communicate effectively to the intended audience and purpose.
PO3	Demonstrate leadership skills to achieve shared or common goals.
PO4	Relate managerial decisions to global business environment.
PO5	Develop creativity and innovation skills in multicultural context.

About Programs

PGDM

JIMS, ranked amongst the top PGDM/ MBA colleges in Delhi has been offering Post Graduate Diploma in Management for the last twenty-five years. The program has been approved by the All-India Council for Technical Education (AICTE), Ministry of Human Resource Development, Government of India, and therefore is accredited by **NBA (National Board of Accreditation)**. It is also comparable to **MBA by the Association of Indian Universities (AIU)** and is **accredited by SAQS**. It is one of the best management institutions for doing PGDM courses in Delhi NCR, with a curriculum that is comparable to those of leading business schools.

The Governing Body of JIMS Kalkaji, New Delhi, is made up of notable corporate executives and academicians. JIMS fosters camaraderie among its students and encourages them to pursue personal, social, and professional ideals and creativity through new entrepreneurial endeavors. JIMS, being one of the **best Bschools in New Delhi**, has proved its excellence in achieving its goal of educating, researching, and consulting the business and social community in all functional areas of management.

- Faculty qualified from IIM, IIT, IIFT, FMS, BITS Pilani, SRCC to name a few
- 90% of professors hold a Ph.D., with many hailing from prestigious institutions such as IIM, IIT, FMS, DU, and GGSIPU.
- 75% with Industry connect
- Real Time Projects being coordinated by faculty with external mentors leading to PPOs

Contemporary Curriculum

JIMS goes beyond standard teaching approaches by combining pedagogies that help students become knowledgeable professionals. Aside from that, JIMS' corporate interaction, which is an integral aspect of the curriculum, provides much-needed practical experience outside of the classroom.

Corporate Connect

- National and International Conference/Seminar/Guest lectures by Industry Experts
- Industrial Visits to help students get an interactive experience of the corporate world.
- Corporate Managers are invited to conduct mock GDs and interviews
- SIP, Live projects & mentorships with corporate managers
- Students Club – Marketing, Finance, HR, Data Science, Digital Marketing and Entrepreneurs. Activities of these clubs include inviting managers for guest lectures and organizing work

shopsandconferencesat JIMS

ValueAddedCertifications

- CertificationbyIBM
- AdvancedExcel
- FinancialCertificationsbyNSE

StudentsExchange

Forarealglobalexperience,thetop5PGDMstudentstravelonatrimesterexchangeprogramatCologneUniversityof Applied Sciences in Germany.

Dual Specializations Offered:

- Marketing
- Finance
- Human Resource
- Entrepreneurship
- Business Analytics
- Strategic Management

**Jagannath International Management School
Kalkaji, New Delhi**

Curriculum Snapshot

The two-year PGDM program is structured on a trimester system, with each term spanning 10 weeks. Full-credit courses involve 30 to 40 instructional hours, delivered through 1-hour sessions. Each course incorporates a practical component comprising 20% of the curriculum and a tutorial component wherever required. The nature of final deliverables varies across courses.

Students are required to undertake a mandatory Summer Internship, valued at 6 credits, during the summer break between the first and second years of the program. Additionally, a compulsory Capstone Project, worth 5 credits, is to be completed during the sixth trimester. The program encompasses a total of 121 credits.

The curriculum adopts a holistic approach to management education, emphasizing dual specialization. It aims to provide a balanced and industry-relevant academic framework to equip students with the skills and knowledge required in the global business environment.

The curriculum is carefully designed to align with contemporary industry requirements and is revised annually to ensure its relevance in a dynamic business environment. It includes courses that address emerging trends and challenges in the global market, providing students with a competitive edge. This comprehensive curriculum balances theoretical foundations with practical applications, fostering skills that meet contemporary industry demands.

Salient Features of the Curriculum

1. **Industry-Driven Curriculum** - The curriculum is designed to align with the latest industry trends and requirements, ensuring students are well-prepared for dynamic global business challenges.
2. **Annual Revision** - To stay relevant and up-to-date, the curriculum is reviewed and revised annually, incorporating feedback from industry experts, alumni, and academic advancements.
3. **Multidisciplinary Approach** - Courses integrate concepts from diverse fields such as economics, technology, operations, strategy, and sustainability, fostering a comprehensive understanding of management.
4. **Dual Specialization** - can opt for dual specialization, enabling them to develop expertise in multiple areas such as marketing, finance, operations, or strategy.
5. **Experiential Learning** - A significant emphasis is placed on hands-on learning through live projects, case studies, simulations, and workshops that mirror real-world business scenarios.
6. **Internship and Dissertation Projects**
 - **Summer Internship:** A mandatory internship during the summer break provides students with practical exposure to industry operations.
 - **Capstone Project:** Students undertake a comprehensive research project, fostering analytical and problem-solving skills.
7. **Credit-Based Structure** - The program follows a credit-based system, offering a mix of core and elective courses to ensure a balanced academic and skill development journey.

8. **Interactive Pedagogy** - The learning methodology includes case-based teaching, group discussions, role-plays, and expert lectures, promoting an interactive and engaging academic environment.
9. **Soft Skills Development** - Dedicated modules on communication, leadership, and cross cultural human resource management are integrated into the curriculum to prepare students for leadership roles.
10. **Integration of Technology and Analytics** -Courses on data analytics, digital marketing, and emerging technologies ensure that students are equipped with cutting-edge tools for decision-making.
11. **Ethics and Sustainability** - The curriculum incorporates courses on business ethics, corporate social responsibility, and sustainable management, preparing students to be responsible leaders.
12. **Excellent Faculty and Industry Engagement** - Sessions by leading academicians and industry practitioners provide a rich blend of theoretical knowledge and practical insights.

This curriculum fosters a holistic development of students, making them future-ready leaders in an increasingly globalized and competitive environment.

Programme Educational Objectives

S.No.	Programme Educational Objectives
1	To equip the participants for working in a competitive global environment
2	Perform effectively in multidisciplinary teams and multicultural settings.
3	Maintain high ethical standards to create a social impact.
4	Evolve with the dynamic and complex changes emerging in the global environment
5	Utilize multidisciplinary knowledge to analyze global business problems.

Programme Outcomes are listed below

No.	Programme Outcomes
PO1	Apply management knowledge and skills to solve national and international business problems.
PO2	Communicate effectively to the intended audience and purpose.
PO3	Demonstrate leadership skills to achieve shared or common goals.
PO4	Relate managerial decisions to global business environment.
PO5	Develop creativity and innovation skills in multicultural context.

***PGDM Course Structure and Scheme of Papers
(With Dual Specialization)
AT A GLANCE**

BATCH: 2025-27

Sub. Code	Course Name	Lectures per week / Student contact hours	Credits
Trimester – I			
GEN101	Managerial Economics	4	3
OP101	Introduction to Business Statistics	4	3
FIN101	Financial Reporting and Analysis	4	3
MKT101	Marketing Management	3	3
HRM101	Organizational Analysis & Human Behaviour	3	3
GEN102	Managerial Communication	3	3
IT101	E-Business & Information System Management	3	3
IT102	Software Lab-I	2	NC
	Total	26	21
Trimester – II			
GEN201	Macro Economics Analysis and Environment	4	3
GEN202	Entrepreneurship Development and New Enterprise Management	3	3
HRM201	Inter-Personal Dynamics & Group Behaviour	3	3
FIN202	Corporate Finance -I	3	3
MKT201	Marketing Research	3	3
GEN203	Corporate Law	3	3
FIN201	Cost and Management Accounting	3	3
OP201	Operation Research	3	3
IT201	Software Lab-II	2	NC
	Total	27	24
Trimester – III			
GEN301	Global Business Environment	3	3
OP301	Operations Management	4	3
HRM301	Human Resource Management & Industrial Relations	3	3
IT301	Introduction to Business Analytics	3	3
FIN301	Financial Technology	3	3
FIN302	Corporate Finance -II	3	3
MKT301	International Marketing Management	3	3
IT302	Software Lab-III	2	NC
NTC301**	Mentoring Project / Massive Open Online Course		NC
	Total	24	21
SIP401**	Corporate Internship	6 to 8 weeks	06
Total Credits for First Year – 66+6 = 72			66

BATCH:2025-27

Subject Code	Subject Name	Lectures per week / Student contact hours	Credits
Trimester – IV			
STR401	Business Policy and Strategic Management	3	3
GEN401	Logistics and Supply Chain Management	4	3
GEN402	Consulting Mindset and Practices	2	2
	* Elective-Groups (any two) Dual Specialization	6+6=12	6+6=12
	MKT-Elective (Marketing) - MKT 401 to MKT 404		
	FIN- Elective (Finance)-FIN 401 to FIN 405		
	HRM -Elective (OB&HRD)- HRM 401 to HRM 404		
	ENT- Elective (Entrepreneurship) – ENT 401 to ENT 404		
	IT/BA- Elective (Business Analytics) – IT/BA 401 to IT/BA 404		
	STR-Elective (Strategic Management) – STR 402 to STR 405		
	Total	21	20
Trimester – V			
STR501	Innovation & Design Thinking	3	3
BA501	Emerging Trends in Information Technologies	3	3
	* Elective-Groups (any two) Dual Specialization	6+6=12	6+6=12
	MKT-Elective (Marketing) - MKT 501 to MKT 504		
	FIN- Elective (Finance)-FIN 501 to FIN 507		
	HRM -Elective (OB&HRD)- HRM 501 to HRM 504		
	ENT- Elective (Entrepreneurship) – ENT 501 to ENT 504		
	IT/BA- Elective (Business Analytics) – IT/BA 501 to IT/BA 504		
	STR-Elective (Strategic Management) – STR 502 to STR 505		
	Total	18	18
Subject Code	Subject Name	Lectures per week / Student contact hours	Credits
Trimester - VI			
GEN601	Project Management	4	3
GEN602	Business Ethics	1	1

GEN603	Corporate Social Responsibility and Sustainability	2	2
NTC601**	Capstone Project (Evaluation & Viva Voce)		5
	Total	7	11
Total Credits for Second Year			49
Total Credits for Entire Course – 72+49 = 121			

ELECTIVE SUBJECTS

(Trimester IV)

MARKETING (Any three subjects)

Sub. Code	Specialization
MKT401	Sales and Distribution Management
MKT402	Retailing Management
MKT403	Advertising & Brand Management
MKT404	Digital Marketing

FINANCE (Any three subjects)

Sub. Code	Specialization
FIN401	Corporate Taxation
FIN402	Security Analysis and Portfolio Management
FIN403	Financial Planning and Wealth Management
FIN404	Financial Services
FIN405	Forensic Accounting

ORGANISATIONAL BEHAVIOUR AND HUMAN RESOURCE DEVELOPMENT

(Any three subjects)

Sub. Code	Specialization
HRM401	Performance and Compensation Management
HRM402	Managing Group Dynamics
HRM403	Training and Development
HRM404	Leadership and Team Building

ENTREPRENEURSHIP (Any Three Subjects)

Sub. Code	Specialization
ENT401	Entrepreneurial Management
ENT402	Managing New Ventures
ENT403	Family Business and Entrepreneurship
ENT404	Entrepreneurship for Emerging Markets

BUSINESS ANALYTICS (Any three subjects)

Sub. Code	Specialization
IT/BA401	Advanced Business Statistics
IT/BA402	Data Visualization Using Tableau
IT/BA403	Machine Learning using Python
IT/BA404	Applied AIML

STRATEGIC MANAGEMENT (Any three subjects)

Sub. Code	Specialization
STR402	Excellence Frameworks for Strategy Execution
STR403	Strategic Technology Management
STR404	Strategic Game Theory for Managers
STR405	Strategy Lab

**ELECTIVE SUBJECTS
(Trimester V)**

MARKETING (Any three subjects)

Sub. Code	Specialization
MKT501	Marketing Analytics Using Excel
MKT502	Marketing of Services
MKT503	Consumer Behaviour
MKT504	Rural Marketing

FINANCE (Any three subjects)

Sub. Code	Specialization
FIN501	Financial Analytics
FIN502	International Financial Management
FIN503	Corporate Restructurings-Mergers & Acquisitions
FIN504	Financial Derivatives & Risk Management
FIN505	Financial Modelling and Valuation
FIN506	Enterprise Risk Management
FIN507	Fixed Income Securities

ORGANISATIONAL BEHAVIOUR AND HUMAN RESOURCE DEVELOPMENT

(Any three subjects)

Sub. Code	Specialization
HRM501	Organizational Change and Development
HRM502	Strategic HRM
HRM503	Talent Acquisition Management
HRM504	Cross-Cultural Management

ENTREPRENEURSHIP (Any Three subjects)

Sub. Code	Specialization
ENT501	Financing the Entrepreneurial Business
ENT502	Marketing Strategies and practices for Start-Ups
ENT503	Business Law and the Entrepreneur
ENT504	Project Work—‘Launch your Business’

BUSINESS ANALYTICS (Any three subjects)

Sub. Code	Specialization
IT/BA501	Marketing and Supply Chain Management
IT/BA502	Big Data Analytics- SQL
IT/BA503	Web and Social Media Analytics
IT/BA504	HR Analytics

STRATEGIC MANAGEMENT (Any three subjects)

Sub. Code	Specialization
STR502	Competitiveness and Globalization
STR503	Sustainable Business Strategies
STR504	Strategic Performance Management
STR505	Organizational Flexibility

PGDM INTERNATIONAL BUSINESS

PGDM (Post Graduate Diploma in International Business) (Full Time) course in International Business in Delhi JIMS is approved by All India Council for Technical Education (AICTE), Ministry of HRD and is accredited by NBA (National Board of Accreditation). It is equivalent to MBA by AIU (Association of Indian Universities) and is recognized by the NBA (National Board of Accreditation) as well as Accreditation by SAQS. Students study 27 fundamental/approach subjects in the first three trimesters, as well as 08 core and 08 specialized subjects, in this two-year program that is comparable to MBA by (AIU). Subjects in areas of Marketing, Finance, and International Business in the 5th and 6th trimesters.

JIMS Kalkaji organizes a trip to Dubai/Singapore as part of the PGDM in International Business curriculum.

Students in Dubai/Singapore participate in a one-week Certificate Course on "International Business" taught by the international faculty.

Eight weeks of Summer Internship in a suitable company are provided as part of the curriculum to expose students to real-world business scenarios. Each student is required to produce a report at the end of the summer training program, which will be jointly reviewed by the company project leader and the institute's faculty via presentation and viva voce test.

If you want to work in a diversified setting and develop concepts by looking at the big picture, the JIMS PGDM in International Business is the program for you.

International Business at JIMS Kalkaji with a difference!

- Specially Designed Curriculum by Dr. (Prof) Sen Gupta, EX Dean of IIFT (IIFT is Top International Business School of Asia)
- For the past three years, IB students have received the highest placement in firms like Khimji Ramdas, Green Ply, CBRE, Orient Craft, Safexpress, Amazon.com, and many others.
- Foreign exposure through free international study tour to Dubai/Singapore – Abu Dhabi/NTU University on International Marketing.
- JIMS is the only B-School in Delhi offering a Triple Specialization in IB with Marketing and Finance, as well as a free International Study Tour to Dubai/Singapore.
- JIMS offers a Student Exchange Program with Foreign Universities such as Cologne University of Applied Sciences (CUAS), Germany.

***PGDM –IB Course Structure and Scheme of Papers
AT A GLANCE**

BATCH: 2025-27			
Sub. Code	Course Name	Lectures per week / Student contact hours	Credits
Trimester – I			
GEN101	Managerial Economics	4	3
OP101	Introduction to Business Statistics	4	3
FIN101	Financial Reporting and Analysis	4	3
MKT101	Marketing Management	3	3
HRM101	Organizational Analysis & Human Behaviour	3	3
GEN102	Managerial Communication	3	3
IT101	E-Business & Information System Management	3	3
IT102	Software Lab-I	2	NC
	Total	26	21
Trimester – II			
GEN201	Macro Economics Analysis and Environment	4	3
GEN202	Entrepreneurship Development and New Enterprise Management	3	3
HRM201	Inter-personal Dynamics and Group Behaviour	3	3
FIN202	Corporate Finance -I	3	3
MKT201	International Marketing Management	3	3
MKT202	International Marketing Research	3	3
FIN201	Cost and Management Accounting	3	3
OP201	Operation Research	3	3
IT201	Software Lab-II	2	NC
	Total	27	24
Trimester – III			
IB301	Exim Procedure and Documentation	3	3
HRM302	International Human Resource and Cross-Cultural Management	3	3
IB302	International Business Laws	3	3
OP301	Operations Management	4	3
IT301	Introduction to Business Analytics	3	3
FIN301	Financial Technology	3	3
FIN302	Corporate Finance -II	3	3
IT302	Software Lab-III	2	NC
NTC301**	Mentoring Project / Massive Open Online Course		NC
	Total	24	21
SIP401**	Corporate Internship	6 to 8 weeks	06
Total Credits for First Year – 66+6 = 72			66

BATCH:2025-27

Subject Code	Subject Name	Lectures per week / Student contact hours	Credits
Trimester – IV			
STR402	Global Strategic Management	3	3
IB401	International Logistics and Supply Chain Management	4	3
IB402	International Business Analytics	1	1
	*Elective-Groups (any two) Dual Specialization	6+6=12	6+6=12
	MKT-Elective (Marketing) - MKT 401 to MKT 404		
	FIN- Elective (Finance)- FIN 401 to FIN 405		
	HRM -Elective - HRM 401 to HRM 404		
	ENT- Elective (Entrepreneurship) – ENT 401 to ENT 404		
	IT/BA- Elective (Business Analytics) – IT/BA 401 to IT/BA 404		
	STR-Elective (Strategic Management) – STR 402 to STR 405		
	Total	20	19
Trimester – V			
IB501	Foreign Exchange Management	4	3
IB502	India's Foreign Trade and Trade Organizations	3	3
	* Elective-Groups (any two) Dual Specialization	6+6=12	6+6=12
	MKT-Elective (Marketing) - MKT 501 to MKT 504		
	FIN- Elective (Finance)-FIN 501 to FIN 507		
	HRM -Elective - HRM 501 to HRM 504		
	ENT- Elective (Entrepreneurship) – ENT 501 to ENT 504		
	IT/BA- Elective (Business Analytics) – IT/BA 501 to IT/BA 504		
	STR-Elective (Strategic Management) – STR 502 to STR 505		
	Total	19	18
Trimester – VI			
GEN601	Project Management	4	3
GEN602	Business Ethics	1	1
GEN603	Corporate Social Responsibility and Sustainability	2	2
NTC601**	Capstone Project (Evaluation & Viva Voce)		5
	Total	7	11

Total Credits for Second Year	48
Total Credits for Entire Course – 72+48 = 120	

ELECTIVE SUBJECTS (Trimester IV)	
MARKETING (Any three subjects)	
Sub. Code	Specialization
MKT401	B 2 B Marketing
MKT402	Global Retail Management
MKT403	Advertising & Brand Management
MKT404	Digital Marketing
FINANCE (Any three subjects)	
Sub. Code	Specialization
FIN401	Corporate Taxation
FIN402	Portfolio Management International Perspective
FIN403	Financial Planning and Wealth Management
FIN404	Financial Services
FIN405	Forensic Accounting
ORGANISATIONAL BEHAVIOUR AND HUMAN RESOURCE DEVELOPMENT (Any three subjects)	
Sub. Code	Specialization
HRM401	Performance and Compensation Management
HRM402	Managing Group Dynamics
HRM403	Training and Development
HRM404	Leadership and Team Building
ENTREPRENEURSHIP (Any Three Subjects)	
Sub. Code	Specialization
ENT401	Entrepreneurial Management
ENT402	Managing New Ventures
ENT403	Family Business and Entrepreneurship
ENT404	Entrepreneurship for Emerging Markets
BUSINESS ANALYTICS (Any three subjects)	
Sub. Code	Specialization

IT/BA401	Advanced Business Statistics
IT/BA402	Data Visualization Using Tableau
IT/BA403	Machine Learning using Python
IT/BA404	Applied AIML
STRATEGIC MANAGEMENT (Any three subjects)	
Sub. Code	Specialization
STR402	Excellence Frameworks for Strategy Execution
STR403	Strategic Technology Management
STR404	Strategic Game Theory for Managers
STR405	Strategy Lab
ELECTIVE SUBJECTS (Trimester V)	
MARKETING (Any three subjects)	
Sub. Code	Specialization
MKT501	Marketing Analytics Using Excel
MKT502	Marketing of Services
MKT503	Consumer Behavior
MKT504	Managing Business in Emerging Markets
FINANCE (Any three subjects)	
Sub. Code	Specialization
FIN501	Financial Analytics
FIN502	Multinational Financial Management
FIN503	Corporate Restructurings-Mergers & Acquisitions
FIN504	Financial Analysis and Fraud Management
FIN505	Financial Modelling and Valuation
FIN506	Enterprise Risk Management
FIN507	Fixed Income Securities
ORGANISATIONAL BEHAVIOUR AND HUMAN RESOURCE DEVELOPMENT (Any three subjects)	
Sub. Code	Specialization
HRM501	Organizational Change and Development
HRM502	HR Analytics
HRM503	Talent Acquisition Management
HRM504	Cross-Cultural Management

ENTREPRENEURSHIP (Any Three subjects)	
Sub. Code	Dual Specialization
ENT501	Financing the Entrepreneurial Business
ENT502	Marketing Strategies and practices for Start-Ups
ENT503	Business Law and the Entrepreneur
ENT504	Project Work 'Launch your Business'
BUSINESS ANALYTICS (Any three subjects)	
Sub. Code	Specialization
IT/BA501	Marketing and Supply Chain Management
IT/BA502	Big Data Analytics- SQL
IT/BA503	Web and Social Media Analytics
IT/BA504	HR Analytics
STRATEGIC MANAGEMENT (Any three subjects)	
Sub. Code	Specialization
STR502	Competitiveness and Globalization
STR503	Sustainable Business Strategies
STR504	Strategic Performance Management
STR505	Organizational Flexibility

ERP

Edumarshal

Edumarshal is the ERP used by the Institute to integrate all academic and extra-curricular activities at the Institute such as:

- i. Academic Calendar
- ii. Section formation
- iii. Course planning, delivery and progress monitoring & Effectiveness
- iv. Choosing Elective, Domain elective, Open elective, special elective
- v. Preparing Time-table
- vi. Weekly AR/CR Report
- vii. Planning and progress monitoring of term papers, projects, summer training, dissertation & various report generation etc.
- viii. Examination Planning, Conduct & Display of Result
- ix. Documents upload for students and faculty
- x. Online faculty Feedback
- xi. Complaints/suggestion

The Institute has a LMS which is with Edumarshal and Google Classroom

Each student has to ensure that:

- (i) They have chosen the requisite courses to meet minimum credit requirements for the trimester.
- (ii) They have chosen the elective courses for their basket in such a manner that there is no clash of time table for the courses chosen.
- (iii) They can change their courses within first week of their trimester. Thereafter, no requests for course change will be entertained, as the attendance for the course will be considered from date of commencement of a course.
- (iv) Each student is required to obtain minimum 40% attendance in each course barring which he/she shall be debarred from appearing in all subjects in the end trimester examinations.

