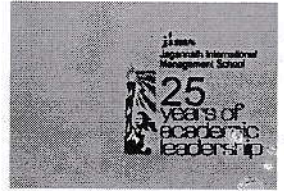




**Jagannath International Management School
Kalkaji, New Delhi**



IQAC Meeting – 27th August, 2022

PGDM & PGDM (IB)

JIMS IQAC meeting was held online on 27th August, 2022. The meeting was attended by the following-

Sl. No.	JIMS KJ	External Members
1	Dr. (Cdr.) Satish Seth Advisor to Chairman & Fmr Director General	Prof. R. K. Mittal (Vice Chancellor, Ch. Bansilal University, Bhiwani)
2	Dr. Anuj Verma, Director	Mr. Ashwani Agarwal (Rep. Local Society)
3	Dr. Sandeepa Kaur (Dy. Registrar)	Mr. Deepak Mehra (Head, T& D, Kenstar)
4	Ms. Palak Gupta (IQAC Coordinator)	
5	Ms. Ankita Dang (PGDM Student)	
6	Mr. Aman Gaur (PGDM – IB Student)	

Mr. Shwayatank Ajay, Lead E-comm Business Pan India, Veeba Food Services Pvt. Ltd. Expressed his inability to attend the meeting due to previous engagement.

At the outset Dr. Satish Seth warmly welcomed all members and thanked them for taking time out from their busy schedules to attend the meeting. Dr. Seth introduced Dr. Anuj Verma, Director, JIMS, Kalkaji to all the IQAC External members. He thereafter reviewed the minutes of the meeting held on 14th December, 2021.

Action taken on points discussed during previous meeting on 14th Dec 2021

Sl. No.	Item	Action / Info
1	<p align="center"><u>CURRICULAR ASPECTS</u></p> <p>a) PG course curriculum to be revised in congruence with the NEP.</p>	<p>a) HOD PGDM and PGDM (IB) reviewed the course structure as finalized during meeting with BOSR members and</p>

	<p>b) MOOC courses to be undertaken by all UG and PG students.</p> <p>c) Also a deadline needs to be made to complete these MOOC courses.</p>	<p>submitted additional suggestions.</p> <p>b) Class Coordinators identified program-wise MOOC courses and submitted list to the Director/HOD.</p> <p>c) MOOC Courses relevant to the trimester are completed prior to end of the trimester.</p> <p>MOOC Orientation Session was conducted for students of PGDM & PGDM IB 2022-24 by Dr. Mukul Mishra, Controller of Examination, JIMS, Kalkaji on 30th July, 2022. Students were briefed on JIMS MOOC POLICY 2022, requirement of MOOC Courses, approved MOOC Platforms, subject experts, MOOC Coordinators, subject-wise MOOC Courses and PGDM & PGDM(IB) Curriculum & Credits Hours along with list of proposed MOOC Courses.</p>
2	<p><u>TEACHING, LEARNING AND EVALUATION</u></p> <p>a) Faculties to create e-content</p> <p>b) A deadline needs to be set for all faculties to develop the e-content</p> <p>c) Few faculties need to be identified who can develop their MOOC courses and after evaluating the MOOC course it should be made public</p>	<p>Guidelines were prepared for developing e-content/MOOC courses and faculty were motivated to create teams and develop e-content.</p> <p>JIMS Kalkaji organized a Faculty Development Programme on the topic: "How to Develop MOOC Courses" on Monday 16th May, 2022. The session was delivered by Dr. Tejinderpal Singh, Associate Professor at University Business School, Panjab University, Chandigarh, and Editor-in-Chief of the International Journal of Marketing and Business Communications (IJMBC).</p>
3	<p><u>RESEARCH, INNOVATION AND CREATIVITY</u></p> <ul style="list-style-type: none"> FDPs 	<p>Following FDPs were conducted during Jan-Aug, 2022-</p>

