

**Minutes of IQAC Meeting held on 02nd Sep 2015 at 3:00PM in the
Conference Room**

The meeting was presided over by Dr.(Cdr.) Satish Seth, Director-General.

Members Present:-

1. Dr.(Cdr.) Satish Seth
2. Dr. J.K.Batra
3. Dr. Timira Shukla
4. Dr. Rashmi Bhatia
5. Dr. Preeti Singh
6. Dr. Seema Agarwal
7. Dr. Akshat Dubey
8. Ms. Pallavi Ahuja
9. Prof. R.K.Mittal
10. Mr.Ankur Wahal
11. Mr.Ashish Kumar
12. Mr. Shwayatank Ajay

The Director-General welcomed members at the outset. He thereafter commenced the proceeding with a view to take stock of the progress achieved in attaining norms to encourage quality objectives. The following points were discussed:

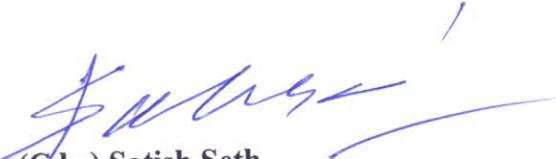
S.No.	Points Discussed	Discussion	Remarks	Action Taken Report
1	Improving ranks in University Counseling for BBA and BCA students	How to improve the performance regarding ranks in GGSIPU counseling in regard to competing institutes.	Referral system among students can be introduced, Branding among the students should be more focused (using website and notice boards), SMS can be used.	HODs & IT Department
2	Faculty Feedback	Performance of faculties of all departments.	Overall Satisfactory of all faculties but need to counsel faculty with feedback below 70% so that the general quality of teaching-learning in the institute remains at the highest order.	Director, HODs

3.	Students Exams Performance	Discussed performance of the students in End Term examination.	All faculties of all the departments need to work hard for ensuring improved results and exemplary performance by students in EndTerm exams.	Director, HODs
4.	Guest Lectures	Discussed about the quality of guest lectures organized.	Satisfactory. However more senior Managers can be invited for BBA & B.Com (H)	Director, HODs
5.	Industry Visits	Discussed about the quality of Industry visits organized.	We need to add more companies in our list and ensure at least arrange one industry visit per batch in a semester.	Director, HODs
6.	Research Consultancy & Extension(Seminar Presentation, Paper Publications, Book/ Chapter Publications)	Faculty members should be encouraged to write atleast on research paper and article for institute blog)	More faculty members should make presentations in national/ international conferences. Faculty members are also advised to submit are in a semester/trimester month for institute blog.	Director, HODs
7.	Institutional Publications (JIMS 8M)	How to improve participation of international authors.	We need to attract papers from foreign countries. we need to work on the inclusion of 8 M in important international databases.	Dr. Preeti Singh
8.	Institutional Social Responsibility	Discussed about the various activities carried out in last session.	Tie-up with NGOs to be explored for broad-basing CSR activities	Director,HODs
9.	Infrastructure (Physical, Library, IT)	Discussed about the various infrastructural issues.	a) CCTV Surveillance has improved in the classrooms. But, we also need to look at the surveillance around the	a). Mgr Admin

			building at night to plug security gaps. b) At least 1000 books new books, (Text and Reference) should be purchased during 2015-16	b). Dr. Rashmi Bhatia
10.	Students Support and Progression (Cultural & Co – curricular Activities, Sports)	Discussed the participation and performance of students in all activities at university level.	A Systematic attempt at improvement of students' participation in sports is visible and the tempo needs to be maintained. Also, We need to work on our performance in the University Sports events.	Director, HODs
11.	Students' Placement and Internship	Reviewed the performance in regard to placement and internship.	Placements in all the departments have been on the higher side which is a good sign.	Director, HODs. Mgr. (Corporate
12.	Governance & Management(FDP Organized, Participation/Presentation in FDP / Workshop/Seminars)	Reviewed the quality and participation.	We need to organize one week FDPs in all departments. Also we need to scale up their quality further. We need to encourage more number of faculty members to attend FDPs/Workshop organized by outside agencies/institutions/ Universities. More focus to attend refresher/orientation course organized by academic staff colleges of various universities.	Director, HODs
13.	Additional Qualification.	Reviewed.	It is encouraging to see a large no of faculty members pursuing their	HODs

			Doctoral research. We need to encourage other faculty members to pursue their Doctoral research as well.	
14	Foreign University Collaboration	Tie-up with Westminser University, UK for degree UG Joint programmes	Syllabus of JIMS BBA Course to be sent to Westminser for mapping with their BA(H) Business Mgt. Course	DG to initiate action

In conclusion DG stated that all above activities were intended to achieve progress with regard to implementation of JIMS strategic/perspective plan initiatives.



Dr. (Cdr.) Satish Seth
Director-General