CreditHoursandCreditUnits

Classhour

The duration of the class is of 55 minutes.

CreditUnit

JIMS follows the guidelines set by AICTE & other relevant statutory bodies and such other guidelines which are widely applied by national and international Accrediting Bodies for determining the amount and level of credit to be awarded for courses, regardless of format or mode of course delivery.

Credit

Credit defines the quantum of content/syllabus prescribed for the course. It may be a unit prescribed for a course and is determined by the number of hours of instruction required per week. Thus, in each course credit will be assigned on the basis of the number of hours required per week for lectures/tutorials/lab work to complete the course in a single trimester. The students acquire credits by passing courses every trimester.

- i. 1 credit of lecture/tutorial (L/T) = 1 session of direct teaching/tutorial in a week.
- ii. 1 credit of practical (P) = 2 sessions of lab/practical work/studio in a week.

Professional competency through skill enhancement courses

The students may be allowed to pick up additional courses under On-line as MOOCs gaining popularity all over the world.

Dual Specialisation

The specialization may be offered in various such as Dual Specialization depending upon the combination of: Core Courses + specialization electives, Area of summer Internship, area of major Project/dissertation etc.

Specialization is offered in the following Areas of Expertise:

Marketing Human Resource Finance

Business Analytics Entrepreneurship Strategic Management

Attendance

100% attendance is expected in each course however with 75% overall attendance students are permitted to appear in the End-trimester examination. Each student is also required to obtain minimum 60% attendance in each course barring which he/she shall be debarred from appearing in all subjects in the end trimester examinations subject to review by Director and HOD.

This is as per AICTE norms. This is described further in examination.

Evaluations & Examination

Evaluation of the students is done through continuous evaluation during the trimester and through end trimester examinations for each course as per approval of Board of Study and Research as follows:

- I. Internal Assessment (IA) - 50%
- II. Comprehensive VIVA/End Trimester Examinations - 50%
- III. Components of IA:
Midterm Examinations: 20 Marks
Minimum 4 Components & Maximum 6 Components (30 Marks)
 1. Class Participation
 2. Assignments/Case Study/Quiz
 3. Class Test/Case Study/Quiz
 4. Presentation/Viva/Field Work/Lab

Any other component to be decided by Subject Faculty like Project / Individual Term Paper/
Individual Article Review

Total Internal Marks for 2025-27 Batch: 50

LIST OF HOLIDAYS-2025

The following will be observed as holidays during the year 2025

S.No.	Name of the Holiday	Date	Day of the Week
1	New Year	1st January 2025	Wednesday
2	Republic Day	26th January 2025	Sunday
3	Maha Shivratri	26 th February 2025	Wednesday
4	Holi	14 th March 2025	Friday
5	Eid-ul-Fitr	31 st March 2025	Monday
6	Ram Navami	6 th April 2025	Sunday
7	Mahavir Jayanti	10 th April 2025	Thursday
8	Good Friday	18 th April 2025	Friday
9	Eid-ul-Zuha (Bakrid)	7 th June 2025	Saturday
10	Muharram	27 th June 2025	Friday
11	Raksha Bandhan	9 th August 2025	Saturday
12	Independence Day	15 th August 2025	Friday
13	Janmashtami	16 th August 2025	Saturday
14	Gandhi Jayanti	02 nd October 2025	Thursday
15	Dussehra (Vijaya Dashmi)	02 nd October 2025	Thursday
16	Diwali	21 st October 2025	Tuesday
17	Govardhan Puja	22 nd October 2025	Wednesday
18	Bhai Dooj	23 rd October 2025	Thursday
19	Guru Nanak's Birthday	5 th November 2025	Wednesday
20	Christmas Day	25 th December 2025	Thursday

HR Department

Academic Activities Calendar (PGDM & PGDM (IB))
(July 2025– Jan 2026)

S. No	Date	Academic	Cultural/Co-Curricular
June & July 2025			
1	Tuesday 24 th June to Friday -4 th July 2025	Foundation Course (PGDM/PGDM-IB First Year) 2025-27	
2	Monday 7 th to Tuesday 8 th July 2025	Orientation Day PGDM, PGDM IB Batch 2025-27	
3	Wednesday 9 th July to Saturday 4 th October 2025	Ist Trimester Commencement of Classes (PGDM/PGDM-IB) 2025-2027	
4	Wednesday to Friday- 9 th , 10 th and 11 th July 2025	SAQS PRT Team Visit	
5	Monday 14 th July to Saturday 4 th October 2025	IVth Trimester Commencement of Classes (PGDM/PGDM-IB) 2024-2026	
6	Wednesday 16 th July 2025	Re-orientation “Campus to Corporate” (PGDM/PGDM-IB) 2024-2026	
7	Monday 21 st July 2025		BOSR Meeting
8	Wednesday 23 rd July 2025	Committee Meetings – All Committee Incharge (Grievance, Anti Ragging and Internal Complaint Committee, Research) AR CR meeting	IQAC Meeting
9	Saturday 26 th July 2025		GBM Meeting
August- 2025			
10	Thursday 7 th August 2025		Fresher Party (PGDM/PGDM-IB) 2025-2027 Cultural Club activity
11	Thursday 7 th August 2025	Faculty Feedback (Ist and IVth Trimester Mid Review)	

12	Friday 8 th August 2025	PTM (PGDM/PGDM-IB) 2025-2027	IIC: Session/ Workshop on Business Model Canvas (BMC) Industry Guest[KSF]
13	Saturday 9 th August 2025	RAKSHA BANDHAN	
14	Tuesday 12 th August 2025		NSS Activity
15	Wednesday 13 th August 2025		Industrial Visit (First Year) (KSF)
16	Friday 15 th August 2025	INDEPENDENCE DAY	
17	Saturday 16 th August 2025	JANMASHTAMI	
18	Wednesday 20 th August 2025	Review of Faculty and students' research Publications	
19	Monday 25 th August to Saturday 30 th August 2025	Trimester I and IV Mid-Terms Exam for PGDM and PGDM (IB)	
20	Saturday 30 th August 2025	Convocation PGDM & PGDM-IB 23-25 Batch	
September -2025			
21	1 st week of September 2025		Reconstitution of NSS Committee
22	Wednesday 3 rd September 2025		Business Analytics Club Activity Industrial Visit (Second Year) [KSF]
23	Friday 5 th September 2025		Teacher's Day Celebration (Cultural Club)
24	Monday 8 th September 2025		International Literacy Day
25	Monday 8 th September, Tuesday 9 th September 2025	SIP –VIVA VOCE (Final)	
26	Wednesday 10 th September 2025	Committee Meetings – All Committee In- charge (Grievance, Anti Ragging and Internal Complaint Committee) AR CR meeting	IIC - Session on Angel Investing from Industry Guest Lecture [KSF]
27	Monday 15 th September 2025	Faculty Feedback (Ist and IV th Trimester End Review)	Celebration of NSS Day: Theme: Ozone day- plantation drive Case study Competition CSR Club Eco Club Session on Protection of Ozone Layer Industry Guest[KSF]

28	Wednesday 17 th to Thursday 18 th September 2025	EDP (CAB)[KSF]	
29	19 th September 2025		Finance Club (Fin Talk) Industry Guest[KSF]
30	Saturday 27 th September 2025		HR Club Activity/ HR Seminar
31	Monday 29 th September 2025		Swachh Bharat Abhiyan Donation of Old Clothes, Books etc.
October -2025			
32	Wednesday 1st October 2025		Celebration of Gandhi Jayanti Photography Club: Theme: Azadika Amrit Mahotsav, Birthday Celebrations of Gandhiji and Lal Bahadur Shastriji
33	Thursday 2 nd October 2025	Mahatma Gandhi Jayanti Dussehra (Vijay Dashmi)	
34	Sunday 5 th to 6 th Monday October 2025		Founder's Day - Hon'ble Chairman's Birthday Celebrations
35	Tuesday 7th October to Saturday 18th October 2025	End Term Examinations PGDM & PGDM IB	
36	Monday 20 th October 2025	Chhoti Diwali	Green Diwali – Eco Club Activity
37	Tuesday 21 st October 2025 to Thursday 23 rd October 2025	Diwali Govardhan Puja Bhai Dooj	
38	Friday, 24th October 2025 to Saturday 10 th January 2026	Commencement of classes (II nd and V th) Trimester	
39	Wednesday 29th October 2025		Session on Intellectual Property (IP) Management at Early Stage Innovation and Start-ups by Industry Experts through Guest Lecture [KSF]
November 2025			
40	Tuesday 4th November 2025	Committee Meetings – All Committee Incharge (Grievance, Anti Ragging and Internal Complaint Committee) AR CR Meeting	Marketing Club Activity -Industry Guest[KSF]
41	Wednesday 5 th November 2025	GURU NANAK DEVJIBIRTHDAY	
42	Friday 7 th November 2025		Industrial Visit (First Year) PGDM IB

43	Saturday 8 th November 2025		Industrial Visit (First Year) PGDM A and B
44	Tuesday 11 th November 2025		Business Analytics Seminar[KSF]
45	Friday 14 th November 2025		Tedx Talk
46	Friday 21 st November 2025	Faculty Feedback (IInd and Vth Trimester Mid review)	FIEO Seminar
47	Tuesday 25 th November		IPR Workshop
48	Wednesday 26 th November 2025		NSS Event Preamble reading session Constitution day celebration
49	Saturday 29 th November 2025		Alumni Meet [KSF]
December 2025			
50	Monday 1 st December 2025		IQAC Meeting
51	Monday 1 st December - 6 th December 2025	Trimester IInd and Vth Mid-Terms Exam for PGDM and PGDM (IB)	
52	Wednesday 3 rd December 2025	Committee Meetings – All Committee Incharge (Grievance, Anti Ragging and Internal Complaint Committee)	
53	Tuesday 9 th December 2025		IIC Club Activity - Industry Guest[KSF]
54	Friday 12 th December and Saturday 13 th December 2025		Incubator Development Activities Workshop: Business Plan and Business Feasibility Modelling
55	Thursday 18 th to Friday 19 th December 2025		Fin Club activity (2 days programme)
56	Saturday 20 th December 2025		Theme: International Human Solidarity Day- Donation drive
57	Wednesday 25 th December 2025	CHRISTMAS	
58	Friday 26 th December 2025-Saturday 27 th December 2025	E-Week Organizing Competitions and Entrepreneurial related Activities includes guest lectures [KSF]	
59	Saturday 27 th December 2025	Committee Meetings	

61	Tuesday 13th January 2026 to 24 th Saturday January 2026	End Term Examinations PGDM & PGDM IB	
January 2026			
62	Monday 12th January 2026	Annual Faculty & Staff Picnic (Tentative) In respective Campus	
63	Tuesday 27 th January 2026 to Wednesday, 15 th April 2026	Commencement of classes (IIIrd and VIth) Trimester 25-27 and 24-26 batch.	

Examination Regulations

REGULATIONS

RELATING TO CONDUCT AND EVALUATION OF EXAMINATION FOR PGDM & PGDM (IB)

- (a) Definitions
- (b) Approval of Examination
- (c) Examination for Regular Students
- (d) Programme Content & Duration
- (e) Trimester
- (f) Academic Programme Committee
- (g) Examination Fees
- (h) Attendance and Debarment Guidelines
- (i) Evaluation & Examination
- (j) Criteria for Passing Courses, Marks and Divisions
- (k) (a) Use of Unfair Means
(b) Students Grievance Committee
- (l) Award of Diploma
- (m) Scheme of Evaluation
- (n) Follow-up of Approved Guidelines
- (o) Applicable Regulations for Unforeseen Issues
- (p) General Rules for Examinations
- (q) Instructions for the Students during the Exam

Applicability: **These Regulations shall apply to PGDM (Full Time) Programme following Trimester System.**

A. Definitions:

1. **Academic Programme** shall mean a programme of courses and/or any other component leading to Post Graduate Diploma in Management Programme duly approved by AICTE.
2. **An Academic Year** is a period of nearly 12 months devoted to completion of requirements specified in the Scheme of Teaching and the related Examinations.
3. **Trimester System** – a programme where in each academic year is apportioned into trimesters.
4. **Board of Studies (BOS)** shall mean the Board of Studies & Research of the School.
5. **Course** means a _____ component of the academic programme, carrying a distinctive code no. and specific credits assigned to it.
6. **External examiners** shall mean an examiner who is not in the employment of the Institute.

7. **Student** shall mean a person admitted to the Institute for any of the academic programmes, to which this Regulation is applicable.
8. **Institute** shall mean Jagannath International Management School.

B. Approval Of Examination

The Institute shall hold examinations for award of Post Graduate Diploma in Management by whatever name called duly approved by AICTE, as per the prescribed Schemes of Teaching & Examinations and Syllabi as are approved by Board of Studies.

C. Examination For Regular Students

Examinations of the Institute shall be open to regular students of the Institute i.e., candidates who have undergone a regular course of study in the institution for a period specified for that course of study in the Scheme of Teaching & Examination, and the Syllabi.

D. Programme Content & Duration

- (a) A Post Graduate Diploma in Management (Full Time) programme shall comprise of a number of courses and/or other components as specified in the Scheme of Teaching & Examination and Syllabi of the concerned programme, as are approved by the Board. Each course shall be assigned a weightage in terms of specified credits.
- (b) The minimum period required for completion of the programme shall be the programmed duration as specified in the Scheme of Teaching & Examination and Syllabi for the concerned programme.
- (c) The maximum permissible period for completing a programme for which the prescribed programmed duration is an academic year(s), shall be (n+2) academic years. All the programme requirements shall have to be completed in (n+2) academic years.
 - (i) A student may be allowed to study – audit // course(s) not included in the Scheme of Teaching & Examination, or one of the elective course(s) in the Scheme of Teaching & Examination and Syllabi, which the student is not opting for as a credit course.
 - (ii) The Institute may ask a student to undergo one or more courses, so as to make up any pre-requisite deficiency.
 - (iii) Such audited course(s) shall be shown in the final mark-sheets under a distinct head of – Audited Course(s) // provided the attendance requirement of the course is duly certified to have been met by the concerned teacher(s). However, a student shall neither be entitled to any credits for such course(s) nor these shall be considered for the purpose of declaration of results.

E. Trimester

- (a) An academic year shall be apportioned into three terms. Each of the three terms shall be of a working duration of 12 weeks along with a break of 1 week after the trimester term. In addition, after the third term there shall be Summer Training in 4th Term of 8 weeks duration.

The Academic Calendar shall be notified by the Institute each year, before the start of academic year.

- (b) The academic break-up of the trimesters devoted to work shall be as below:

Imparting of instructions and/or laboratory work- 10 weeks (Including class Tests)

Preparatory Leave-2-3 Days

Trimester examination, including practical/Computer-1 week Laboratory examination/Viva voce

F. Academic Programme Committee

- (a) There shall be an Academic Programme Committee in the Institute.
- (b) All the faculty members of an Institute shall constitute the Academic Programme Committee of which the Dean of the Institute shall act as its Chairman. This Committee shall coordinate the implementation of the courses for optimum utilization of resources.
- (c) The Academic Programme Committee shall also perform other tasks as are assigned to it by the Board of Studies of the Institute, or by the Director of the Institute.
- (d) The Academic Programme Committee shall meet as and when required but at least once in every trimester. The Chairman of the Committee will convene the meetings.
- (e) The Committee shall coordinate the implementation of the academic programme to include timely coverage of courses (syllabus) and uniformity in internal assessment/class tests. The Committee shall also assist in preparation of model question papers if required, prepare guidelines for practical examinations and suggest names for panels of examiners. The Committee may also suggest any modifications in the syllabus, undertake a comprehensive review of syllabi, or draw up draft syllabi for new courses.

G. Examination Fees

The Controller of Examinations shall notify the fees payable by the students for various examinations after the same is approved by the Director. A student who has not paid the prescribed fees before the start of examinations shall not ordinarily be eligible to appear in the examination. The Director may at his discretion allow in certain cases of genuine hardship, an extension in the last date of payment of fees. The results of such students shall, however, be withheld till all the dues are cleared.

H. Attendance and Debarment Guidelines

A student shall be required to have a minimum attendance of 75% in the aggregate of all the courses taken together, in term, provided that the Director of the Institute may condone attendance shortage up to 10% for individual student for reasons to be recorded. However, under no condition, a student who has an aggregate attendance of less than 75% in term shall be allowed to appear in the term examination.

A student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next Academic year and he/she will be required to take re-admission and repeat all courses of the said term with the next batch of students. The Institute's Enrollment number of such student shall however, remain unchanged and he or she shall be required to complete the programme in a maximum permissible period of (n+2) academic years as mentioned in clause 4(c).

In case any student appears by default, who in fact has been detained by the Institute, his/her result shall be treated as null and void.

Attendance Policy and Debarment Guidelines for MID & END -Term Examinations

The attendance policy that must be adhered to in order to be eligible to appear for the examinations. Compliance with this policy is essential for the successful completion of PGDM/PGDM-IB program.

As per the academic guidelines:

1. **Credit Subject-Wise Attendance:** Each student must maintain a minimum of 60% attendance in each individual subject.

2. **Value Added Subject-Wise Attendance:** Each student must maintain a minimum of 60% attendance in each individual subject.

S. No.	Subject	Attendance Required
1.	Personal Growth Lab	60%
2.	Finance Lab	60%
3.	Python Lab	60%
4.	PDP	60%
5.	Presentation/News Analysis & MOOC	55%

3. **Overall Attendance:** In addition to subject-wise attendance, students must also ensure that their overall attendance across all subjects meets the minimum requirement of 75%.

These attendance requirements are strict prerequisites for eligibility to appear in the end-term exams. The attendance for **mentoring sessions, professional development program (PDP) classes, events, and all other institutional activities** will be included in the calculation of your overall attendance percentage.

Failure to meet these attendance requirements will result in debarment from the examinations. We strongly encourage all students to monitor their attendance regularly and ensure compliance with these standards.

I. Evaluation & Examination

The overall weightage of a course in the Syllabi and Scheme of Teaching & Examinations shall be determined in terms of credits assigned to the course.

- (a) The evaluation of students in course shall have two components unless specifically stated otherwise in the Scheme of Teaching & Examination and Syllabi:
 - (i) Evaluation through an end-term/trimester examination
 - (ii) Continuous evaluation by the teacher(s) of the course.
- (b) The distribution of weightage for various components of evaluation shall be as below:

A. THEORY COURSES

- | | | | |
|------|----------------------|---|-----|
| (i) | End Term Examination | - | 50% |
| (ii) | Internal Assessment | - | 50% |

B. PRACTICAL/LABORATORY COURSES

- (i) End Term Examination
- (ii) Continuous Evaluation by teacher

C. PROJECT REPORT ASSESSMENT

- (i) Assessment by External Examiner
- (ii) Assessment by Internal Examiner

D. For any other component of a programme not covered by the above, the weightages shall be prescribed by the Board of Studies/Academic Programme Committee, with the approval of the Director.

(c) Conduct of Trimester-end-term examinations

- (i) All trimester examinations shall be conducted by the Controller of Examinations.
- (ii) The schedule of examinations shall be notified by the Controller of Examinations at least 10 days prior to the first day of the commencement of trimester end term examinations.
- (iii) For theory as well as practical examinations and project report/training report all examiners shall be appointed by the Controller of Examinations out of panel

of examiners recommended by the Academic Programme Committee with the approval of the Director.

Provided that, the Director may, at his discretion, delegate his authority for approval of examiners. For programmes being run in the Institute, recommendations for names of examiners shall be obtained from the concerned Board of Studies / Chairman of the Academic Programme Committee / Dean. Where there is an exigency and the Board of Studies cannot meet, the Director may decide the names, stating clearly why the meeting of Board of Studies could not be convened.