	<ul style="list-style-type: none"> • Faculties need to encourage to get their papers published in Scopus, and WoS journals. • Industry Oriented projects to be undertaken. • Few faculties need to be identified for undertaking project work and apply for project grant from ICSSR. Especially in the following areas: <ul style="list-style-type: none"> - Waste Management - Environmental Sustainability - Corporate Governance 	<p>JIMS Kalkaji organized a Faculty Development Programme on the topic: "How to conduct effective mentoring for students" on Thursday 3rd February 2022. The session was delivered by Dr. Aquil Busrai, CEO, Aquil Busrai Consulting, Fmr. Director (HR), IBM.</p> <p>JIMS, Kalkaji organized two days FDP on "Qualitative Analysis Using NVIVO" on 23rd Feb 2022 & 2nd March 2022. The resource person was Dr. Navneet Gera, Professor & HOD, PGDM (IB), JIMS, Kalkaji</p> <p>JIMS Kalkaji organized a Faculty Development Programme on the topic: "Outcome-based Learning & Happiness" on Thursday 7th May 2022. The session was delivered by Dr. Prabhat Pankaj, Director, Jaipuria Institute of Management, Jaipur</p> <p>JIMS Kalkaji organized a Faculty Development Programme on the topic: "Quality Research Methodology: Foundation and Data Analysis" on 23rd and 24th May 2022. On 23rd May 2022, the session was delivered by Professor Dr. C. S. Sharma, SRCC, Delhi University.</p> <p>Many Faculty got their papers published in reputed Scopus/ ABDC/ WoS/ UGC Care journals. Also papers were presented in reputed International conferences.</p> <p>Faculty groups are identified for undertaking project work and apply for project grant from ICSSR/AICTE/ UGC etc.</p>
4	<p><u>STUDENT SUPPORT AND PROGRESSION</u></p> <ul style="list-style-type: none"> • Quality research papers to be published from best projects of both UG and PG students. 	<ul style="list-style-type: none"> • Mentoring session is conducted by all faculties on weekly basis for guiding students on undertaking of purpose-oriented research.

<ul style="list-style-type: none"> • Encourage students to undertake problem oriented research rather than generic. • Student competitions to be organized to create visibility of JIMS Kalkaji • Extension activities to be undertaken and contribute to the society 	<p>Manas Tikkha and Ankita Singh, student, PGDM (IB) batch 2021-2023 got their research paper "Ghadi as a dark horse of FMCG sector" published in International Journal of Research and Analytical Reviews (IJRAR), E-ISSN 2348-1269, Vol 9 Issue 2, May 2022. It is a Scholarly open access journal, Peer-reviewed, and Refereed Journal having Impact factor 7.17. It is also UGC Approved-Journal No. 43602.</p> <ul style="list-style-type: none"> • Students are motivated and guided to participate in outside competitions for better exposure and honing of skills. Student competitions are regularly organized to enable them showcase their talent and skills. <p>JIMS Kalkaji proudly congratulates Aman Gaur, Student, PGDM (IB) 2021-23, for securing Second Position in Xenia, an annual cultural festival of Indian School of Business and Finance, New Delhi. More than 50 colleges such as IIMs, Amity, Christ University Bangalore, etc. participated in the event of writing out a poem on the theme given.</p> <p>Inter Campus Debate Competition on 10th February, 2022-Rajshree and Divyanshu Gussain, PGDM 2021-23 students won first prize.</p> <p>HR Club of JIMS Kalkaji organized an "Extempore Competition" on Wednesday,</p>
--	---