The Controller of Examinations shall be authorised to add one or more names in the panel of examiners received by him from Academic Programme Committee/authorised Dean, before the list is submitted to the Director for approval.

After the receipt of the question paper(s) from the paper setter, the same shall be moderated by the moderator(s) to be appointed subjectwise by the Controller of Examination with the approval of Director. Controller of Examinations shall ensure that minimum of two question papers duly moderated in each subject are available in the question paper bank.

- (iv) The Examiner appointed by the Controller of Examination, out of the approved panel for setting the Question paper shall set the Question paper, using the last year question papers wherever applicable, as a guide. The question paper shall be set out of the entire syllabus of a course.

(d) Teacher's Continuous Evaluation:

Theory Courses: The teacher's continuous evaluation shall be based on the following:

- Mid Term Examination-20 Marks
- Minimum 4 Components & Maximum 6 Components (30 Marks)

1. Class Participation
2. Assignments/Case Study/Quiz
3. Class Test/Case Study/Quiz
4. Presentation/Viva/Field Work/Lab

Any other component to be decided by Subject Faculty like Project / Individual Term Paper/Individual Article Review

Mid-term Examination shall ordinarily be held after about 06 weeks of Teaching in each trimester in accordance with the Institute's Academic Calendar.

(e) Laboratory/Practical Courses

The teacher's continuous evaluation shall be based on performance in the laboratory, regularity, viva-

voce, quizzes etc. The assessment shall be given at three nearly equip-spaced intervals out of 20 and 10 marks.

- (a) The Institute shall have the right to call for all the records of teacher's continuous evaluation and moderate the teacher's evaluation, if it deems fit, in any specific case(s).
- (b) Practical examinations/Viva Voce shall be conducted by a Board of Examiners (one internal and one external) for each course.
- (c) For any other type of examination, not covered by sub-clauses © above, the mode of conduct of examinations shall be as specifically provided in the syllabus/scheme of examination and in the absence of such a provision shall be decided by the Controller of Examinations on the recommendation of the Board of Studies/Academic Programme Committee concerned, with the approval of the Director.
- (d) The results of each term (including the Mid Term Examination, End Term Examination and teacher's continuous evaluation) shall be declared by the Controller of Examination. However, after scrutiny of the detailed result, if it is observed by Controller of Examination that there has been a distinct change of standard in the examination as a whole or in a particular course, he may refer the matter to the Moderation Committee, specially constituted for the purpose by the Director.
- (e) The award list containing the marks obtained by a student in various courses shall be issued by the Controller of Examinations, at the end of each term, after the declaration of the result.

J. Criteria for Passing Courses, Marks and Divisions

- (a) (i) Obtaining a minimum of 50% marks in aggregate in each course including the end term examination and the teacher's continuous evaluation shall be essential for passing the course and earning its assigned credits. A candidate, who secures less than 50% of marks in a course, shall be deemed to have failed in that course.
- (ii) A student may apply, within one week from the date of the declaration of the result, for re-checking of the examination script(s) of a specific course(s) on the payment of prescribed fees. Rechecking shall mean verifying whether all the questions and their parts have been duly marked as per the question paper, and the totaling of marks. In the event of a discrepancy being found, the same shall be rectified through appropriate changes in the result as well as mark sheet of the concerned end term examination.
- (b) (i) A student obtaining less than 50% of maximum marks (including mid-term, end term examination and Teacher's Continuous Evaluation) assigned to a course and failing in the course shall be allowed to re-appear in an examination of the course in a subsequent year the course is offered, subject to maximum permissible period of (n+2) Academic year as mentioned in clause 4(c). The re-appearing students whose secured less than 50% marks in the teacher's continuous evaluation have the option to repeat and improve the class test performance with the next batch of students, in such cases the improved internal marks, if received from the Academic Programme Committee concerned at least 7 days before the commencement of term examinations shall be considered, otherwise the previous internal marks already obtained by the student shall be taken into account without any modification.

No extra fee shall be charged from the students in this regard.

- (ii) A student who has to reappear in an end term examination in terms of clause 10(b) (i) above shall be examined as per the syllabus which will be in operation during the subsequent year(s). However, in case the student(s) claimed that there are major modifications in the syllabus which is in operation as compared to the syllabus which was applicable at the time of his/her joining the concerned programme and the Dean of the School/Director/Coordinator of the Academic Coordination Committee certifies, the examination may be held in accordance with the old syllabus, provided such requests shall be received by Controller of Examination at least 3 weeks prior to commencement of examination.

Students who are eligible to reappear in an examination shall have to apply to the Controller of Examination through the Director and pay the fees prescribed by the Institute.

- (iii) If a student has poor performance in a number of courses in a particular term, he may, at his option, take an academic break for one year, and re-register in the next academic year. Such a student may have the option of repeating any or all of the courses in the term and retain the credits already earned by him in other course(s). For calculating the CPI, and determining the passing/failure in a course, and eligibility for award of a diploma, the marks obtained in the repeat course(s) will be taken into consideration.
- (b) A candidate who has earned the minimum number of credits prescribed in the concerned Scheme of Teaching & Examination and Syllabi, shall be declared to have passed the programme, and shall be eligible for the award of the relevant diploma. The Scheme of Teaching & Examination and Syllabi shall clearly specify the minimum credits to be earned to qualify for a diploma. The credits included in the Scheme of Teaching & Examination and Syllabi of a programme shall generally be 5-10% more than such minimum specified credits.

Further, the successful candidates shall be placed in Divisions as below:

1. Second Division: A candidate obtaining a Cumulative Performance Index (CPI) at the end of the programme of 50 and above but below 60 shall be placed in Second Division.
2. First Division: A candidate obtaining a CPI at the end of the programme of 60 and above but below 75 shall be placed in the First Division.

3. First Division with Distinction: A candidate obtaining a CPI at the end of the programme of 75 and above shall be placed in First Division with Distinction, provided, the candidate has passed all the courses for which he has earned credits, in the first attempt. Further, a candidate obtaining a CPI of 90 and above shall be deemed to have passed the programme with exemplary performance provided he/she has passed all the courses for which he has earned the credits, in the first attempt. Such candidates will be awarded a special Institute Certificate to this effect.
4. Cumulative Performance Index (CPI) shall be calculated as in Clause 14 and shall be based only on marks obtained in courses for which credits have been earned.

K. (a) Use Of Unfair Means

All cases regarding reported use of Unfair Means in the examinations shall be placed before a Standing Unfair Means Committee for decision in individual cases, and recommending penalties, if any. The actions deemed as Use of Unfair Means shall be specified by the Academic Programme Committee and procedure for dealing with cases of suspected/alleged/reported use of unfair means shall also be approved by the Board of Studies.

(b) Students Grievance Committee

In case of any written representation/complaints received from the students within seven days after completion of the examination regarding setting up of question paper etc. along with specific recommendations of the Director of the institution, the same shall be considered by the Students Grievance Committee to be constituted by the Director. The Director shall take appropriate decision on the recommendations of the Students Grievance Committee, before the declaration of result(s) of the said examination.

L. Award Of Diploma

A student shall be awarded a diploma if:

- i) He/she has registered himself/ herself, undergone the course of studies, completed the project report/training reports specified in the curriculum of his/ her programme within the stipulated time, and secured the minimum credits prescribed for award of the concerned diploma.
- ii) There are no dues outstanding in his/ her name to the Institute
- iii) No disciplinary action is pending against him/her.

M. Scheme Of Evaluation

GRADING SYSTEM

1. Credit & Marks:

- One credit is equal to one hour lecture or two hours of laboratory work per week.
- The maximum marks in each course is 100, irrespective of the number of credits assigned to the course.
- For passing in any course, minimum 50 marks are required to be secured.
- Full credits are awarded after passing in a course; otherwise, no credits are awarded.
- The grading system is based on relative grading.

1. GradingSystem:

Grade	Description	Grade Point
A+	Outstanding	10
A	Excellent	9
A-	Very Good	8
B+	Good	7
B	Fair	6
B-	Average	5
C+	Satisfactory	4
C	Marginal	3
F	Fail	0

The relative grading will be undertaken on the basis of increment of H-50/8 where H is the highest marks of a student in a section.

2. The Trimester Grade Point Average (TGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as follows:

$$TGPA = \frac{\sum^n C_i \times GP_i}{\sum^n C_i} \quad CGPA = \frac{\sum^m T_i \times TC_i}{\sum^m TC_i}$$

Where

C_i = Credit for the course

GP_i = The grade point obtained for the course

n = Number of subjects registered in the trimester

m = The total number of trimesters under consideration

T_i = TGPA of the trimester

TC_i = Credits for the trimester

N. Followup of Approved Guidelines

Subject to the AICTE Directions/Regulations, such administrative issues as disorderly conducting examinations, other malpractices, dates for submission of examination forms, issue of duplicated diplomas, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the guidelines approved for the purposes by the Board of Studies and Research.

O. Applicable Regulations for Unforeseen Issues

Notwithstanding anything stated in these Regulations, for any unforeseen issues arising, and not covered by these Regulations, or in the event of the differences of interpretation, the Director may take a decision, after obtaining the opinion/advice of the Chairman of Academic Programme Committee / Dean of the Institute / Senior most Faculty Member. The decision of the Director shall be final.

Regulations For Proper Conduct of Examinations

Answer book: Controller of Examination should assess the stock of answer books one month before the exams. If required, additional answer books should be purchased. These may be stapled, stamped and kept ready for use.

Question Papers: The concerned coordinators and controller of Examination are required to issue a note to the respective subject teachers for the preparation of question papers four weeks before the commencement of examination.

Typing of question Paper: Typing of the question paper should be carried out in the office of Controller of Examination by the designated typist. These should be completed one week before the commencement of examination.

Photo copying and sealing of question Papers: The controller of examinations will take charge of the typed question papers and get the required numbers photocopied. The photocopies are to be put inside an envelope and sealed. The sealed envelopes should be kept in the Director's / controller of examinations' almirah.

Time-table: The controller of examinations in consultation with the Dean should prepare the date sheet at least two weeks before the commencement of examination. The date sheet will then be displayed on the notice boards indicating the room numbers and timing of the examination. One copy of each timetable should be sent to the Chairman and the Director.

Guidelines For Invigilators

- Random seating arrangement should be displayed on the board at least 15 minutes before the schedule of examination and arrangements should be changed every day.
- Invigilators should collect the attendancesheet, answersheets, supplementary sheets and question papers at least 20 minutes before the commencement of exam from the respective authorities.
- Extra question papers should be handed over to the concerned coordinator after the exam.
- Answersheets, marksheet and two question papers should be kept inside an envelope which should be then sealed and kept in Director's/Controller of Examinations room with the following information on the envelope:

- Course (coursename,semesteretc.)
 - Dateandsubject
 - Numberofanswersheets
 - Nameoffacultywhomtheenvelopeistobehandedover.
- Beforethecommencementofexamitshouldbeseenthatseatingarrangementisproper.
 - Invigilator should sign on the answer sheet of each student and the date oftheexamination should bementioned alongwith thesignature.
 - It should be ensured that each student has filled-up the first page of answersheet properly and singed on the attendance sheet for each sheet taken byhim/her
 - Studentsarerequiredtowritetheirrollnumberonthequestionpaperimmediately after receiving it. They should notwrite anything excepttherollnumber on thequestion paper.
 - Digitaldiariesandmobilephonesarenotallovedinsidetheexaminationhall.
 - Donottearoffanysheetfromtheanswersheet.

P. GeneralRulesforExaminations

1. A candidate may not be admitted into the examination hall, if he fails to presenttotheofficer-in-charge of the examination his admission ticket or to satisfythe officer thatit willbe produced withinareasonabletime.
2. The Officer-in-Charge of the examination shall have power to call upon anycandidate appearing at an examination to give a specimen signature forpurposeof identification.
3. Permission to appear at an Institute examination may be withdrawn beforeorduring thecourse of theexamination forconduct which, in theopinionoftheController ofExaminations, justifiesthecandidate's exclusion.

Q. InstructionsfortheStudentsduringtheExams

- Studentsarerequiredtowritetheirrollno.onthequestionpaperimmediatelyafterreceivingit. Theyshouldnotwriteanythingexceptthere rollnumberon thequestion paper.
- Digitaldiariesandmobilephonesarenotallovedinsidetheexaminationhall.
- Donottearoffanysheetfromtheanswersheet.
- Rough work may be done on the last page of the answer book and if aseparate sheet is takenfor rough workit must be attached to theanswerbook.
- Students should not take the question paper outside the examination hallbeforesubmittingtheanswer book

- No student will be allowed to leave the examination hall before the half time.
- Late Entry into the examination hall will not be permitted.
- However, under exceptional circumstances, a student may be allowed entry up to 30 minutes after commencement of the examination after obtaining approval from Director.
- The student may be debarred from one or more exam i.e. Class Test/Mid-Term/End Trimester exam.
- The student should not use mobile during the exam. There is provision of confiscation of mobile phone for 15 days in case it has been used for unfair means.

Examination Guidelines for Students:

PLEASE READ THESE INSTRUCTIONS CAREFULLY

A candidate who breaches any of the Examination Regulations will be liable to disciplinary action including suspension or expulsion from the Institute.

1. TIMINGS-

The examination hall will be open for admission 15 minutes before the Time scheduled for the commencement of the examination.

2. PERSONAL BELONGINGS

- a) All your personal belongings (such as bags, pouches, ear/headphones, etc.) must be placed at the designated area at the front of the examination hall or as advised by the Invigilator. It is advised that any unauthorized materials, such as books, paper, documents, pictures and electronic devices with communication and/or storage capabilities such as mobile phone, tablet, PC, laptop, smart watch, portable audio/video/gaming devices etc. are not to be brought into the examination hall.
- b) Mobile phones brought into the examination hall must be switched off at all times and kept at a place designated by the invigilator. If you are found to be carrying a mobile phone the examination will be cancelled and the Mobile phones will be confiscated and retained for investigations of possible violation of regulations.
- c) All materials and/or devices which are found to violate any examination regulations will be confiscated.
- d) The Institute will not be responsible for the loss of any belongings in or outside the examination hall.

3. AT THE START OF THE EXAMINATION

- a) You are advised to find your allocated seat as per the seating plan displayed on the notice board/classroom.
- b) Please check that you have the correct question paper and read the instructions printed on your examination question paper carefully.
- c) Do not write your name on the answer book. You should write only your Enrollment numbers, correctly and legibly, in the space provided on the cover of each answer book. Providing incorrect/illegible enrollment number could be risky as your answer book could be considered void.

4. DURING EXAMINATION

- a) You are not allowed to communicate by speaking or otherwise with other candidates (this includes the time when answer scripts are being collected).
- b) Unless granted permission by an invigilator, you are not allowed to leave your seat.
- c) Once you have entered the examination hall, you will not be allowed to leave the hall until the half time is over after the examination has commenced.
- d) All answers, with the exception of graphs, sketches, diagrams, etc. should be
- e) written in black or blue pen, unless otherwise specified. Answers written in pencil will not be marked. The last page of the answer book may be used for candidates' rough work.
- f) Do not write on, mark, highlight or deface any reference materials provided for the examination. If found doing so, the reference materials will be removed from your use for the rest of the examination and you will be made to pay for the cost of the materials that have to be replaced.
- g) Don't share any equipment such as calculators, dictionaries, pens, pencil, rulers, or erasers with another student.
- h) The candidate should not view or attempt to view the work of another student or permit another student to view or attempt to view your work.

5. END OF THE EXAMINATION

- a) You are not allowed to leave the examination hall before the first half of the examination has elapsed.
- b) You are not allowed to leave the examination hall during the last 15 minutes of the examination and during the collection of the answer scripts.
- c) All candidates must remain seated throughout this period for invigilators to properly account for all answer scripts to be collected.
- d) Once the Invigilator announces the end of the examination do not add anything more to your answers. You are to stop writing and remain seated quietly while your answer scripts are being collected.
- e) No papers, used or unused, may be removed from the examination hall. You may take your own question paper with you unless otherwise instructed.
- f) You are responsible to ensure that your answer scripts are submitted at the end of the examination. If you are present for the examination and do not submit your answer script, you will be deemed to have sat for and failed the examination concerned. Any unauthorized removal of answer script or part of answer script from the examination hall would deem the answer script as null and void.
- g) You must hand in your answer book together with any other paper to the invigilator before you leave the room.

- h) Do not attempt to discuss any aspect of the examination with fellow students outside the examination Hall after you have submitted your answerscripts.
- i) When you have been given permission to leave the hall after you have completed the examination, do so quickly and quietly and refrain from speaking making any noise until you are away from the building.

AUTHORIZED EXAMINATION MATERIALS

You may take into examinations:

- a) Writing materials such as pencils, an eraser and an unmarked plastic ruler.
- b) A clear, see-through water bottle. No labeling permitted.
- c) Any examination aids approved for use in a specific examination.
- d) A programmable calculator, if authorized for the examination. The calculator must have the memory cleared prior to entering the examination room.

You must:

- a) Adhere to all instructions given by an Invigilator immediately prior to, during and immediately after an examination.
- b) Raise your hand if you want to attract the attention of the invigilator. You must do this if you want to leave the examination hall temporarily or if you have finished the examination early and want your answer scripts to be collected.
- c) Ensure that all of your answer scripts and other papers are collected by the invigilator before you leave the examination hall.

6. DRESS CODE

- a) Only candidates who are formally attired will be admitted to the examination hall. Please ensure that you comply with the dress code of the Institute.

7. UNFAIR MEANS

- a) The Institute takes a serious view of cheating. All students are to take note of the written examination instructions issued to them as well as the announcements made during examinations.
- b) A candidate who is suspected of cheating in examinations is liable to disciplinary action including cancellation of examination and/or (but not limited to) suspension or expulsion from the Institute. All materials and/or devices which are found to violate any examination rules and regulations will be confiscated.

8. SUPPLEMENTARY NOTES

You are advised to plan your schedule and allow for extra travelling time to attend the examinations. No extra time will be given for students who are delayed due to traffic jams, bad weather, etc.

9. ANSWERING EXAM QUESTIONS

- a) Write clearly; illegible answers will not be marked.
- b) Start a new page for each question and take care to identify each answer clearly with:
 - The number of the question.
 - Where appropriate, the part you are answering.
- c) Do not copy out the question.
- d) Do not tear any pages out of the answer book.
- e) Rough working may be done in the answer book or you may request extra sheets from the supervisor. Clearly cross out rough working before handing in your book.
- f) Tie all extra sheets including rough working into the answer book at the end of the examination.

Important Instructions for Students for Online Examination

The Midterm Examinations are being conducted in online mode. Please write your answers to the point & very crisp, try to utilize time allotted during the exam so that you do not miss anything important. Also keep yourself stress free from the hassles of uploading, finishing all questions and also scoring marks. For this ensure that you are ready with your writing tools beforehand.

Instructions Related to Question Papers

1. Students have to join Examination through ZOOM ID given in the attached file for the respective day.
2. Question Paper will be available on examination Google Classroom Paper and of Subjective type in pdf format carrying 20 marks. There will be 5 questions in the paper no.
3. All the answers are to be attempted at one place. You have to write answers manually on A4 sheet of paper, do not use spiral or register pages
4. While attempting the paper, please ensure that you mention **your name, class, section, batch, Subject name & Code** on the top sheet and give page number to each page
5. Submitting Responses will not be allowed after the permitted duration so submit the paper well in time—at least 5 minutes in advance.
6. Allotted time is 9:30 am to 11:00 am

Instructions Related to Appearing in Examination Room Via Zoom Meeting

1. Both Classes will be divided into four groups
2. Each group will be put under invigilation by one faculty.
3. Group No. of each class is given at the end of these instructions.
4. Zoom ID for each group is attached in the Google sheet attached herewith.
5. Entry will be permitted from 9:15 am onward still 9:30 am upon showing your Identification.
6. Video should be turned on after you enter the Exam Room and while exam is going on.
7. Meeting will be locked at 9:30 am and nobody would be allowed to leave the meeting
8. Paper will start at 9:30 am to finish at 11:00 am.
9. No one will be allowed to leave the exam room before the due time, i.e. 11:00 am which means even if you have finished your exam and submitted the answer sheet, you are not permitted to leave the Zoom Meeting.
10. No one will be allowed to leave the exam room before the due time, i.e. 11:00 am which means even if you have finished your exam and submitted the Form, you are not permitted to leave the Zoom Meeting.
11. If you are found absent in ZOOM meeting, you will be marked absent and your answer sheet will not be evaluated, submitted otherwise.

Online Examination Rules & Regulations

Exam Environment Rules

1. You must take the exam in the same room that you scanned during the proctoring setup for the current exam.

Note: You must complete a webcam scan of the room where you will take the exam every time you take a proctored exam. However, you do not have to take all of your proctored exams in the same room.

2. No other person is allowed to enter the room while you are taking the proctored exam.
3. The lighting in the room must be bright enough to be considered – daylight quality. Overhead lighting is preferred. If overhead lighting is not available, the source of light must not be behind you.
4. You must sit at a desk or table.
5. The desk or walls around you must not have any writing.
6. The room must be as quiet as possible. Sound such as music or television are not permitted.
7. The following items must not be on your desk or used during your proctored exam, unless rules for the exam specifically permit these materials:
 - Books
 - Paper
 - Pens
 - Calculators
 - Textbooks
 - Notebooks
 - Phones (landline/mobile)

The computer you use to take the test

1. The computer you are using to take the exam must not have more than one display or monitor. For example, if you usually use a laptop with a monitor connected, disconnect your monitor and use only the laptop screen.
2. You must close all other programs or windows on your testing computer before you begin the exam.

Your behavior

1. You must verify your identity using a photo ID that has your name and photo on the same side.
2. You must not use headphones, earbuds, or any other type of listening equipment.
3. You must not communicate with any other person by any means.

Regulations Regarding Awards of Scholarships, Medals and Prizes Scholarship eligibility for the session 2025-27

Eligibility	X/XII/Grad	MAT/CAT/CMAT Score	GD/PI Score	No. of Seats
10% Scholarship:	60%	700/75%ile/ 80%ile and above	65	15

20% Scholarship to students with 80%ile CAT/90%ile CMAT and 65% in X, XII and Graduation and 70 GD/PI Score*

25% Scholarship to students with 85%ile CAT and 65% in X, XII and Graduation and 75 GD/PI Score*

50% Scholarship to students with 90%ile CAT and 65% in X, XII and Graduation and 75 GD/PI Score*

JIMS students

Waiver of Rs 1 Lakh for all eligible students with Valid Entrance Exam Score- CAT/ XAT/ CMAT/ MAT/ ATMA

Waiver of Rs 1.50 Lakhs - MAT Score - 700-Academic score-65% in 10th/12th/ Graduation

Wards of martyrs

Waiver of Rs 50000/- per year

Siblings' scholarship

upto 10% (Proof to be submitted)

EWS - (Document Need to be submitted) & Income Proof

25% of Tuition Fee

Refund

In case of withdrawal of Admission original documents will be returned within 7 days .The fees taken will be refunded as per AICTE norms . No refund of Tuition fees after commencement of foundation classes from 15th June ,2025

ChoiceBasedCreditSystem–CBCS

TheCBCSprovidesthelearnerwithflexibilitytostudythesubjects/coursesattheirown pace; greater choiceof inter-disciplinary, intra-disciplinary and skill-based courses and mobility to different institutionsforstudies.

TheCBCS(ChoiceBasedCreditSystem)providesanoptionforthestudentstoselectcoursesfromthe prescribed coursescomprising elective, minor or skill-based courses. The courses are oftenevaluated following the grading system, which is considered to be better than the traditional markssystem. Instead of percentage-wise grading, theCBCSuses a grading and evaluation system to mapstudent performance. It follows a credit system that is attached to the course components offered tostudents. This not only opens pathways for learning opportunities but also manifests learning goalsandobjectives. A credit system for higher education measures various parameters like-

- Studentperformance
- Learningoutcomes
- Entrepreneurshipskills
- Contacthours
- Innovation
- Creativity&talent

KeyAdvantagesofTheChoiceBasedCreditSystem(CBCS)

- Thestudenthasanoptiontochoose**inter/multidisciplinary**courses
- Itpromotesgroupwork,**research,andcommunityinvolvement**
- Providesstudentswith**greaterflexibility**inthechoiceofcourses
- Studentscanchoosecoursesatabasicor**advancedlevel**
- Learnersacquire**job-orientedskills**
- **Studentprogress** attheirowntempo
- Highlymotivatedstudentsgetthechancetogain**extracredits**

DualSpecialisationhelpsingettingbetterplacementsbyprovidingmorenumberofopportunities.

Studentoptions	Result
MarketingandFinance	
MarketingandHR	

MarketingandBusinessAnalytics	Higherchancesofgettinga bsorbedinanyone.
FinanceandBusinessAnalytics	
MarketingandEntrepreneurship	

PGDM–Trimester	Basis	Optionsavailable
II	Skillbasedcourseavailable for-Advanceddataanalysisusing Excel.DataAnalysisusingSPSS.	Student can a creditcourse option– Excel&SPSS.
III	Skillbasedcourseavailable for-Advanceddataanalysisusing Excel.DataAnalysisusingSPSS.	Studentcanoptanon-creditcourseon– Excel&SPSS.
III	MOOCCOURSE	Option to undergo anysilled basedcourseofMOOCpreferablyfrom NPTEL,SWAYAM,edx, Courser etc.
SecondYear	DualSpecialisationisofferedforexplorin gareasofinterestbestsuitedto caliber of studentaccordingtocorporatedemand.	
	Choiceofspecialisation(Anytwo)	Choiceofsubjectswithinspecialisation(3 out of four) Outoftotal24subjects– Studenthas to opt forsix.
IV	*Elective- Groups(anytwo)DualSpecialization(Outofgivensixspecialisations– studenthastooptforany two)	ChoiceBasedCredit(Eachspecilisationhasfourpapersandstudentscan optanythree)
V	* Elective- (anytwo) GroupsDualSpeciali zation	ChoiceBasedCredit(Eachsp ecialisationhasfourpapersan dstudentscanoptanythree)
VI	Studentcanoptfortopicofdissertationan dguidefrominstituteandindustry.	Studentcanoptfortopicofdissertation and guide from instituteandindustry.
ProjectDissertation		

PGDM(IB)

PGDBM–IB Trimester	Basis	Options available
II	Skill based course available for Advanced data analysis using Excel. Data Analysis using SPSS.	Student can opt a credit course on – Excel & SPSS.
III	Skill based course available for Advanced data analysis using Excel. Data Analysis using SPSS.	Student can opt a non credit course on – Excel & SPSS.
III	MOOC COURSE	Option to undergo any skilled based course of MOOC preferably from NPTEL, SWAYAM, edX, Courser etc.
Second Year	Dual Specialisation is offered for exploring areas of interest best suited to caliber of student according to corporate demand.	
	Choice of specialisation (Any two)	Choice of subjects within specialisation (3 out of four) Out of total 12 subjects – Student has to opt for six.
IV	* Elective- Groups (any two) Dual Specialization (Out of given three specialisations – student has to opt for any two)	Choice Based Credit (Each specialisation has four papers and students can opt any three)
V	* Elective- Groups (any two) Dual Specialization	Choice Based Credit (Each specialisation has four papers and students can opt any three)
Trimester VI	Student can opt for topic of dissertation and guide from institute and industry.	Student can opt for topic of dissertation and guide from institute and industry.
Project Dissertation		

MOOC Courses help in exploring best courses from edX/Coursera and students can unleash their potential from available courses.

Dissertation work helps in skilling research activities which increase chances of hiring by research organisations of repute such as KPMG, Deloitte etc.

Overall, CBCS helps in getting better placement and courses are industry oriented (curriculum is designed through inputs of industry professionals).

Student Exchange Programme

The institute has got the tie up with different Universities all over the world and the students can go in for a student exchange program as per the MOU with that University, International students visit JIMS campus as part of student exchange/program.

The Global Immersion Programme with RIT University DUBAI from 23th February to 1st March, 2025

JIMS PGDM-IB students embarked on an enriching Global Immersion Program in Dubai. From an academic visit to #RITDubai, where they delved into international trade and logistics, to industrial tours at Royal Breads, Jashanmal Group, D Tech Office, and Ace Cranes & Engineering FZ-LLC, students witnessed real-world applications of AI, automation, sustainability, power solutions, and retail strategies.

The Global Immersion Program with RIT University, Dubai from 26th Feb-2nd March, 2024

From, 26th Feb- 2nd March, 2024 JIMS Kalkaji hosted a Global Academic Development Program for 58 students from the PGDM (IB) 2023-25 batch in partnership with RIT University, Dubai.

The Global Immersion Program with UAE University, Abu Dhabi from 16th-21st Nov, 2022

From November 16th to November 21st, 2022, JIMS Kalkaji hosted a Global Academic Development Program for 46 students from the PGDM (IB) 2022-24 batch in partnership with United Arab Emirates University, Abu Dhabi.

The Global Immersion Programme with Nanyang Technological University Singapore from 18th-23rd Nov, 2019

From November 18 to November 23, 2019, JIMS Delhi hosted a Global Academic Development Program for 63 students from the PGDM (IB) 2019-21 batch in partnership with Nanyang Technological University Singapore.

GUIDELINES FOR SUMMER TRAINING PROJECT (PGDM & PGDM-IB)

Summer Training Project is an integral part of PGDM & PGDM-IB Program at Jagannath International Management School, Kalkaji.

1. OBJECTIVES

- The overall objective of the summer training project work is to provide students with an opportunity to gain insight into the organisational workings and to understand the real problems faced by organizations.
- To provide a platform for the corporate to test the reliability, quality and performance of the students and to make a final job offer later if they so deem fit.

2. SUPERVISION

During the training the student will be under the supervision of a person in the organization who will act as his/her corporate guide. He/she will provide guidelines on how the student should work during his/her stay with the organization. In addition, each student will be guided by a faculty of JIMS, Kalkaji. The student will be required to report to the faculty guide immediately after joining the company for the project. The student is required to meet the faculty guide before departing for the summer training and take necessary instruction from him/her. The faculty guide will consult the corporate guide from time to time for obtaining information on the progress of the Project work of the student.

3. REPORTING TO ORGANISATION

Student to take identity card when reporting to the organization and Maintain a Logbook and record all the information gathered and work done daily. Internal faculty guide may visit the organization at any time to assess the progress of work. The training weekly report should be with student duly filled. Queries regarding summer training can be discussed with faculty.

4. REPORT FORMS

After joining the organization, the student must send a joining report to the faculty guide. If student fails to submit, then he/she will be marked absent.

5. SYNOPSIS

The student has to prepare a tentative research proposal/synopsis.

6. APPROVAL OF RESEARCH PROPOSAL

After preparing the research proposal, the student should preferably have preliminary discussion with both organizational guide and faculty guide before proceeding further.

7. WEEKLY REPORTS

All students are required to send weekly report on the prescribed format to their respective faculty guides updating about the progress of training.

8. PROJECT REPORT FORMAT

All the students have to prepare and submit a written project at the end of the training. This need not necessarily be a statistical or analytical report; it could be a learning and experience sharing report. The project report will have to be certified by the organization. Students are required to submit one hard bound and one spiral copy of summer training report.

9. CONDUCT/DISCIPLINE

- The students are required to abide by the rules of the organization where they are undergoing their training.
- The corporate organization will be taking a strong view of the punctuality and behavior of the student during the training and therefore the student is required being on his/her best

behaviour and inculcating the good norms of the organization.

- In case a student has to take leave of absence, he/she has to take necessary permission from the organization and the faculty guide before he/she proceeds on leave.
- No student should try to copy or use information in such a way that will project false image of the company. All students are required to maintain strict confidentiality of any information they come across in the organizations in course of their training. The student involved in any malpractices shall be duly penalized.
- All students are required to report to internal guide every week and inform about the progress of training.

10. Do's for trainee during Summer Training

- Be punctual. Be in time at the company.
- Have a clear picture of what your aim is and have long-term goal(s).
- Develop listening skills.
- Work hard with sincerity.
- Be devoted to the task assigned to you.
- Build up positive rapport with the concerned authority.
- Maintain a proper dress code (FORMALS ONLY) during the training period.
- Follow all instructions given to you in the training organization.
- For any training-related guidance, contact internal faculty guide.
- Submit your weekly reports in time.
- Report to your placement office in case of any problem or difficulty.

GENERAL INSTRUCTIONS

- Project should be properly typed in Arial font size 12 with no spelling mistakes.
- Page numbering to be done at the bottom center of each page.
- Font color – Black only.
- Paper – A4 size.
- Line spacing – 1.5.
- References to be properly numbered.
- Margins – 1 inch (Top, Bottom & Right), Left – 1.5 inch.
- Synopsis should not be more than 5 pages.
- Synopsis is to be approved by both internal and external guide.
- Progress regarding training should be communicated to the internal guide regularly through mails or telephonically every week.
- Maximum number of pages – 100 for the Final Project.
- One copy of synopsis to be submitted to the internal guide and one copy to the external guide.

Appendix

An appendix is used for additional or supplementary materials, which has no place in the main text. The materials that can be included here are original interview schedules/questionnaire, copies of covering letters used, documents and long explanatory notes to the text, statistical tests used and tables referred and any other material of considerable reference value.

Bibliography

The books, journals, reports and other sources of secondary data according to alphabetical order of last name (surname) of the author are to be listed in the format given below:

Book

Example: Dessler, Gary and Varkkey, Biju.—Human Resource Management. Prentice Hall, New Delhi, 2009.

Articles

Example: Nirmala Banerjee, Trends in Women's

Employment, Economic and Political Weekly, Vol. 4(2): 1989, pp. 1022.

GUIDELINES FOR TYPING

1. NUMBER OF PAGES

- **Maximum: 100 pages**
- **All pages** must be numbered

2. TYPING INSTRUCTIONS

- **Border Indents**
 - **Top, Bottom & Right** – 1 inch
 - **Left** – 1.5 inch
- **Page Numbering** – Bottom centered
- **Font Type** – Arial
- **Font Color** – Black only
- **Font Size** – Uniform & consistent throughout the report:
 - **Chapter Heading** – 16 (Bold)
 - **Titles** – 14 (Bold)
 - **Normal Text** – 12 (Regular)
- **Line Spacing** – 1.5
- **Footnotes** – To be numbered consecutively
- **Graphical Presentation** – Color / Black & White
- **Graphical Numbering** – Each and every Table / Exhibit / Figure must be assigned a reference number (e.g., Table 1.1, Fig 1.1, etc.)

3. PRINTING INSTRUCTIONS

- **Paper** – A4 Size Executive Bond Paper

GUIDELINES FOR CAPSTONE PROJECT

Introduction of the Capstone Project

The Capstone Project is a non-teaching credit course mandatory for the completion of MBA program. It is spread over two semesters starting from 3rd semester and ends in fourth semester. There are two options of Nine or Fifteen credits, which are available. The final marks are credited in the 4th semester mark sheet.

The Capstone Project process starts with online registration and ends with the final viva

Purpose of the Capstone Project

The **Capstone Project** is the culmination of the MBA program and it is one of the most important means by which Masters' quality is identified and assessed. It is an individual undertaking, and the final responsibility for its successful planning and completion rests with student only.

The Capstone Project, therefore, requires to display capabilities of working independently and ethically in both researching and presenting a topic of his own choice, and ability to plan and complete a substantial piece of work within the set deadlines.

Capstone Project will normally involve either an element of original research and/or the re-working of secondary materials from an original viewpoint, and the results must be presented in a manner appropriate to the conventions of the discipline involved.

The Capstone Project must be passed for the award of a Master's degree.

Steps in the Capstone Project Process

The various steps to be followed are as follows:

1. Identification of research areas by the students.
2. Identification of a faculty guide by the student based on their common research areas/interests.
3. Online registration.
4. Submission of research proposal by students, approved by the faculty guide.
5. Post-approval preparation and final submission of synopsis.
6. First review on completion and submission of Introduction and Literature Review.

7. Second review on completion and submission of Data Collection and Data Analysis.
8. Third review on completion and submission of Final Report.
9. Pre-submission.
10. Final Viva.

Prerequisites for Capstone Project

The basic prerequisites required to start your dissertation work is the thorough understanding of Business Research Methods and proficiency in the area of specialization.

Learning Outcomes

The specific learning outcomes expected of the dissertation are:

1. Select, evaluate and apply critical management thinking to an organizational issue or problem
2. Critically evaluate the techniques and processes used to investigate an important organizational issue or problem
3. Synthesize information to arrive at a coherent conclusion
4. Critically evaluate the implications for the recommendations presented
5. Critically reflect on his or her development of knowledge, skills and techniques during the preparation of the dissertation

Procedure for Allocating Faculty Guide

Students are allocated to a suitable and appropriate faculty to guide them through the Institution. Our endeavour is to match a student's research interests with an available faculty. Some students request a particular faculty, although it is granted however, it is not always possible to fulfil the request, as it is dependent on the availability of the faculty. Confirmation of the Faculty guide is notified as per the specified dates.

Guidance from your faculty guide

Your faculty will assist you throughout the process of dissertation. The more you communicate with your faculty and seek his/her advice, the easier this process will be for you. You and your faculty should establish a schedule to meet regularly; frequency should be mutually decided. Some common areas of assistance/guidance from faculty can be the following:

- Discuss possible directions for your study and advise you on aims and objectives.
- Suggest some general areas of research for consideration and, where possible, with any examples of current research relevant to the topic.

- Assist students in identifying an area of research that is broad enough to embrace existing literature but sufficiently narrow to allow a detailed investigation.
- Be available for regular meetings
- Examine written work and provide constructive criticism. (Please note: It is not the responsibility of the advisor to correct spelling mistakes, etc., other than to point out if they are present. Nor is it the duty of the advisor to organize the presentation content of the work, although advice may be provided if enough work has been submitted.)
- Make student aware of inadequate progress or any other facts which could impede the

completion of a successful thesis.

- Gradethethesis, conferwiththeexaminers, andsubmitthegrade.

Students Responsibilities

While your faculties help is crucial to the process of writing a successful thesis, the ultimate responsibility is on you for the completion of the dissertation.

The onus is on the student to make arrangements with the Faculty guide once they have been notified by examination department. Meetings can occur in person but it is possible to communicate via the telephone and electronically so there is no excuse for not updating your supervisor.

- Make appointments with your faculty on a regular basis. (About once every two weeks) Meeting regularly is especially important to have consistency in your work.
- Provide written work for your faculty to comment on.
- Whenever possible, submit your written work or questions in advance of your appointments so that your faculty has time to offer constructive criticism.
- Follow your timeline and maintain your own progress.
- Comply with the regulations detailed in the guidelines.
- Understand and comply with these requirements as stated.

Plagiarism is taking someone's words or ideas and presenting them as your own or representing another person's work (published or otherwise) without proper acknowledgement.

Plagiarism is UNACCEPTABLE and will incur the penalty of outright failure and in some cases expulsion.

Assessment of the Dissertation

The assessment of the Dissertation will reflect its significance in your overall profile. Assessment criteria will include an evaluation of the extent to which the Study has achieved its stated aims and objectives, of the appropriateness of its methodologies, of its originality, clarity of expression and presentation.

Students must understand the standard required for a master's level dissertation. MBA dissertation is invariably narrower in its focus and a more in-depth treatment is required. Master's level work demands a greater degree of critical thinking. Exploring weaknesses in theories and contrasting author's views is an important aspect of master's work. of equal importance is providing a clear justification for approaches used in the dissertation, along with the rationale for rejecting alternatives. All Dissertations will be double marked, first by your faculty guide as per the review schedule and secondly it will be evaluated by the External Examiner board.

Marking Procedure

Dissertations will vary in nature, both with regards to the topic and research design. The generic marking criteria is presented in Appendices and it is important that you study this carefully to discern the precise allocation of marks. You also need to discuss the mark framework with your faculty guide.

Two independent faculties, one of which is usually your supervisor, assess the dissertation independently, after which a mark is agreed. In addition, as part of the University's quality control process, a selection of dissertations is forwarded to an External Examiner for moderation. The External Examiner, who has been appointed by the examination department, is considered as an independent 'voice' as he or she is from another University. The selection of dissertations sent to the External Examiner would normally include all failed and borderline dissertations.

A pass mark of 40 percent is required. In those cases, where the initial submission fails to meet the required standard, the student will be counselled on areas for improvement. Following revision and rewriting the student will normally be permitted to resubmit the dissertation, within the time scale set by the Programme Handbook and as designated by the relevant Programme Assessment Board.

Marking Criteria

The dissertation will be assessed for its overall quality, with the emphasis being upon how components fit together and the suitability of the work for master's level research. The work must be informative and analytical, with students being able to synthesize research findings to improve the quality of management decisions.

It is important that students justify their research choices. Following positive feedback from External Examiners a numerical marking scheme has been adopted. Whilst all systems have their failings, the numerical approach affords greater transparency and provides students with more detailed feedback than is often the case with discursive reporting. Below is an exposition of the key areas of assessment, with detailed marking schemes being contained in the appendices.

Justification for Study Direction: - analysis of the issue or problem; justification surrounding the importance of the topic; background detail to the organization (if applicable); clarity and preciseness of research question(s) and objectives.

Critical Review of Literature:-

critical appraisal of the appropriate literature; contrasts and compares relevant sources; references are integrated within the narrative to support the discussion; identification of significant concepts, theories and debates; linkage of the literature to the objectives; accurate referencing.

Methodological Considerations:- justifies methodological approach in relation to research question; clearly links discussion to own topic; justifies research design and suitability of methods employed; relevancy and accuracy of the methods used, leading to valid and reliable data; clear documentation and explanation of primary data collection methods (where applicable); awareness of alternative methodological approaches

Discussion and Conclusion:- synthesis of data, concepts, models etc. identified in literature; critical analysis of key findings; relevant structure; appropriate linking of findings to the objectives; relationship of the study to literature; conclusions are drawn from analysis; key points organised and summarised effectively; awareness of limitations; provides reasoned and supported recommendations.

Reflection on Learning:- Organised discussion of knowledge and skills development; evaluate source of learning; identify how learning can be applied; employ concepts in analysis.

Effective Communication:- presentation of material in a logical order; presents error free work with respect to spelling, grammar, typos and references; uses appropriate academic style; includes full and detailed bibliography.

Mentoring

JIMS KALKAJI has always believed that the student's interaction outside the classroom with faculty, alumni as well as the corporate is essential for their overall development both personally and professionally.

In our endeavors to nurture the brightest young minds, we believe mentorship plays a crucial role. Biographies and retrospective studies of achievers in any field suggest the importance of a mentor. JIMS visualizes a mentor as a guide/facilitator in exposing the student to knowledge in his/her area of interest, hands-on learning experiences to help develop their cognitive structures, as well as guidance so that he/she chooses and commits to a career path.