		<p>13th April, 2022</p> <p>JIMS KALKAJI organised Case Study Competition on 5th April 2022</p> <p>Cultural Club of JIMS, Kalkaji organised "DHANAK: Cultural Fiesta", a refreshing event for students on 2nd April, 2022 in the auditorium of the college. It had two events FUNTAKSHARI and DUMB CHARADES.</p> <p>Business Analytics Club of JIMS, Kalkaji organized a Presentation Competition, "PRASTUTI 2022" on 29th March, 2022</p> <p>JIMS, Kalkaji organised an Inter Class Debate Competition on 5th March, 2022</p> <p>Following Extension activities were conducted during Jan-Aug, 2022</p> <p>NSS-Eco club of JIMS Kalkaji in collaboration with Kind Beings NGO conducted a Cleanliness Drive to observe "Earth Day" on 24 April 2022 in Giri Nagar, Kalkaji Area</p> <p>NSS, JIMS Kalkaji in collaboration with Kind Beings NGO conducted an Animal Feeding Drive on 6th March 2022 in Govind Puri Area</p> <p>The NSS Club, JIMS Kalkaji conducted a Book Donation Drive on 25th Dec 2021 in collaboration with Navjyoti Aatmanirbhar Kaushal Sansthan (NAKS) to celebrate Good Governance Day</p> <p>NSS & Eco Club of JIMS Kalkaji in collaboration with NAKS (Navjyoti Aatmanirbhar Kaushal Sansthan) organized a Plantation Drive on 20.12.2021 at Pragati Maidan, New Delhi to celebrate International Human Solidarity Day.</p>
5	<u>GOVERNANCE, LEADERSHIP AND</u>	

	<p><u>MANAGEMENT</u></p> <p>Eskuares Quotient of PG students needs to be assessed at the beginning and end of the semester to understand learning efficiency and mental wealth of the students.</p> <p>Professional Mentoring.</p> <p>It was suggested that more impetus be given Mentoring of students by industry managers by augmenting the existing pool of mentors.</p>	<p>Class Coordinators/Mentors conducted aptitude/ logical reasoning etc. test and discussed with students.</p> <p>Good Industry mentors were identified who are taking regular External mentoring sessions for students.</p>
6	<p><u>INSTITUTIONAL VALUES AND BEST PRACTICES</u></p> <p>Education Drives, Awareness and Donation Drives to be conducted for underprivileged class.</p>	<p>Club Activities were regularly organized during Jan-Aug, 2022</p> <p>Business Analytics Club</p> <p>Business Analytics Club of JIMS, Kalkaji organized a Presentation Competition, "PRASTUTI 2022" on 29th March, 2022</p> <p>NSS club & Photography club-</p> <p>NSS club & Photography club of JIMS Kalkaji organized Reels Making Competition on the theme "Har Ghar Tiranga-Azadi ka Amrit Mahotsav" on 18 August 2022 to celebrate the 75th Independence Day.</p> <p>The NSS-Eco club of JIMS Kalkaji organized "Awareness pledge" on the theme "Eco friendly Holi" on 16 March 2022</p> <p>"No plastic is fantastic" The Photography club in collaboration of NSS Club of JIMS Kalkaji organized "Reels Making Competition" on the theme "Phasing out Single Use Plastics" on 10 March 2022</p> <p>HR Club-</p> <p>HR Club of JIMS Kalkaji organized an "Extempore Competition" on</p>

	<p>Competitions with special rounds for 12th class students should be conducted</p>	<p>Wednesday, 13th April, 2022</p> <p>Cultural Club-</p> <p>Cultural Club of JIMS, Kalkaji organized "DHANAK: Cultural Fiesta", a refreshing event for students on 2nd April, 2022</p> <p>Marketing Club-</p> <p>The Marketing Festival of JIMS, Kalkaji – MARKATHON 2022 was held on Saturday, 12th March, 2022</p> <p>Sports Club-</p> <p>The JIMS ANNUAL CHESS TOURNAMENT 2022 was organized by the Sports Club of JIMS Kalkaji, New Delhi on 2nd & 3rd March, 2022</p> <p>JIMS Kalkaji and SSCBS, University of Delhi organized its Annual National Debate Competition on the topic: 'Cryptocurrency: Silver Bullet or a Recipe for Disaster?' on February 25, 2022. Many reputed colleges and university of Delhi and NCR participated in the event such as IIT, Jamia Milia Islamia, Hansraj, Daulatram, Amity, VIPS, Jaypee, IMS, GLBIMR, etc. among many others.</p>
7	<p><u>INFRASTRUCTURE AND LEARNING SYSTEMS</u></p> <p>d) Faculties to create e-content e) e- contents and e-journals to be more focused subject and area wise. f) initiatives to be taken for slow and advanced learners</p>	<p>Faculty members involve students in effective usage of learning system for research papers, projects and competitions.</p> <p>Library has provided access to e-journals repository like J-Gate to faculty & students.</p>
8	<p><u>STUDENT QUALITY AND PERFORMANCE</u></p> <p>g) Student quality to be improved through rigorous PDP sessions, Aptitude sessions and mock tests.</p>	<p>PDP, Aptitude sessions and mock tests are conducted regularly to give feedback to students for their</p>