In this endeavor the unique two-tier structured Mentoring program, is built to develop a student towards their full potential in personal and career development with the help of Industry mentor or an Alumni mentor or a Faculty Mentor other than an affectionate Parent mentor. The main idea behind the program was to provide a platform to the students to interact with industry leaders beyond the realms of academics.

Through this program the mentors encourage the mentees to build their potential, offer them a new perspective on business realities, support their commitment to learning, stimulate their thought process and motivate them to face challenges in the competitive business environment. Under this program, mentees are paired on basis of their academic background and career interests with an Industry/alumni mentor, who acts as a coach and nurtures them over a period of one year.

Our Mentoring Program commits to develop individual excellence by inculcating personality traits, values, ethics, communication skills, selflessness and understanding of socio-economic environment among our students.

It is seen that this bonding grows even deeper with the passage of time not only on professional fronts but on personal aspects as well. Mentor understands his mentees in terms of his strength/weakness, values, aspirations and skill sets, and faculty mentor can surely cater to these broad ranges of diversities under the mentoring umbrella. It is very important to cater to student happiness and their wellbeing.

Thus the Mentoring program gains additional cutting edge with the active participation of the mentors and in turn mentoring becomes a life-long methodology for them. The whole process generates learning at every

stage and makes the mentoring experience a treasured remembrance. The holistic contribution of all the mentors takes our students on a higher learning curve, thus motivating them to face challenges in today's competitive environment.

Suggested activities under mentoring:

A mentor is an individual who facilitates the development of a student. The emphasis is on the overall cognitive development as well as the development of interpersonal and technological skills needed for academic and professional success. A mentor is a nodal point in the student's contact network: the mentor introduces them to other people and opportunities that they may not otherwise have had access to. The focus during mentorship interactions is on exposing the student to content and challenges above his current level.

Mentor relationships last well into adulthood; some mentor-mentee relationships develop into lifelong bonds. In light of this, a group of students is attached with a dedicated faculty member

-MENTOR to take care of their personal and academic problems. Each student is assigned a faculty mentor during the Orientation Programme. The mentor acts as a local guardian, and regularly interacts with the students to help them in their academic as well as their personal pursuits. On similar lines every student is also assigned an industry mentor from the institute in case the student wants he can identify a mentor on his own also.

Expectations from an Industry/alumni mentor

We understand that, as successful professionals, your time is valuable. We believe it will be beneficial if your interactions with the students are refocused on subject-matter content. We will connect students to mentors mapped based on their and your interest areas.

Your interaction with the student involves a few hours per month, preferably once a fortnight, usually at your place of work, online, or during a field trip.

We visualize a mentor as fulfilling the following roles:

1. Exposing the student to ideas, knowledge, and skills in his/her area of interest.
2. Offering hands-on learning experiences to help develop the student's cognitive structures, including live projects or training opportunities.

3. Providing guidance to the student as he/she selects and commits to a career path that matches his/her ability and interests.

The mentors can have experience sharing sessions, live projects, news analysis, book reviews, and discussion on current topics to help them develop a perspective.

The mentoring at JIMS follows a two-tier process.

In the first year, the students are associated with an industry mentor and he is advised to do a project with them. The project starts in the 2nd trimester and ends in the 3rd trimester. The project helps the students to develop a deep understanding of corporate processes and the nuances of the writing and presenting the work in a formal setting.

In the second year, the sole emphasis of the mentoring is to nurture the seeds of winning traits and imbibe them into the student. So there are fortnightly mentoring sessions conducted with the industry mentor.

The faculty mentors support the student by conducting mentoring sessions in the college premises in an informal setting.

LiveProject

In a **live project**, students work with a company in a real-time environment for a certain period of time during their studies at JIMS. **Live projects** are basically to develop employment abilities in students and to provide industrial experience and insights.

Student Support Services

Professional Counselling Cell Session:

Following faculty members are nominated as Counsellors so as to assist the students and deal with their specific emotional issues like ragging, adjusting to life in and paying guest accommodations, career counselling, future growth and development. The students may contact the following members.

S.No.	Name of the faculty	Contact No	Email Id
1	Dr. Palak Verma	9717216384	palak.verma@jagannath.org
2	Mr. Vipin Rawat	9718546392	nupur.rao@jagannath.org

Students' Committee

Each class is represented by two Class Representatives (CRs) and two Academic Representatives (ARs). Two boys and girls from each class are elected by the students to be the ARs and CRs.

In addition, the other students may nominate themselves for the following active operational committees of the students.

1. Discipline Committee
2. Anti-Ragging Committee
3. Students Grievance Cell
4. Internal Complaints Committee/Sexual Harassment Committee
5. Sports Committee
6. Cultural Committee
7. Placement Committee

The class co-ordinators of the respective classes will form the committees in the first week of July/Aug after commencement of classes.

Details of each committee are

Canteen Committee

The Composition of the Committee:

1. Faculty Members
2. HR & Admin
3. One Class Representative of each programme

The Roles and Responsibilities of the Committee:

- Looking after the cleanliness and hygienic conditions of the canteen.
- Deciding on the menu and rate of the items.
- Supervising the service provided by the canteen staff.
- Supervising the quality of the items supplied and services rendered in time.

Examination Committee

The Composition of the Committee:

1. Controller of Examination
2. Director
3. Deputy Registrar
4. HODs

The Roles and Responsibilities of the Committee:

It shall deal with the finalization of date sheet, moderation of question papers and answer sheets, unfair means and all such matters related to mid-term and annual exam.

Students Welfare Committee

The Composition of the Committee:

1. Faculty Members
2. Students Representatives

The Roles and Responsibilities of the Committee:

- Identification of Student representative
- Collection of data from different departments including merit positions and extra-curricular achievements of students.
- Budget allocation
- Collection of articles from students and faculty

Details of each committee are
Alumni Committee

The Composition of the Committee:

1. Director
2. Faculty Members
3. Team of Students

The Roles and Responsibilities of the Committee:

- Interaction with Alumni (Meeting with Director/Chairman, Meeting with faculty, JIMS students visit) through bi-annual/quarterly meetings.
- Maintaining the updated databank of alumni.
- Placement cell to interact with alumni.
- Alumni events – organizing an Annual Event (preferably in December).
- Finalizing the list of Alumni to be invited as guest faculty to share their experiences.

Sports Committee

The Composition of the Committee:

1. Faculty
2. Team of Students

The Roles and Responsibilities of the Committee:

- Identification of Sports/Games (Indoor/Outdoor)
- Faculty for organizing different tournaments
- Venue booking – Stadium, Indoor/Outdoor
- Approval/utilization of funds
- Guidelines for the games
- Coordination of the event
- Number of sports in each semester (Intra-college & Inter-Campus)
- Student Representatives
- Selection of teams which can participate in institute tournaments

Committee for Extra-Curricular Activities

The Composition of the Committee:

1. Faculty Members
2. Students Representatives

The Roles and Responsibilities of the Committee:

- Identification of extra-curricular activities
- Preparation and conduct of weekly quiz (Management & IT)
- Organising Intra-College competitions
- Organising Inter-Campus activities like: Presentation & Project competition
- Organising annual cultural Festival: ZEST & DANDIYA NITE
- Organising Inter-College Cultural Festivals: KSHITIJ, PRISM, CYNET, POPSTAR NITE
- Motivate students for raising sponsorships and promoting brand building/publicity of Institute's activities

- Identification of venue and other details
- Coordination of the events
- Responsibility chart of the concerned activity
- Drawing up and finalizing number of events to be conducted in each semester
- Selecting Student Representatives
- Designing the material for extra-curricular activities
- Monitoring the proper management of extra-curricular activities
- Selection of students who can participate in the events organized by other institutions

Disciplinary Committee

The Composition of the Committee:

1. Director
2. HODs
3. Faculty Members
4. Students Representatives

Disciplinary Committee is constituted for the purpose of ensuring disciplined behaviour amongst students and maintains record of any disciplinary actions taken thereof for future reference.

The Roles and Responsibilities of the Committee:

- Finalizing student representation from each class
- Periodic meeting with class representatives and Chairman
- Areas Identified for enforcing discipline:
 - Ragging
 - Canteen discipline
 - Classroom discipline
 - Passage/Staircase discipline
- Preventive actions
- Corrective actions
- Interaction with parents

Placement Committee

The Composition of the Committee:

1. Director
2. Manager Corporate Relations
3. Executive from Placement Department
4. Students Representatives

The Roles and Responsibilities of the Committee:

- Providing summer/final placements to students of every batch
- Helping students in designing their curriculum vitae (CVs)

- Building up of database of students' CVs so that they can be sent to organizations as and when required
- Identification of student representatives from each class and having weekly meetings with them regularly
- Giving them feedback on their performance in interviews/summer training
- Help students to improve their performance on the basis of the feedback given
- Organise one guest lecture per month for each class
- Organise one industrial visit per trimester for each batch
- Identification of industry mentors for PG students

Admission Committee

The Composition of the Committee:

1. Deputy Registrar / HOD
2. Faculty Members
3. Counsellors

The Roles and Responsibilities of the Committee:

- To ensure that admissions process is conducted in a fair and transparent manner
- To maintain high quality of student intake
- To visit reputed colleges and make presentations to aspirants

IT Website and System Administration Committee

The Composition of the Committee:

1. IT Faculty Members
2. Lab Assistants
3. Students Representatives

The Roles and Responsibilities of the Committee:

- Monitoring the functioning of computer labs and reporting problems, if any
- Maintenance of feedback register and ensure that necessary action has been taken on the suggestions
- To ensure appropriate infrastructure is available
- To monitor and update the Institute's website

Research & Publications Committee

The Composition of the Committee:

1. HOD
2. Faculty Members
3. Student Members

The Roles and Responsibilities of the Committee:

- Encourage faculty members to write papers
- Ensure research meets high quality standards
- Encourage faculty to engage in research with industry output

Students' Council Desk

JIMS provides support to its students through all aspects of their Institute experience, from first contact to beyond placement with the objective of holistic development of students, to help students become more self-aware and empowering them to make better decisions to effectively reach their academic and career goals. The Institute has an active Student's Council that represents, to the best of its abilities, the general interests of the student body.

Student representatives assist for affairs of administration, sports, housekeeping, arts and culture, campus newsletter etc. The student representatives work in close coordination with the Administrative Officer. You can be a student representative too! No CV required. All that is required is creativity and a positive attitude. Come join and make your stay here a fun-filled experience. In addition, programme coordinator will appoint in each academic year for each class two Class Representative (CR's) and two academic representatives (AR's) to facilitate the smooth functioning of the class on all issues, by being an interface between the students, faculty and subsequently the Institute.

IMPORTANT TIMINGS

The college is open from 9:00 a.m. to 6:00 p.m., Monday to Saturday.

The library is open from 9:00 a.m. to 6:00 p.m.

The computer labs are open from 9:00 a.m. to 6:00 p.m.

Wi-Fi facility would be available & students can bring their Lap-Tops.

GENERAL RULES FOR THE STUDENTS

- 75% of attendance is mandatory in each subject failing which the Institute has the right to detain him/her from the examination.
- Students are required to dress in Formals (for boys: light-colored full sleeves formal shirt with tie & dark colored trouser with formal leather shoes and for girls: light colored full sleeves formal shirt and dark colored trousers with formal shoes only) on all working days.
- For seminar/conferences/industrial visit/guest lectures/placement talks all students are required to be in-College Formals only.
- Student found guilty of being involved in disciplinary activity will be penalized severely.

- Students are required to attend all cultural fest, seminars and conferences organized by JIMS. Students are not allowed to enter faculty room, administration room, counselling room without permission.
- There should not be any footprint marks in the premises of the institute.
- Students found mishandling/damaging institute's property will be severely penalized.
- No Assignment/Project/Presentation will be accepted after the stipulated submission date given by faculty.
- As per Supreme Court and AICTE guidelines, ragging in any form is strictly prohibited. Strict action including expulsion from the institute would be taken against a student who is found indulging in any ragging activity. Once the academic session commences all students are required to submit within one week separate affidavits on Anti-Ragging signed by them and their parents. These affidavits are to be submitted on a non-judicial paper of Rs. 10/- duly attested by the Oath Commissioner.
- Playing with crackers and colors during festivals in and around the campus is strictly prohibited and anyone found guilty will be severely punished.
- Class representatives (CRs) are responsible for ensuring neat and clean class environment and class infrastructure in terms of chairs, tables, LCD Projectors, OHP's etc. and all electrical appliances should be switched off after the classes are over.
- Use of mobile phones inside the Classroom/Computer Lab/Library is strictly prohibited. If any student is found using the cell phones in any such place, the cell phone will be confiscated for 15 days. If the cell phone is not surrendered, the student will be suspended from all classes for one week.
- Students are not allowed to enter into the class rooms 5 minutes after their scheduled class timings.
- Any indiscipline with faculty and other staff members will not be tolerated for which the student will be severely penalized.
- Any misbehavior in the campus or at the venues of functions organized by the institute is not tolerated and appropriate punishment will be given including suspension.
- Smoking is strictly prohibited in and around the campus.
- The students are advised to avoid coming in cars to the Institute. The cars have to be parked outside the campus at the owner's risk. Only two wheelers are permitted to be parked inside the campus. The student must reach the entry gate before 9:15 am.

- The students using two wheelers and reaching the campus after 9:15 am will have to Park their two wheelers outside the campus at their own risk.

Students' Support & Progression

The Institute is committed to provide support to assist students to complete the program in which they have enrolled. The processes to monitor student progression are effective, fair and transparent. Post admission and registration for a program, students requiring remediation, enroll in the Foundation courses before the start of the enrolled Program courses.

General and Academic Advising:

At the time of registration of students into various programs, the Institute conducts Orientation Programs for students to familiarize them with the philosophy and value system of the Institute, various aspects of Institute life, rules & regulations, facilities and support services. Institute and Institute level advising provides direction for students in various forms including explanations of program and course requirements, assistance with timetable tailored to individual student schedules and other academic and career pathway guidance. At the Institute level, regular general and academic advising is provided by the faculty members in their roles as Heads of Department, Class Coordinator, Mentors and CMC/Industry Institute Interface.

Regular interactions lead to further identify concerns that could prevent progression of a student in an academic program as well as career pathway uncertainty, financials (paying for Institute fee, basic expenses and transportation issues), and personal concerns (disability issues, health problems, accommodation issues, relationship/home issues, etc.). Interventions are made to assist with the resolution of student issues. Career guidance, Industry Placement and Entrepreneurship. Assistance is provided to the students to assess their interests, abilities and skills and relate these to opportunities for employment, further study and entrepreneurship. The guidance provided helps students to make informed decisions, develop strategies for career plans, how to present themselves effectively at interviews and cope with the transition to employment.

Library

Library holds a rich collection of printed as well as electronic resources which include books, journals, databases, audio-visual materials, and e-journals. Library offers a range of information services set to the highest professional standards. The E-library resources are accessible across the campus network on a 24x7 basis. Users can access full text resources and from their own computer terminals.

Library has a collection of around 19,000 books, subscription of 146 national and international journals in print & 221 online journals and 2745+4598 eBooks.

Availability of Online Databases-

1. J-Gate
2. As a member of DELNET we can access a wide range of databases through its online access.
3. E-Research Platform
4. Plagiarism Detector software
5. NDLI - National Digital Library of India
6. NLIST

Availability of management films and other storage materials and the extent of their usage

We have **Total-1141 CD's** on various subjects related to management and IT including NPTEL. Faculty can issue these CD's to support their lecture and students can also get it issued.

Library management software

We are using the Libsys (LSEase/E) library management software in our library

Nature of support services for field work

1. We provide support services for field/research work through our collection of print books and journals.
2. As a member of DELNET we can provide on-loan document delivery from its member libraries.
3. SDI service (Selective Dissemination of Information)
4. Current Awareness service (CAS)
5. OPAC (Online Public Access Catalogue) for book search
6. Reference Service for users
7. Reprography Service
8. Automated by Libsys software with barcode reader
9. Fully Wi-Fi connected

10. 24x7 e-library for user for accessing all e-books, e-journals, question papers a. Annual reports, semester books, e-magazines, e-newspaper, all library subs b. Curated databases and other useful links are also available there.
11. Library Book Bank Facility - All semester-wise books are provided

Working hour of library and reading room

Library and reading room timings are 9.00 a.m. to 6.00 p.m. from Monday to Saturday.

Channel of user feedback and the extent of its utilization

1. Online Feedback form available.
2. Suggestion/Feedback Register is lying at the entrance of the library, where students/Faculties can write their suggestions/feedback/ recommendations
3. We get suggestions during University/AICTE inspections.
4. Visitors (Indian & Foreign) who visit the library can also give suggestions for improvement.
5. Users can send their queries through email on the library official mail Id.
6. Suggestion/Feedback Register get reviewed on a regular basis so that immediate action will be taken.
7. We have Library Committee, who reviewed the Suggestions / recommendations during its meetings and proposed books selection, additions of journals/ magazine, maintenance related requirements etc.

Extent of inter-library network

1. As a member of DELNET we can take books on loan from its member Libraries.
2. We are member of NLIST.
3. We are also a member of NDL-NATIONAL DIGITAL LIBRARY

The institute is committed to place Library and other learning resources at the heart of student learning. The fully automated Central Library with books across all domains, access to journals, e-journals, library sharing facility DELNET has an ambitious academic and research strategy which defines the identity, shape and delivery of the course curriculum and research aims. Further, list of e-resources of MHRD, AICTE, NPTEL, Swayam, MOOCs are also available and accessible.

Library Membership:

FOR STUDENTS-All students of the Institute are entitled for membership of the Library. Books will be issued on behalf of student's College I-Card.

FOR FACULTY/STAFF-The membership forms are available at the circulation counter of the Library. User should fill up and submit the Library Membership form along with two passport size photographs.

Borrowing Rules:

PGDM Students can borrow up to three books for a period of one week. Thereafter Rs. 5/- per book/per day will be charged. Re-issue of the book is not permissible.

Borrowers must satisfy themselves about the condition of books at the time of borrowing. Otherwise, they shall be responsible for any damage or mutilation noticed at the time of returning.

Damaged books will have to be replaced by the borrower.

In case of loss of books by the borrower, the borrower is required to replace the book with the latest edition (or pay the cost of book if the book is not currently available in the market) with a fine due on that book.

General books are issued or returned on all working days from 10:00 a.m. - 5:00 p.m. (except Lunch break)

Reference books can be consulted within the Library premises and are available for photocopying purpose

on depositing the Library card by the student at the Circulation counter

Journals/Magazines/Project Reports/Newspapers can be referred within Library premises only.

Exceptions

Any exception to the above policy will have to be recommended by the Director and approved by the Chairman.

Computer Labs

- Every student must enter his/her name into the Log Register. Each student must work on his/her allotted machine.
- Absolute silence has to be maintained strictly.
- Changes in the system settings are not allowed.
- Students should work in the lab only during their allotted time period.
- For any assistance regarding the subject, software, etc., students are advised to get help from the concerned faculty or lab in-charge.
- Students are not allowed to change the peripherals such as mouse, keyboard, etc. on their own.
- Users are required to turn off the computer before leaving the lab.
- Students should refrain from mishandling equipment or the log register.
- Students are equally responsible, along with the lab in-charge, to keep the lab clean.
- Students should not misuse the Internet.
- Students are refrained from playing games in the computer lab.
- Strict action will be taken against any student found violating the above rules, which may result in suspension and/or a fine.

Sports Facility

Sports activities are profusely organized in the campus for both present and the alumni batches of the campus. Sports activities: Students have participated in university level sports competitions and have won prizes in various sports activities as listed below:

Inter JIMSS Sports Tournament On 2nd March, 2023

The much awaited Annual JIMS Sports Tournament was held on 2nd March, 2023. The teams from different JIMSS Campuses enthusiastically participated in sports like Cricket, Table Tennis, Volleyball, Basketball, Badminton, Football & Table tennis.

The prize distribution function was held at the venue in the presence of Dr. Amit Gupta, Chairman, JIMS, Senior Faculty Members and sports coordinators from all campuses. Chairman sir while congratulating the winners emphasized the virtues of playing a sport leading to a healthy body and healthy mind. It was a two days' event which took place in DDA sports complex.

Hostel Facility

JIMS Kalkaji provides well-furnished hostel facility exclusively for females. The aim of the hostel is to make students comfortable and give them home away from home. The hostel is fully secure and is walking distance from the institute. It has facilities like common room with dining area, Air cooled/conditioned rooms and Wi-Fi. Hygienic and home-cooked meals are provided. There is a kitchenette on each floor for off hours' hunger.

Co-Curricular Activities

Distinguished Lectures

S.No.	Date	Name of the Leader	Designation	Topic	Venue
1	29 th March 2025	Mr. Saket Sinha	Director, Sustainability Actions Private Limited	Shaping a Sustainable Future - Navigating ESG	JIMS Kalkaji Auditorium
2	27 th March 2025	Dr. Anuj Verma, who emphasized	Director, JIMS Kalkaji,	The crucial role of academic institutions in shaping sustainable business models and policies.	Online Mode on Zoom Platform
		Dr. Marja-Liisa Tenhunen	Rector, DCCU, Romania	Integration of sustainability within education systems	
		Dr. Mihai Giurgea	DCCU, Romania	Role of governmental institutions in ensuring corporate compliance with environmental regulations.	
		Dr. Neelam Tandon	Professor, JIMS	Corporate Social Responsibility (CSR) within the framework of the Companies Act 2013.	
		Dr. Dragoş Vana	DCCU, Romania	Comparative study on public versus private hospital management in Romania.	
		Dr. Anupama Sharma	Professor, JIMS	Financial inclusion and its impact on sustainable economic development.	
		Dr. Iona Sandru	DCCU, Romania	<i>Green Schools</i>	
		Dr. Nupur Rao	Professor, JIMS	Skill development in the context of a green economy,	

3	21 st February 2025	Dr. Sita Vanka	Senior Professor, School of Management Studies, University of Hyderabad	Building the Argument in Research: The Art & Craft of Literature Review	T3 Classroom, JIMS Kalkaji Auditorium
4	13 th February, 2025	Mr. Nachiket Save	Marketing & Communication Manager Fintopedia.	SMART MONEY MOVES- FINTOPEDIA BULLRISERS 2025	JIMS Kalkaji Auditorium
5	6 th February 2025	Mr. Nikhil Goenka Mr. Rohan Krishan	Associate Partner PWC Co. LLP- Direct Taxation Reforms Director Indirect Tax PWC Co. LLP - GST Amendments and Indirect Taxation	Union Budget Analysis 2025	JIMS Kalkaji Auditorium
6	30 th November 2024	Dr. Neetu Kamra	IBM certified professional in Analytics and AI	"Mastering Data Analytics using IBM Cognos with Innovative Approaches"	Computer Lab 2, JIMS Kalkaji
7	October 18th, 2024,	Sudipti Arora Rajneesh Tomar, Akshay Verma, Kanika Agarwal, Nishant Gupta	A Research Scientist and Assistant Director at Dr. B. Lal Institute of Biotechnology. A Global HR Leader with experience in the FMCG and Manufacturing sectors. Co-founder of FITPASS. Founder & CEO of MindPeers. A student at JIMS Kalkaji, with strong academic and extracurricular record	TEDx Talk on the theme, "Building Strong Institutions: Empowering Youth Leadership for Sustainable Development."	JIMS Kalkaji Auditorium
8	21.09.2024	Mrs. Divya Kukreja Batra Ms. Tripta Kaur	Talent Acquisition Leader at Tavant Area Manager at Max Life Insurance	HR 5.0: Where AI, Ideas, and Creativity Converge	JIMS Kalkaji Auditorium
9	22.8.2024	CA. Rohan Krishan,	Director Indirect Tax Price Water House CoLLP	FinXpress- Finance Talk Show -Union Budget Analysis	JIMS Kalkaji Auditorium

		CA.Nikhil Goenka,	Associate Partner at Price Water House CoLLP.	2024	
10	06.09.2023	Dr. Amit Gupta, Mr. Ankit Jha Amb, Mr. Soheb Tahir and Ms. Monica Singhal	Chairman, Jagannath International Management School, Author, and Chief Learning Officer, Grant Thornton Bharat, Learning and Development Lead at Bain & Company, Life Coach-Master Practitioner NLP, Life Coach-Hari Om Smiles	TEDx Talk on the theme, "Mindset Change and Transformation for Success"	JIMS Kalkaji Auditorium
11	30.04.2023	Shri Jyotiraditya M. Scindia	Hon'ble Minister of Civil Aviation	100th Episode of Mann Ki Baat	JIMS Kalkaji Auditorium
12	27.5.2022	Prof. Viney Sawhney	Distinguished Professor of Finance at Harvard University	The Role of Venture Capital in India - Challenges and Upside for Entrepreneurs	India International Centre, Hall
13.	31.03.2022	Dr. Sanjeev Kumar Singhal	Chairman, CA. Parivaar	Sustainability Reporting Standards Framework	JIMS Kalkaji Auditorium
14	16.03.2022	Mr. Samar Mahapatra	Group HR Head, Shigam Group, Manesar, Gurgaon	Performance Management System in the Context of an Innovative PMS in Shigam Quantum Technologies Ltd.	JIMS Kalkaji Auditorium
15	22.2.2022	Prof. Phanish Puranam	Roland Berger Chair Professor of Strategy & Organization Design at INSEAD	Organizing in the Metaverse	JIMS Kalkaji Auditorium
16	15.12.2021	Dr. Anil D. Sahasrabudhe	Chairman, AICTE	National Education Policy 2020	JIMS Kalkaji Auditorium
17	4.9.2021	Dr. Anurag Batra	Editor in Chief & Chairman Exchange 4 Media Group & Business World	Leadership in the Post-Pandemic World	JIMS Kalkaji Auditorium

International Guest Lectures

S.No.	Date	Name of the International Speaker	Designation	Topic	Venue
1	18th October, 2023	Mr. Ignace Hindrick	Business Development Manager from Belgium and Director of DMH Business Advisors Pvt.Ltd.(India)	'Circular Economy'	JIMS Kalkaji Auditorium.
2	July 24, 2023	Ms. Tamra Johnson	Associate Director Of Graduate Admissions at the University of California	"Explore Educational opportunities traversing geographical boundaries and borders"	JIMS Kalkaji Auditorium.
3	27.08.2022	Mr. Florian Huesmann	SAP Assistant Manager, Nintendo of Europe	Intercultural Awareness - Navigating Cultural Differences, Communication Across-Cultural Perceptions of Time	Online (JIMS Kalkaji Auditorium)
4	03.03.2022	Dr. Ivona Rapan,	Associate Professor, Dimitrie Cantemir University, Romania	New Trends in Digital Marketing	Online (JIMS Kalkaji Auditorium)
5	28.02.2022	Mr. Florian Huesmann	SAP Assistant Manager, Nintendo of Europe	Intercultural Awareness	JIMS Kalkaji Auditorium

Guest Lectures

S.No.	Date	Name of the Speaker	Designation	Company	Topic
1	11-04-2023	Ms Vaishali Puri	Founder	Vinci & Valeo, Trainers & Consultants	Walk the Talk- Journey of an Alumni Entrepreneur
2	28-03-2023	Mrs. Shipra Kulshrestha	Founder & Managing Trustee	-Raah-Ek Mission Charitable Trust	Empowering women through education
3	22-03-2023	Professor Ashwani Agarwal	Advisor	Eskuares Fisiovirtual Solutions	Mental Wealth Network
4	27-02-2023	Mr. Shawrya Mehrotra and Mr. Rajan Luthra	Founders	Metvy	Finding your Inner Entrepreneur

5	17-01-2023	Mr.RishuRajVerma,	Senior DataScientistManager	Teleperformance	Workshop onPowerBIandSQL
6	15-09-2022	Dr.GAreenndran	Director-IGCMC&Coordinator	ENVIS(MoEFC&CC),WWFIndia	LifewithoutOzone:Amythorreality?
7	06-08-2022	Mr.VivekNanda	Corporateleader,motivationalspeakerandstudentmentor		TheMagicoofBranding
8	02-08-2022	Sh.SuryakantSharma	SeniorConsultant	Association ofMutualFundsinIndia(AMFI)	Investor awarenessprogramonFinancialEmpowermentthrough WealthCreation
9	16-07-2022	Mr.SurenderSingh	AssistantProfessor	CSEdepartment,NIITUniversity	Cyber Security, aComplete Solution ofCyberCrime
10	11-07-2022	Mr.GaganSingh	Founder	GWEPP, an InstitutededicatedtoUpskillingYouthonLeadership&Communication Skills via Online &Offlinecourses	PathtoyourDreamJob
11	17-05-2022	Mr.RijulArora	SeniorConsultant	EY	DigitalHealth
12	31-03-2022	Mr.RohanVij	Associate &Analyst	ProtivitiConsulting	DataAnalysis&Visualization usingAdvancedExcelandPower BI
13	30-03-2022	Mr.AdarshRaj	Area ManagerLucknowOffice	DHL	InventoryManagement
14	29-03-2022	Mr.VinodNair	Founder	HumaLitixDataScience PeopleAnalytics	Storytelling withDataVisualization s Using PowerBI
15	29-03-2022	Dr.RajaniJain	Professor	NIFT,Hyderabad	Work Study,Ergonomics and Productivity
16	16-03-2022	Mr.SamarMahapatra	GroupHRHead	Shigan Group,Manesar,Gurgaon	PerformanceManagementSystemin the Context of anInnovative PMS inShiganQuantum TechnologiesLtd

17	09-03-2022	Mr. Shivam Dhaundiya	Territory Sales Manager	Reckitt Benckiser	Key Strategies to deal with Academic and Placement Pressures
18	04-03-2022	Ms. Kanika Arora	Financial Lead Analyst	American Express	Upskilling for the New Normal
19	03-03-2022	Dr. Ivona Rapan	Associate Professor	Dimitrie Cantemir University, Romania	New Trends in Digital Marketing
20	28-02-2022	Mr. Florian Huesmann	Sap Assistant Manager	Nintendo of Europe	Intercultural Awareness
21	22-02-2022	Prof. Phanish Purnam	Roland Berger Chair Professor of Strategy & Organization Design	Insead	Organizing in the Metaverse
22	18-02-2022	Ms. Versha Goel	Sr. Sales Officer	Nestle, India	Retail Management
23	15-02-2022	Mr. Akhil Swami	Expert on Economic Issues	News Channel Debates	Demystifying Union Budget
24	10-02-2022	Dr. Neerja Hajela	Sr. General Manager - Science & Regulatory Affairs	Yakult Danone India Pvt. Ltd.	How to Keep Yourself Healthy During the Covid-19 Outbreak
25.	12-10-2021	Mr. Rahul Pandey	Ex-COO of Ambedkar University Incubator and Founder Abbi Fresh	Abbibo Fresh	Business Idea Feasibility
26	13-10-2021	Mr. Saurabh Saini	Head Of Digital Marketing and Communications	Havells India	Cases in Digital Marketing
27	12-10-2021	Dr. Prabhat Mittal	Professor	Commerce and Management, Satyawati College, University of Delhi	Advance Excel
28	09-10-2021	Mr. Abhinav Raj	Group Manager	Amazon India	Practice Understanding of Cloud, E-Business & E-Commerce
		Ms. Vaijayanti Naik & Mr. Harish Iyer	Senior Vice President and Head		

29	09-10-2021		WholeSaleBankingHRandDiversity,Equity&Inclusionat Axis BankHead DE&I	Axis Bank	Woman InMotion
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30	07-10-2021	Prof. Prasad Gollanapadi	Managing Trustee	Gandhi King Foundation	The Mahatma: Management reformer in the New Millennium
31	21-09-2021	Mr. Harshit Bhatia	Software Engineer	ION Group	Blockchain
32	16-09-2021	Ms. Kanchan Puri	Consultant Biosphere Reserve Division Conservation and Survey-I	Ministry Of Environment, Forest and Climate Change	Environment Conservation save the Ozone
33	04-09-2021	Dr. Anurag Batra	Editor in Chief & chairman	Exchange 4 Media Group & Business World	Leadership in the Post-Pandemic World
34	08-09-2021	Mr. Pawan Kumar	Head Trainer (DIDM)	DIDM	Digital Marketing Workshop
35	03-08-2021	Dr. Ashok Sharma & Dr. Sandeepa Kaur	Director/ Project Coordinator	JIMS	Summer Internship Project Mentoring Session
36	03-08-2021	Ms. Rashneek Khur	International Trade Consultant	Uralkali Trading SIA	International Trade : Relevance for the Budding Managers
37	31-07-2021	Mr. Anish Gupta	Senior Manager Procurement	Jubilant Ingrevia Limited	Supply Chain Management during times of Covid
38	29-07-2021	Mr. Mohit Dhingra	APAC Corporate Field Marketing	MongoDB	An Overview of B2B Marketing
39	28-07-2021	Dr. Farlo J Ramhan	Lecture In Digital Business, Course Leader for BA Business Management & Digital Champion (SAM)	School of Applied Management University of Westminster	The Changing Digital Landscape
40	12-04-2021	CS Suryakant Gupta	FCS, Regional Council Member of NIRC of ICSI, Chairman	SURYAGUPTA & ASSOCIATES	Insight into Corporate Compliance: A Know-how for Beginners
41	08-04-2021	Mr. Abhishek Dave & Mr. Kunal Tyagi	Chief Manager	NSE	Demo of NSMART

42	09-04-2021	Ms. Shraiya Jain	Senior Executive, Capability Development	KPMG	
43	09-04-2021	Mr. Abhishek Mittal	General Manager	CBRE	Current Marketing Trends in India and How they will contribute to our Economic Growth
44	19-03-2021	Ms. Divya Kukreja	DGM-Marketing,	Jagtajit Industry	Changing role of Digital Marketing in integrated Marketing Communication
45	30-01-2021	Ms. Kuljeet Kaur	MANAGER (ANALYTICS)	Indian Oil Corporation Ltd.	Story telling for PGP
46	30-01-2021	Ms. Rachna Arora	Assistant Professor	ICFAI Business School, Pune	Transactional Analysis
47	28-01-2021	Mr. Shwayata K. Ajay	Head-Pan India E-Commerce and Modern Trade North	Beverly Hills, Poloclub India	Role of E Commerce and Analytics in Supply Chain
48	23-01-2021	Ms. Kuljeet Kaur	Manager (Analytics)	Indian oil Corporation Ltd	Story telling for PGP
49	23-01-2021	Mr. Soheb Tahir	Master Practitioner NLP, Life Coach, and Assistant Manager	KPMG	Organisation Behaviour across cultures
50	21-01-2021	Ms. Diksha Sharma	Senior HR Analyst	Shopclues	Human resource and More
51	20-01-2021	Ms. Divya Singh	Skilldify Studio	Soft Skill Trainer Image Consultant and Founder	Talent Management Process: Industry Perspectives
52	20-01-2021	Dr. Sunita Kaistha	Associate Professor	JESUS & MARY COLLEGE	Gender & Work
53	15-01-2021	Ms. Shruti Mishra	HR Manager	PUMA	HRM Process: Glimpse from PUMA
54	08-01-2021	CA. Tarique Anjum	Assistant General Manager	India Infrastructure Finance	International Capital Budgeting & balance of Payment

Industrial Visits Organized in the Past

Container Corporation of India Ltd.	Honda Motorcycle And Scooter India Pvt. Ltd.
Service Export Promotion Council (SEPC), Okhla, Delhi	Indo Auto tech Limited
Noida Special Economic Zone (NSEZ).	Hero MotoCorp., Dharuheda, Gurgaon
Anmol Bakers Pvt. Ltd, Greater Noida	Coca Cola (Moons Beverages)
Safexpress, Binola	Maruti Suzuki India Ltd, Gurgaon
Bisleri International Pvt Ltd. Sahibabad	Taj SATS Air Catering Limited
Indira Gandhi International Airport- International Cargo Terminal	IGI, New Delhi
Halonix Ltd, Noida	Mother Dairy, Noida
Thomson Press, Mathura Road, Faridabad	Whirlpool India Ltd, Faridabad
Parle Products Pvt. Ltd, Bahadurgarh, Haryana	Yakult Danone Pvt. Ltd., Sonapat
Escorts, Faridabad	Lloyd Engineering, Bhiwadi
Relaxo Footwear, Bahadurgarh	National Small Industries Corporation, New Delhi
New Delhi Stock Exchange, New Delhi	Roto Pumps Limited, Greater Noida West
SKH Auto Component, Sector-25, Faridabad	Noida Special Economic Zone Authority
DTD Express Ltd	The Indian Express (P) Ltd.
Om Logistics Ltd, Binola	Mother Daily Fruit & Vegetable Pvt. Ltd.

Seminars and Conferences organized by JIMS:

International Conferences

Conference	Date	Theme
X th	January 22 nd - 23 rd , 2025	“Promoting Inclusive Growth: Addressing Socio-economic Disparities.”
XIX th	February 16 th - 17 th , 2024	“Transformation 2024: Incorporating People, Technology, and the Environment for Building Sustainable Business Organizations.”
XVIII th	February 17 th - 18 th , 2023	Business Leadership in VUCA World: Driving Growth through Effective Integration of People, Technology & the Environment
XVII th	February 11 - 12, 2022	Global Digital Transformation: Navigating Critical Technological, Socio-economic and Cultural Shifts to Build Future Ready Organizations”
XVI th	April 23 - 24, 2021	Business Sustainability in The Post-Pandemic Era: Resetting Strategies in Domains of People, Technology and Environment
XV th	February 15, 2020	Revisiting HR in the Digital Era: Impact of Critical Shifts in Technologies, Operations and Culture
XIV th	February 23, 2019	Business Sustainability in the 21st Century - Managing People, Planet and Profit
XIII th	February 10, 2018	-Business 2025: Driving Growth through Strategic Innovation, Entrepreneurship and Digitization
XII th	February 04, 2017	-Leveraging Big Data Analytics for Global Excellence
XI th	February 13, 2016	Entrepreneurship in the 21st Century: Navigating Future Paths in Business, Social and Green Technologies

National Entrepreneurship Seminars

S.No	Topic	Date
1.	“Shaping a Sustainable Future - Navigating ESG”	29.03.2025
2.	“5th Round Table on Sustainable Development & Inclusive Growth with DCCU”	27.03.2025
3.	Business Pitch Competition	02.04.2024
4.	JIMS-ICSSR Survival of Lean Start-ups	19.02.2024
5.	National Seminar on Implementation of New Foreign Trade Policy 2023: Issues, Challenges and Prospects.	1 st December, 2023
6.	JIMS-DCCU University Bucharest, Romania Fourth Round Table on the topic "Consequences of Russia-Ukraine War: The Economic Fallout"	23 rd November, 2023
7.	"AI: The Game Changer for Corporate Innovation"	20 th October 2023
8.	National HR Seminar on – AI in HR: Integration of People and Technology to Create Business Value	14 th October, 2023
9.	JIMS-DCCU University Bucharest, Romania Third Round Table on the topic "Application of New Technologies to Create Effective Teaching Learning Environment"	10 th October, 2023
10.	“Angel Investing”	23 rd September, 2023
11.	“Business Canvas Model”	21 st September, 2023
12.	"Strategies to Crack Interview for your Dream Job"	11 th August, 2023
13.	“Ideation & Back of the Envelope”	3 rd August, 2023
14.	The Internationalization of Small and Medium-Sized Enterprises: Strategy and Sustainable Perspective	23 rd December, 2020

FIEOSEMINARS

S.No	Topic	Date
1.	“India and the Global Value Chain: Impacts of Trade Agreements on Manufacturing and Growth”	21 st March, 2025
2.	“Implementation of New Foreign Trade Policy 2023: Issues, Challenges and Prospects”	1 st December, 2023
3.	"India's New Foreign Trade Policy: Issues, Challenges and Prospects in a Fast Changing Global Economic Environment”	28 th November, 2022
4.	Global Supply Chain Crisis: Impact on International Trade of India and other Developing Countries	27 th November, 2021
5.	'Entrepreneurship Opportunities in the Exports Industry during the Covid Era'	29 th January, 2021
6.	National Seminar On—Role of Exports in Achieving Five Trillion Dollar Economy by 2025	16 th November, 2019
7.	National Seminar on -India's Foreign Trade: prospects, Challenges and Strategies in the Changing Global Scenario	17 th November 2018
8.	National Seminar on—India's Exports: Role of MSMEs and Impact of GST	22 th November 2017
9.	National Seminar on—Tapping in to Global Emerging Markets: Issues, Challenges and Strategies	24 th November 2016

Workshops for Students organized by JIMS:

S.No	Date	SpeakerName	Topic
1.	21 st February, 2025	Dr. Sita Vanka, Senior Professor from the School of Management Studies, University of Hyderabad.	“Building the Argument – The Art & Craft of Literature Review”
2.	20 th April, 2024	Dr. Shruti Traymbak and Ms. Aastha Behl, both esteemed experts in the field of academic publishing.	"How to Publish in High-Impact Journals"
3.	19 th February, 2024	Mr. Sameer Panda (Founder-TJ Tyres).Mr. Aseem Gupta (Founder-Sahy Electric), Mr. Gulshan Sharma (Founder of Falhari)	Workshop conducted by JIMS Kalkaji in collaboration with Indian Council of Social Science Research (ICSSR) on “Survival of Start-ups in India Using Lean Methods”
4.	23 rd September, 2023	Dr. V.K Arora	“Angel Investing”
5.	27 th December, 2022	Shri K.K.Vatsa (Shri K. K Vatsa superannuated as Dy Gen Manager from Bank of Baroda and served as a chief faculty with NIBSCOM)	Export Workshop on –International Trade Procedures and Payments
6.	17 th September, 2022	Mr. Ignace Hindrick, Business Development Manager, Belgium & Director of DMH Business Advisors Pvt. Ltd.	Workshop on "Leadership and Team Building"
7.	8 th August, 2022	Dr. Vikas Rajput PhD London Business School, National Entrepreneurship Network (NEN) Certified, CEO, Parallel Living Research Center And Academic Consultant at the proposed Lemon School of Entrepreneurship.	Workshop on—BUSINESS IDEA –GENERATION
8.	31 st March, 2022.	Mr. Rohan Vij, Associate & Analyst, Protiviti Consulting	Workshop on "Data Analysis & Visualization using Advanced Excel and Power BI"
9.	25 th March, 2022	Mr. Havish Founder@HavishM.Co consulting	Workshop on "Power BI"
10.	6 th January, 2022	Mr. Nitin Sethi, Senior Advisor Rio Tinto	Workshop on "Big Data Analytics using Python"

11.	31 st December, 2021	Mr. RaviKapur, ManagingDirector,AbsoluteSecurity& Facility	Workshopon"Managingself&othe rsusingDISC"
12.	30 th Dec& 31 st Dec 2021	Dr.ShrutiTraymbak,AssociateProfessor, JIMS,Kalkaji.	Workshop1.0on"Descriptive Statisticswith -RConsole"
13.	31 st August2 021 to 7thSeptemb er2021	Mr.SandeepSinghi,Clusterhead,HDFCA MCLtd., Mr.KrishanSharma,Nationallead- Training,HDFCAMCLtd. Mr.MihirShah,JointAVP- L&D,HDFCAMCLtd.	Workshop"FromOneCampusto Another"
14.	8 th September 2021	Mr.PawarKumar,HeadTrainerDigitalI nstituteofDigitalMarketing,	DigitalMarketingWorkshop

Extra- Curricular Activities

At JIMS a lot of emphasis is given on learning outside the classroom.

Students are advised to opt at least one of the following clubs and be an active member of the same.

CLUBS

HR CLUB

The purpose of HR Club is to bring together students interested in the field of Human Resources Management, help them develop interpersonal skills needed in the corporate world, encourage

them to meet professionals who work in the field of Human Resources Management. This club is designed to help students learn more about Human Resource and what Human Resource Professionals do. The club promotes the active participation of the students. The HR students take the lead in arranging the events. This enables in developing the students to plan and arrange for the events successfully. The club activities are organized in a regular basis to promote the team spirit and implement the HR concepts practically.

Vision

To present best of the creative and curious minds as Human Resources managers and budding entrepreneurs.

Mission

HR Club will hold events all through the year to enable students to gain insights into the latest happenings in the field of HR. The activities ranging from seminar, conferences, Debates, Quizzes, Games and Exercises are regularly organized to enhance the relevant and essential skills required to make successful HR professional in the corporate world.

Objectives

- To provide a forum for discussion and interaction and a platform for enhancing skills
Identifying modern approaches in human resources management and training the members
Establishing contacts between HR managers in order to share the information and experience
Organizing and conducting the conferences, seminars and training courses
Conducting research work related to HR management issues.

- To continuously strive for academic and professional excellence in the field of HRM & OB
- To enhance the skills and competencies of the members through Sharing and learning

Student HR Club Activities

1. Preparing Recruitment advertisement
2. Training on recruitment process and performance appraisal
3. Mock Interviews
4. Role playing sessions
5. Group Discussions
6. HRIS
7. Personality development activities
8. HR Seminar
9. HR Conference

Marketing Club

Marketing Club at JIMS provides a platform to students to enhance their understanding to marketing issues, explore career opportunities in the field and stimulate interaction among students and corporates. In the past year's club has organized variety of events such as Markathon, Logo and brand contests, brand quizzes, brand launch, selling activities and Digital marketing workshop to encourage student's interest in the field of marketing. It serves to develop the appropriate business acumen of students, create learning opportunities and foster connections with alumni and recruiters. Marketing Seminars also a part of the club activity with continuously updated content developed by qualified experts, marketing professionals. Marketing Seminars helps students stay up-to-date on the latest marketing best practices.

ENTREPRENEURSHIP-CELL

Entrepreneurship Cell has been established on the campus of Jagannath International Management School Kalkaji with the objective of encouraging students to become the Entrepreneurial Leaders of tomorrow. It is a non-profit student organization, dedicated to the cause of promoting entrepreneurship among students and campus communities. The cell is committed to encourage students into driving and thinking entrepreneurially and to explore entrepreneurship as a career option and way of life.

Vision & Mission:

The mission of the cell is to help create an Eco-System in the campus which is focused on opportunity creation and value enhancement by providing and facilitating the necessary knowledge, skills and networks to be successful. We aim to act as a catalyst and an incubator for new ideas.

Objectives:

The E-Cell at JIMS aims:

- To motivate students for self-employment and entrepreneurship development through formal and non-formal programs.
- To promote Innovation Incubation and Entrepreneurship Development.
- To utilize infrastructure and facilities and technically trained manpower for the development of non-corporate and unorganized sectors.
- To convert innovative ideas of students into enterprise. To utilize Government funds and aids for EDC projects.
- To organize awareness building events like E-Week, Idea Competition, quizzes, Guest Lectures etc.
- To assist and guide existing and future entrepreneurs in establishing and managing their ventures on various parameters like project report preparation, loan applications, seed funding, and facilitating availability of other support systems.

Functions:

E- Cell- JIMS, has adopted a Functional model. In this model, each person has been assigned different responsibilities with a central point of coordination. This model has supported independent decision making and at the same time distributing accountability across the team. Students have been selected through a screening process and made leaders of their functional areas with a clear definition of their roles and responsibilities.

The Collaborations:

Acharya Narendra Dev Incubation Centre

JIMS has collaboration with ANDC in Start Foundation, which is a not-for-profit organization engaged in the activities of fostering and nurturing of entrepreneurs of all levels recognizing the importance of rapidly emerging technology and dissemination of information of crucial themes related to Entrepreneurship. It operates a Business Incubator and has been able to develop necessary expertise in mentoring, supporting and funding of early stage start-ups. ANDC in Start Foundation has a focus to build an ecosystem that would encourage and support youth entrepreneurship and leadership among students and youth through education and incubation. JIMS Kalkaji, in collaboration places special emphasis on entrepreneurship and new venture creation.

National Entrepreneurship Network, Wadhvani Foundation, Partnership with E-Cell

E-Cell, JIMS is in a partnership with NEN (National Entrepreneurship Network). The objective of this network is to join hands with the like-minded community towards a common goal. Support from the NEN community is desired to effect change at the ground level for the purpose of which, NEN Trust and NEN members forge a dynamic ecosystem that inspires, educates and supports India's high potential entrepreneurs. The broad array of help and support by NEN goes along way in building the institute's capacity to develop and run the high impact entrepreneurial educational programs on campus for students and new entrepreneurs.

Spectrum of E-Cell Activities:

- Inspirational Talks and Guest Speakers: Role models are an excellent source of inspiration and motivations for the young student community to relate and share their fears and trepidations. Sharing experiences about their challenges, personal risks and rewards have been the highlight of some speakers.
- ECLECTIKA, 2022, an intercollegiate entrepreneurship festival organized by E-Cell of JIMS, Kalkaji witnessed a daylong, multifaceted, annual event consisting of various events like Business Plan, Campus Company, Quizzard and IPL auction. The Event was designed to introduce students and other members of the institution to the coaching, ideation and venture creation support available through JIMS and other networking agencies.

- E-WeekCampusEngagement:Aninitiativehasbeenundertakentofurtherdeepenthe skills

of the students in entrepreneurship education and also to provide the students to get a hands-on experience with the concept of establishing their own ventures.

- Learning-Based Activities: Seminars & Workshops.

“Hunar” The Cultural Club

Hunar, the Cultural Club of JIMS Kalkaji, serves a multifaceted purpose aimed at enriching the student experience through cultural engagement and artistic development. The key purposes of Hunar include Promoting Cultural Diversity, Enhancing Artistic Expression, Building Community and Camaraderie, Developing Leadership and Organizational Skills, Balancing Academic and Extracurricular Activities, Encouraging Social Responsibility, Showcasing Talent and Achievements and Facilitating Cultural Exchange.

Overall, the purpose of Hunar is to create a dynamic and inclusive cultural environment that enhances the educational experience at JIMS Kalkaji. By promoting cultural awareness, artistic expression, and personal growth, Hunar plays a vital role in shaping well-rounded individuals ready to contribute to society.

Vision

Hunar envisions fostering a vibrant and inclusive cultural environment within JIMS, where students can explore, express, and enhance their creative talents. The club aims to be a cornerstone for cultural development, celebrating diversity and promoting the holistic growth of students through various cultural and artistic endeavors.

Mission

Hunar is dedicated to nurturing and showcasing the diverse cultural talents of JIMS students. The club's mission is to create a platform that encourages artistic expression, cultural exchange, and the development of leadership and organizational skills among students. Hunar seeks to contribute to the overall personality development of its members by offering opportunities to participate in and organize cultural events.

Objectives

Encourage Artistic Expression: Provide students with opportunities to explore and develop their artistic and creative skills in areas such as music, dance, drama, and visual arts.

Promote Cultural Awareness: Increase awareness and appreciation of diverse cultural traditions and practice through various events and activities.

Foster Teamwork and Leadership: Develop teamwork and leadership skills by involving students in the planning and execution of cultural events.

Enhance Student Engagement: Boost student engagement and participation in campus life through a variety of cultural programs and initiatives.

Support Holistic Development: Contribute to the personal growth and holistic development of students by encouraging them to balance academic and extracurricular activities.

Activities

Organize Student events like Fresher's Day, Farewell Day, Teachers Day etc.

Cultural Festivals: Organize annual cultural festivals that include a variety of performances, competitions, and workshops showcasing talents in music, dance, theater, and more.

Workshops and Training Sessions: Conduct workshops and training sessions in various artistic disciplines to help students hone their skills and learn new techniques.

Inter-College Competitions: Participate in and host inter-college cultural competitions to promote cultural exchange and provide a platform for students to compete at higher levels.

Thematic Events: Arrange events around specific themes such as a traditional day, talent hunt, and art exhibition to celebrate different cultures and artistic expressions.

Collaborations and Partnerships: Collaborate with other clubs and organizations to host joint events and expand the cultural horizons of students.

Recognition and Awards: Recognize and reward outstanding cultural talent and contributions through awards and certificates during major events.

Hunar, through its diverse and dynamic activities, aims to create an nurturing environment for cultural expression and development, contributing significantly to the vibrant campus life at JIMS Kalkaji.

MoneyTech: The Finance Club

The Finance Club of JIMS Kalkaji undertakes finance-related activities and it provides a bright career in finance. The purpose is to extend the education of finance students into an area not usually covered in academics. The Finance Club works towards nurturing and enhancing the financial awareness of the students and to increase their relations with the industry. The club provides a bridge between students and the

financial world. The club is focused to undertake various workshops, seminars, guest lectures, quizzes, etc. The activities performed by Money Tech comprises of Postbudget panel discussion, Finance Seminar, series of guest lectures. The distinguished speakers from industry were invited to share their enriched experience in the domain of venture capital, angel investor, financial planning, and financial risk management. The club had also organized live workshop on the financial market with HDFC Asset Management Company, NSE etc. The interactive session on financial market was coordinated with students placed in Deloitte and CBRE

covering topics on the role of the financial manager, how to trade and make investments, what are the major benefits of investing for a long term in the stock markets and knowledge about the stock market and mutual funds. The club has also conducted intercollege finance quiz competition, Arthkshetra, to enhance the financial knowledge of students.

DATA GEEKS, The BUSINESS ANALYTICS CLUB

Business analytics focuses on data, statistical analysis and reporting to help investigate and analyze business performance, provide insights, and drive recommendations to improve performance. If

we refer to various industry studies, Business Analytics has emerged as one of the most lucrative career options in terms of salary and growth.

Skillsets for Business Analyst:

- Oral and written communication skills
- Interpersonal and consultative skills
- Facilitation skills
- Analytical thinking and problem solving
- Being detail-oriented and capable of delivering a high level of accuracy. To work on and excel in these skills, Business Analytics Club is formed

AlumniCell

AlumniNetwork:

JIMS has an active alumni network. The alumni events are organized twice in a year. A one-time membership fee of Rs.2500 is deducted from security deposit, deposited at the time of admission. The membership of members of Alumni Club is for life. To maintain life long relationship with our Alumni we have - JIMS Kalkaji Alumni Association and join us on Facebook - JIMS Kalkaji.

For both PGDM & PGDM (IB) Programme

- Batchwise Alumni Get Together
- Lectures on IPR, Constitution, Gender Diversity/
Self-defence workshop/Women Empowerment/Medical/First Aid to be conducted.

Regulations Relating to Student Conduct and

Discipline INTERNAL COMPLAINTS COMMITTEE in the institut

ecampus

(Internal Complaint Committee/ Sexual Harassment Prevention Committee)

Definition

Sexual Harassment includes such unwelcome sexually determined behavior (whether directly or by implication) as

(a) Sexually offensive physical contact or advances; (b) A

demand or request for sexual favours.

(c) Sexually coloured remarks;

(d) Showing Pornography and

(e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Where any of these acts is committed in circumstances, where under the victim of such conduct has a reasonable apprehension that in relation to the victim's employment or work, whether she is drawing salary, or honorarium or doing voluntary service, in the institute, such conduct can be humiliating and may constitute a health and safety problem. It is discriminatory when the woman has reasonable ground to believe that her objection would disadvantage her in connection with her employment or work including recruiting or promotion or when it creates a hostile work environment. Adverse consequences might be visited if the victim does not consent to the conduct in question or raises any objection thereto.

Who Can Make a Complaint?

- Sexual harassment also includes unwelcome loaded comments having sexually offensive connotations.
- Remarks or jokes having sexually offensive connotations;
- Obscene, e-mails or phone calls having sexually offensive connotations Sexual physical gestures, lewd stares;
- Physical contact having sexually offensive connotations and stalking; Exhibition of pornography;
- Making of sound having sexually offensive connotations;
- Playing of music or songs having sexually offensive connotations. Relating sexually explicit anecdotes;
- Threat to take vindictive action for denial of sexual favours; Singing loud songs;

Any actor behaviour that is sexual, based on sex or sexual orientation, towards a person, that has the aim or effect of compromising that person's right to dignity, equality in employment, and to working conditions that are respectful of that person's dignity, their moral or physical integrity, their right to receive ordinary services offered to the public in full equality.

The actor behaviour cannotably take the form of: pressure, insults, remarks, jokes based on sex, touching, assault, all sexual exhibitionism, all unwelcome implicit or explicit sexual solicitations, all threats or all sexual blackmail.

Any pressure, constraint of sexual nature carried out through words, gestures, threats, promises, writing, drawings, sending of objects, all sexually discriminatory remarks, targeting a person during a hire or while conducting his professional activity.

Any behaviour is unacceptable if:

- (a) Such conduct is unwanted, unreasonable and offensive to the recipient
- (b) A person's rejection of, or submission to, such conduct on the part of employers or workers (including superiors or colleagues) is used explicitly or implicitly as a basis for a decision which affects that person's success.

- (c) Such conduct creates an intimidating, hostile or humiliating work environment for the recipient; and that such conduct may, in certain circumstances, be contrary to the principles of equal treatment within the meaning of Articles 14, 15, 16 and 21 of the Constitution of India.

Actor conduct creating sexually hostile and intimidating environment.

- (a) A person who is –
- (i) A student of this Institute
 - (ii) Seeking to be an employee or employed in this Institute
 - (iii) A member of the staff of this Institute or is a member of any committee, Governing Body, Board of Studies or holds an administrative or consultative position in the Institute
 - (iv) An applicant for admission into any course offered by this Institute.

Subject to the condition that:

Where a complaint instituted before the Complaints Committee is found to be frivolous or vexatious, the Committee shall, for reasons to be recorded in writing, dismiss the complaint and make an order that the complainant shall pay to the opposite party a fine of minimum Rs. 5000/- (five thousand rupees).

The Complaint Committee

There shall be an Institute Complaint Committee. The Institute Complaint Committee shall comprise of 3 ordinary members. At least two members of the Committee shall be women. The Chairperson of the Institute Complaint Committee shall be nominated by the Director and shall be a woman. Presence of all members in the meetings shall be essential.

Eligibility for Membership of the Complaint Committee

A person employed as a teacher or in equivalent grade shall be appointed as ordinary members of the Committee, taking into consideration their seniority, ability and background. The Committee as (i) and (ii) above, may co-opt as many members as are necessary to make an informed, reasonable and expeditious decision. Students, Staff, NGO's or other relevant persons can be co-opted as members.

Jurisdiction

The territorial jurisdiction of the Institute Complaints Committee shall extend to acts of sexual harassment committed in the Institute Campus. The campus shall also include hired, car parks and other properties owned, maintained or under the control of the Institute. In the case of sexual harassment of a third person by a student or staff of this Institute or of any affiliated college or institution, the Complaints Committee may in its discretion provide information regarding the student or staff to facilitate a proper determination of the third person's complaint.

Conducting Enquiry by the Complaint Committee

- i) Any person aggrieved shall prefer a complaint before the Complaint Committee at the earliest point of time and in any case within 15 days from the date of occurrence of the alleged incident.
- ii) The complaint shall contain all the material and relevant details concerning the alleged sexual harassment including the names of the contravenor and the complaint shall be addressed to the Complaints Committee
- iii) If the complainant feels that she cannot disclose her identity for any particular reason the complainant shall address the complaint to the Director of the institute and hand over the same in person or in a sealed cover. Upon receipt of such complaint the Director of the institute shall retain the original complaint with himself and send to the Complaints Committee
- iv) Committee gist of the complaint containing all material and relevant details, other than the name of the complainant and other details, which might disclose the identity of the complainant.
- iv) The Complaint Committee shall take immediate necessary action to cause an enquiry to be made discreetly or hold an enquiry, if necessary.
- v) The Complaint Committee shall after examination of the complaint submit its recommendation to the Director of the institute recommending the penalty to be imposed.
- vi) Director of the institute upon receipt of the report from the Complaint Committee shall after giving an opportunity of being heard to the persons complained against, confirm with or without modification the penalty recommended after duly following the prescribed procedure
- vii) In cases, pertaining to the officer holding the posts of Asstt. Registrar / Assistant Professor or above the case shall be submitted to the Governing body of the college, which shall with or without modification confirm the penalty recommended, after duly following the prescribed procedure.

Disciplinary Action

Where the conduct of an employee amounts to misconduct in employment as defined in the conduct rules, appropriate disciplinary action in accordance with the relevant rules shall be initiated. Where the conduct of a student amounts to misconduct, appropriate disciplinary action in accordance with the relevant ordinance on Maintenance of discipline amongst students' shall be initiated by the competent authority.

Third Party Harassment

Where sexual harassment occurs as a result of an act or omission by any third party or outsider the employer and the persons in charge shall take all steps necessary and reasonable to assist the affected persons in terms of support and preventive action.

Annual Report

The Complaints Committees shall prepare an Annual Report giving a full account of its activities during the previous year and forward a copy thereof to the Director of the Institute who shall report to the Governing Body.

Students' Grievances

Definition

A Grievance Redressal Committee is existing to ensure transparency in admissions and with paramount objective of preventing unfair practices and to provide a mechanism to the students for redressal of their grievances which may include the following complaints of the aggrieved students as follows:-

- (i) making admission contrary to merit determined in accordance with the declared admission policy of the Institute;
- (ii) irregularity in the admission process adopted by the institute;
- (iii) refusing admission in accordance with the declared admission policy of the institute;
- (iv) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee.

- (v) or fees in respect of any course or programme of study which such person does not intend to pursue;
- (vi) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
- (vii) breach of the policy for reservation in admission as may be applicable;
- (viii) complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, women, minority or disabled categories;
- (ix) non-payment or delay in payment of scholarships to any students that such institution is committed, under the conditions imposed by AICTE, or by any other authority;
- (x) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
- (xi) on provision of student amenities as may have been promised or required to be provided by the institution;
- (xii) denial of quality education as promised at the time of admission or required to be provided;
- (xiii) non-transparent or unfair evaluation practices;
- (xiv) harassment and victimization of students including sexual harassment; and
- (xv) refund of fees on withdrawal of admissions as per AICTE instructions from time to time.

Constitution of Grievance Redressal Committee

Procedure in Redressal of Grievances

1. The aggrieved student or person seeking Redressal of grievance may submit an application to the committee head.
2. On receipt of an application the committee head shall inform the Committee Chairman and shall immediately provide a copy to the Chairman for furnishing its reply within seven days.
3. The Committee Chairman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
4. An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.
5. The Committee Chairman shall be guided by principles of natural justice while hearing the grievance.

6. The Committee Chairman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.
7. The Technical institutions shall be expected to cooperate with the Committee Chairman in redress of grievances and failure to do so may be reported by the Committee Chairman to AICTE.
8. On the conclusion of proceedings, the Committee Chairman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
9. Every order under clause (8), under the signature of the Committee Chairman shall be provided to the aggrieved person and the institution and shall be placed on the website of the Technical institution.
10. The Technical institutions shall comply with the order of the Committee Chairman.
11. Any order of the Committee Chairman not complied with by the institutions shall be reported to the AICTE for appropriate action as deemed fit by the Council.
12. A complaint shall be filed by the aggrieved student, his/her parent or with a special permission from the Committee Chairman, by any other person.
13. In case of any false/frivolous complaint, the Committee Chairman may order appropriate action against the complainant.
14. The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Technical Institute except.
 - a) In case of lack of unanimity, the Grievance Committee shall take decisions by majority;
 - b) The Grievance Committee shall communicate its decisions within ten days of receipt of complaint.
15. The Institutes shall provide detailed information regarding provisions of grievance redressal mechanism, Committee Chairman and the duties and rights of students in their prospectus prominently.

Prevention and Prohibition of Ragging in the Campus

Instructions and guidelines for the students

It is for information of all the students that Ragging in any form is strictly prohibited in the Campus and it is a punishable offence as per the directions of the Hon'ble Supreme Court of India.

The following acts will be regarded as acts of Ragging:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Action to be taken against students for indulging and abetting ragging in the Campus

All the students of JIMS, Kalkaji are hereby informed that the punishment to be meted out to the students found to be indulged in ragging would be justifiably harsh to act as a deterrent against recurrence of such incidents and every single incident of ragging a First Information Report (FIR) will be filed without exception by the Institute with the local police authorities.

1. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
2. Depending upon the nature and gravity of the offence as established, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination as under:
 - (i) Cancellation of admission
 - (ii) Suspension from attending classes
 - (iii) Withholding/withdrawal of scholarship/fellowship and other benefits
 - (iv) Debarring from appearing in any test/examination or the reevaluation process
 - (v) Withholding results
 - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vii) Suspension/expulsion from the
 - (viii) Rustication from the institution for a period ranging from 1 to 8 Trimesters
 - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
 - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

However, an appeal against the order of punishment by the Anti-Ragging Committee shall lie,

- i. In case of an order of an institution, affiliated to or constituent part, of the Institute, to the Director of the Institute;
- ii. In case of an order of an Institute, to its Chancellor.
- iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

Anti Ragging Committee

The following committee has been formed to assist the students and deal with the specific issue of ragging. Any junior student who is being ragged by the senior students is required to contact any of the following members immediately.

JIMSCodeofConductforStudents

Objective

The objective of Student Code of Conduct is to facilitate a disciplined, healthy, and congenial atmosphere for peaceful stay and study. All students are required to maintain standards of behaviour expected of JIMS students both inside and outside the campus.

As JIMSIANS, they are expected to consider each other as part of a family and be friendly and courteous to each other. campus during their academic pursuit and student life for their smooth and healthy progression and professional development. Each student shall conduct himself/herself in a manner befitting his/her association with an Institute of national importance. They are expected not to indulge in any activity which is likely to bring down the prestige of the Institute.

They should also show due respect and courtesy to the teachers, administrators, officers and employees of the Institute, and good neighbourly behaviour to fellow students. Due attention and courtesy is to be paid to visitors to the Institute. Lack of courtesy and decorum, unbecoming conduct (both within and outside the Institute), willful damage and/or removal of Institute property or belongings of fellow students, disturbing others in their studies, adoption of unfair means during examinations, breach of rules and regulations of the Institute, noisy and unseemly behaviour and similar other undesirable activities shall constitute violation of the Code of Conduct for students.

Ragging in any form is strictly prohibited and considered a serious offence and violation of the code of conduct. Involvement of a student in ragging may lead to his/her expulsion from the Institute.

Disciplinary Actions and Related Matter

Violation of the Code of Conduct shall invite disciplinary action which may include punishments such as reprimand, disciplinary probation, fine, debarment from examinations, withdrawal of scholarship and/ or placement services, withholding of grades and/ or diploma, cancellation of registration and even expulsion from the Institute.

a) Indiscipline

The Faculty shall have the power to take appropriate action against a student who misbehaves in his/her class.

The Director has the power to reprimand, impose fine or take any other suitable measure against a student who violates either the Code of Conduct or rules and regulations of the institute. Violation of the Code of Conduct by an individual or by a group of students can be referred to the Discipline Committee of the Institute.

Constitution of Discipline Committee shall be as under:

- i) Director
- ii) HODs
- iii) Faculty members nominated by Director

Repercussions on Getting Suspended from the Institute

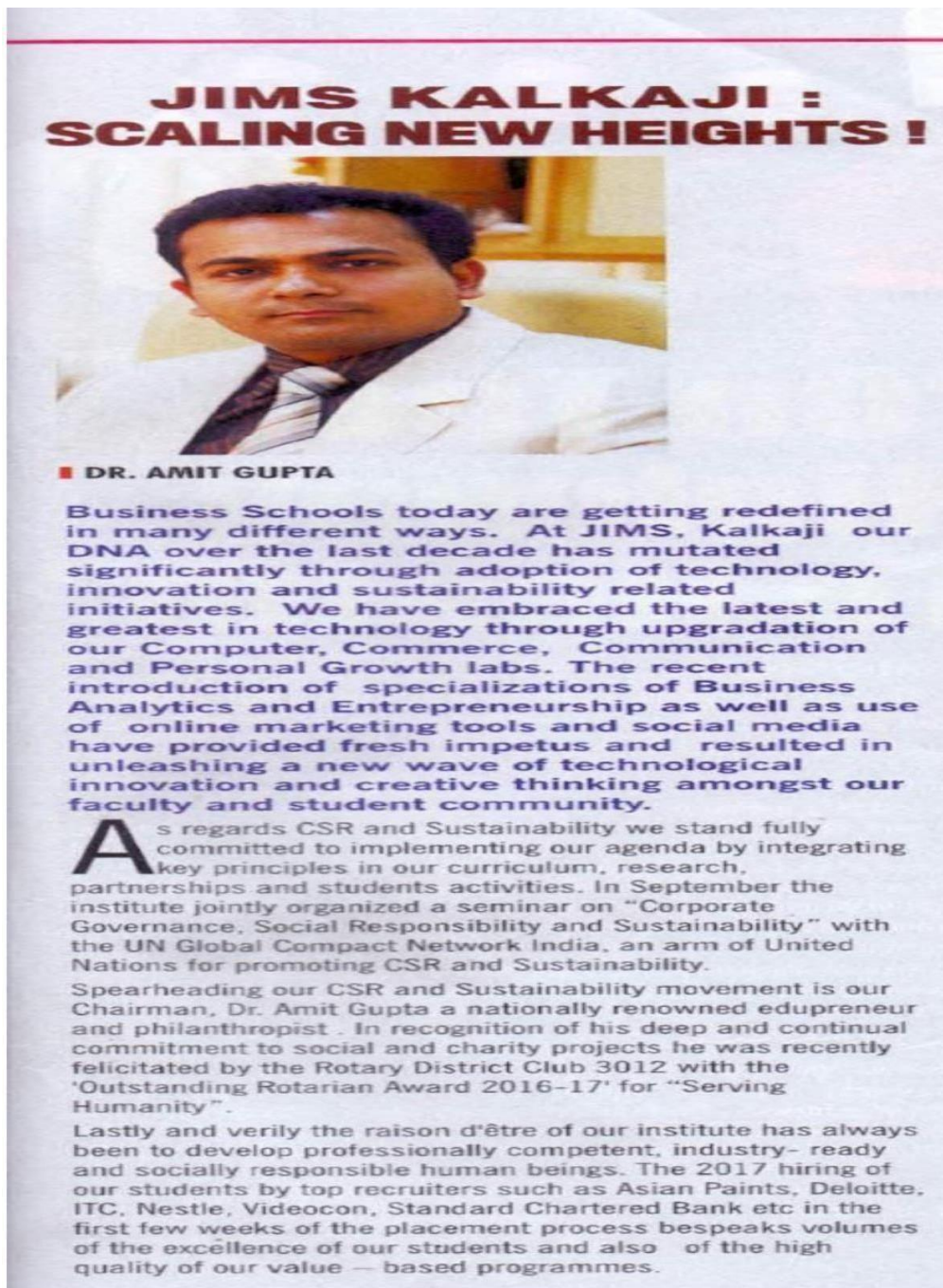
- Chairman
- Member
- Member
- Member

If for any reason, a student gets suspended, it will result in:-

- Not being allowed to attend any Guest Lecture, Seminar and Workshop, during the Trimester.
- Not being allowed to participate/attend any cultural function of the Institute in the Trimester.
- Lose the attendance for the period of suspension.
- Allowed to attend classes only after parents visit the campus and meet Director/Director.

JIMSKalkaji:ScalingNewHeights:JIMSinMedia

An article JIMS Kalkaji: Scaling New Heights was published on page 25 of India Today, issue, wherein our Esteemed Chairman has outlined his vision of JIMS in the 21st century and its contribution to the cause of higher education in the country.



JIMS KALKAJI : SCALING NEW HEIGHTS !

DR. AMIT GUPTA

Business Schools today are getting redefined in many different ways. At JIMS, Kalkaji our DNA over the last decade has mutated significantly through adoption of technology, innovation and sustainability related initiatives. We have embraced the latest and greatest in technology through upgradation of our Computer, Commerce, Communication and Personal Growth labs. The recent introduction of specializations of Business Analytics and Entrepreneurship as well as use of online marketing tools and social media have provided fresh impetus and resulted in unleashing a new wave of technological innovation and creative thinking amongst our faculty and student community.

As regards CSR and Sustainability we stand fully committed to implementing our agenda by integrating key principles in our curriculum, research, partnerships and students activities. In September the institute jointly organized a seminar on "Corporate Governance, Social Responsibility and Sustainability" with the UN Global Compact Network India, an arm of United Nations for promoting CSR and Sustainability.

Spearheading our CSR and Sustainability movement is our Chairman, Dr. Amit Gupta a nationally renowned edupreneur and philanthropist. In recognition of his deep and continual commitment to social and charity projects he was recently felicitated by the Rotary District Club 3012 with the 'Outstanding Rotarian Award 2016-17' for "Serving Humanity".

Lastly and verily the raison d'être of our institute has always been to develop professionally competent, industry- ready and socially responsible human beings. The 2017 hiring of our students by top recruiters such as Asian Paints, Deloitte, ITC, Nestle, Videocon, Standard Chartered Bank etc in the first few weeks of the placement process bespeaks volumes of the excellence of our students and also of the high quality of our value – based programmes.

JIMS IN MEDIA

मेट्रो रंग

वांछित दिताएगी आपको पहचान

'पॉप स्टार नाइट' में रॉक बैंड की धूम

6 yrs after signing, India yet to...

जेआईएमएस के स्टूडेंट को 8.5 लाख का ऑफर

Interview with Dr. Amit Gupta, Chairman, JIMS, Kalkaji, New Delhi

न्यूज डायरी

जिम्स में रॉक शो

कार्यशाला में बताया गया प्रबंधन के गुरु

जिआईएमएस में विशेष करीब 80 करोड़ों को निरूपण खर्च 'जुड़ता'

मजा लें 'परिक्रमा' का साक्य नाइट को...

Rock show

Spring collection

WEDDING & PARTY

aying it louder

JIMS Spectra emphasis on IT

JIMS Kalkaji bridges the gap between classroom learning and corporate world

Brand Stories
Published on May 11, 2023 06:31 PM IST

The TANK Tales inspires aspiring entrepreneurs to gain visibility and access funding

Mr. Prashant Pitti, Co-founder, EaseMyTrip, felicitated by Dr. Amit Gupta, Chairman, JIMS Kalkaji.

JIMS Kalkaji bridges the gap between classroom learning and corporate world

The TANK Tales inspires aspiring entrepreneurs to gain visibility and access funding India, 11th May 2023. With the nascent practices of blending traditional teaching with innovative pedagogy, JIMS Kalkaji has taken two initiatives, i.e. The JIMS talks and The TANK Tales.

Minister of Civil Aviation, Jyotiraditya M. Scindia, addresses audience at JIMS, Kalkaji on 100th episode of Mann Ki Baat

Jyotiraditya M. Scindia welcomed at JIMS, Kalkaji

Minister of Civil Aviation, Jyotiraditya M. Scindia, addresses audience at JIMS, Kalkaji on 100th episode of Mann Ki Baat

On the momentous occasion of the 100th episode of Mann Ki Baat, Jagannath International Management School, Kalkaji had the honor of welcoming the Minister of Civil Aviation, Jyotiraditya M. Scindia, to their campus.

Minister of Civil Aviation, Jyotiraditya M. Scindia, addresses audience at JIMS, Kalkaji on 100th episode of Mann Ki Baat

ANI | Updated: May 03, 2023 15:18 IST

New Delhi [India], May 3 (ANI/SRV): On the momentous occasion of the 100th

Minister of Civil Aviation, Jyotiraditya M. Scindia, addresses audience at JIMS, Kalkaji on 100th episode of Mann Ki Baat

1d

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Minister of Civil Aviation, Jyotiraditya M. Scindia, addresses audience at JIMS, Kalkaji on 100th episode of Mann Ki Baat

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JIMS Kalkaji collaborates with Grant Thornton Bharat; Industry Academia Collaboration to drive innovation & inspire young minds

Leading management institution with glorious accomplishments of 25 years is collaborating with a leading consulting firm, Grant Thornton Bharat to launch a truly industry integrated Two Years Full Time PGDM Programme approved by AICTE equivalent to MBA degree by AIU.

JIMS Kalkaji collaborates with Grant Thornton Bharat; Industry Academia Collaboration to drive innovation & inspire young minds

Dr Amit Gupta Chairman of JIMS Kalkaji, Delhi, and CEO of Grant Thornton Bharat, Vishesh Chandioik

JIMS Kalkaji collaborates with Grant Thornton Bharat; Industry Academia Collaboration to drive innovation & inspire young minds

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JIMS Kalkaji collaborates with Grant Thornton Bharat

Brand Stories
Published on Dec 20, 2022 06:14 PM IST

This collaboration will have 360 degree involvement of Grant Thornton Bharat, from selection of the students to their development throughout the programme and finally with providing jobs

Dr. Amit Gupta Chairman of JIMS Kalkaji, Delhi, and CEO of Grant Thornton Bharat, Mr. Vishesh Chandioik

'Onus is on B schools to develop tomorrow's leaders'

Economic Times has carried an Exclusive interview with Chairman JIMS, Dr. Amit Gupta on 18 March 2018 on the topic of grooming leaders for tomorrow

Economic Times has carried an Exclusive Interview with Chairman JIMS, Dr. Amit Gupta on 18 March 2018 on the topic of grooming leaders for tomorrow.

Life@JIMS

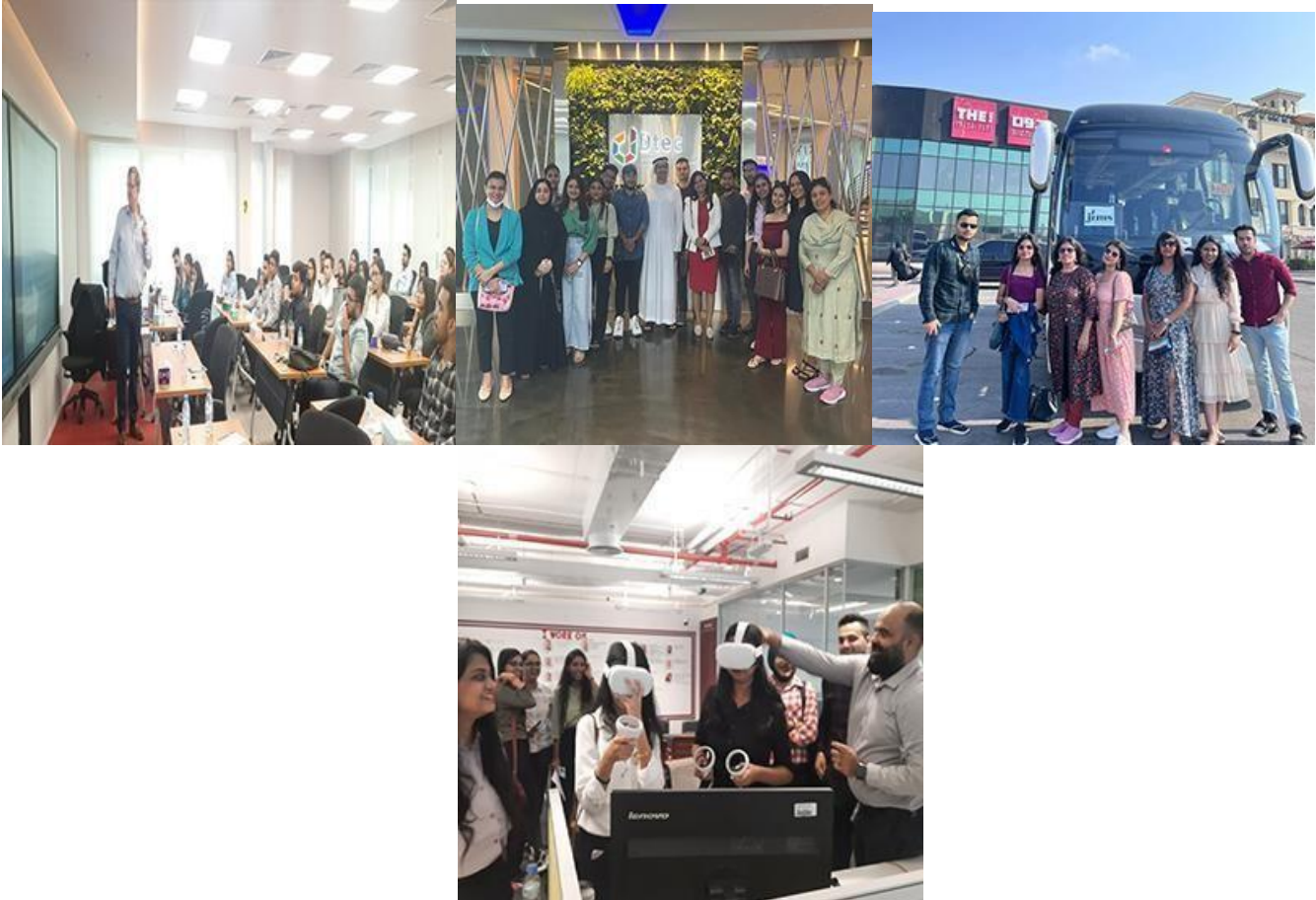




The Global Immersion Programme with RIT University DUBAI from 23th February to 1st March, 2025

The Global Immersion Programme with RIT University DUBAI from 26th February to 2nd March, 2024

The Global Immersion Program with United Arab Emirates University, Abu Dhabifrom16th-21stNov, 2022



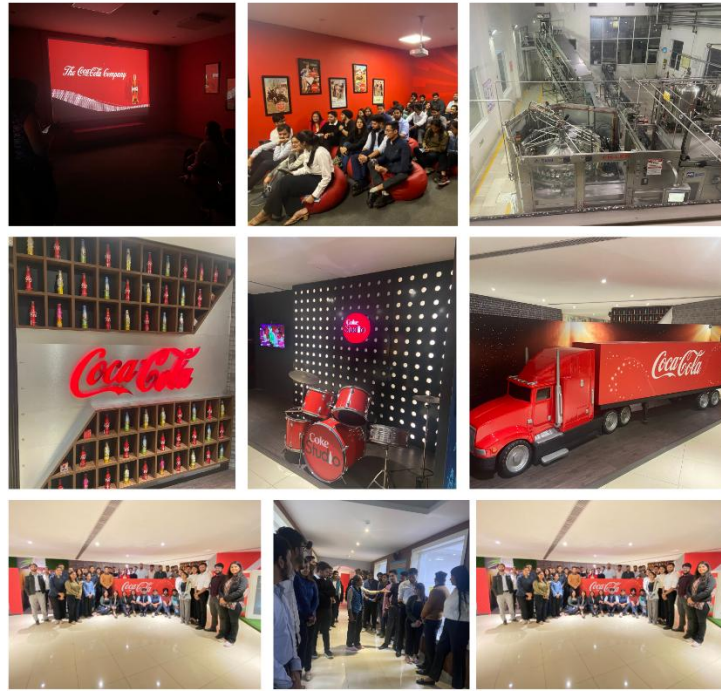
Industrial Visit to Container Corporation of India Ltd. on 18th March, 2025



**INDUSTRIAL VISIT TO HONDA MOTORCYCLE & SCOOTER INDIA PVT. LTD.
ON SEPTEMBER 5TH, 2024**



**Industrial Visit To Moon Beverages Ltd. (Coca Cola Plant)
on 29th November, 2023**



Industrial Visit To Mother Dairy On 5th AND 6th DECEMBER 2022



EDUCATIONAL VISIT TO MUMBAI FROM 1ST NOV-5TH NOV 2022



CSR Initiatives

Our institute has been extremely active in launching various CSR projects in partnership with Rotary International, Delhi Council of Child Welfare (DCCW), Rotary Blood Bank, Venue Eye Hospital etc. These

projects have been in areas of Education, Healthcare, Vocational Skills Training, Blood Donation, Green Projects etc. Recent initiatives include:

- Adoption of 08 primary education schools (EKAL VIDYALAYAS) in villages near Faizabad, UP (In association with Bharat Lok Shiksha Parishad). This concept aims at raising the literacy levels especially in the primary education in the remote areas of our country wherein talent is unable to flourish due to dearth of funds and accessibility.

Following events were conducted–

- "Celebration of International Menstruation Hygiene Day" by NSS-ECO club of JIMSKalkaji and Prajana Foundation-26th May, 2024
- "Cultivating Consciousness: Earth Day Herbal Plantation Drive at JIMSKalkaji" on 10th April, 2024
- Promoting Environmental Sustainability and Community Unity: Eco-Friendly Holi Celebration by NSS-ECO Club on 22nd March 2024
- A Session on "Ethical Behavior in Personal & Professional Life," By NSS-ECO Club on February 1, 2024
- "Ram Mandir Pranpratishta Function" on 22nd January, 2024
- "Warmth in winter: NSS-Eco Club's Compassionate Blanket Distribution Drive" 9th January 2024
- Joyful Collaboration: NSS-ECO Club Unites for a Heart-warming Christmas Celebration at Prajana Foundation" December, 2023
- NSS-IIC Club Hosts Insightful Debate Competition in Celebration of National Constitution Day– 2023
- Fostering Constitutional Awareness: Preamble Reading on National Constitution Day-2023
- Blood Donation Drive and Thalassemia Testing in collaboration with Rotary Club of Regalia- 2023
- "JIMSKalkaji's NSS-ECO Club Spearheads Eco-Friendly Diwali Pledge to Illuminate Responsibly and Sustainable" 2023
- Book and Clothes Donation Drive on 25th October, 2023

- Celebration of NSSDay:Theme: -Ozone Day-plantation Driveon 15thSeptember, 2023
- IndependenceDayCelebration2023
- "AzadikaAmritMahotsav"(AKAM)-IndependenceDay,August15th,2023
- NSS-ECOclub"Paper BagDay"on12thJuly,2023
- InternationalYogaDayCelebrationson21stJune, 2023







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