	<p>h) Students to be motivated to participate and win competitions at State, National and International level.</p>	<p>improvement.</p> <p>Cultural, Co-curricular and Curricular events of State, National and International level are promoted to students for more participation & winners.</p> <p>JIMS Kalkaji proudly congratulates Aman Gaur, Student, PGDM (IB) 2021-23, for securing Second Position in Xenia, an annual cultural festival of Indian School of Business and Finance, New Delhi. More than 50 colleges such as IIMs, Amity, Christ University Bangalore, etc. participated in the event of writing out a poem on the theme given.</p>
<p>9</p>	<p><u>ALUMNI PERFORMANCE AND CONNECT</u></p> <ul style="list-style-type: none"> Star Alumni to be identified and promoted on all social media handles Alumni to be involved in all Institute's events and activities 	<p>Alumni Club identified Star Alumni for every month from all Alumni batches-</p> <p>"Star Alumni of the Month"-</p> <p>Ms. Deepali Bisht, Sr. Content Reviewer, Amazon as "Star Alumni of the Month" for August 2022.</p> <p>Ms. Neha Wadhawan, alumna of PGDM 2014-16 batch and Ms. Ritika Bhutoria, alumna of PGDM 2015-17 batch as "Star Alumni of the Month" for June & July 2022 respectively.</p> <p>Mr. Nikhil Mehta, Financial Analyst, The Boston Consulting Group as "Star Alumni of the Month" for April 2022.</p> <p>Ms. Divya Suri, HR Executive, CRG Solutions as "Star Alumni of the Month" for March 2022.</p> <p>Mr. Akshay Kumar Singh, Associate Director and a Key Stakeholder, Bikayi as "Star Alumni of the Month" for February 2022.</p> <p>Alumni are involved in-</p> <ol style="list-style-type: none"> Placement Sessions

		<p>2. Mock GD/PI</p> <p>3. Mentoring Sessions</p> <p>4. Guest Lecture</p> <p>Guest Lecture on "Inventory Management", on 30th March, 2022 by Mr. Adarsh Raj, Alumnus and Assistant Manager DHL Supply chain India Pvt. Ltd.</p> <p>Alumni Club of JIMS, Kalkaji conducted a guest lecture on the topic "Retail Management" on 18th February, 2022. The guest speaker for the event was Ms. Versha Goel, Senior Sales Officer, Nestle</p> <p>A Guest Lecture was organized for students of PGDM HR Specialization, batch 2020-2022 on the topic: 'Recruitment Trends for Future Workplaces' on January 19, 2022 in the online mode. Ms. Ritika Bhutoria, Team Lead, Recruitment, Paytm addressed the students</p> <p>PGDM Department of JIMS Kalkaji organized a Guest Lecture for its HR Specialization students on January 14, 2022 by Ms. Juhi Tripathi, Global HR Direct-Consultant, Ericsson on the topic: 'An insight into on boarding processes'.</p> <p>A Guest Lecture was organized for students of PGDM HR Specialization, batch 2020-2022 on the topic: 'Neurosciences in Talent Acquisition' on December 23, 2021 in the online mode. Ms. Divya Singh, renowned Soft Skills Trainer, Image Consultant, Founder, Skilldify Studio addressed the students.</p>
10	<p><u>CONTINUOUS IMPROVEMENT</u></p> <ul style="list-style-type: none"> • For continuous improvement, adherence to academic calendar to be ensured. • Value added certifications, personal growth, 	<p>Academic Calendar is followed properly and all activities are performed in time</p> <p>Value added certifications like</p>

	<p>analytics etc. to be given utmost importance.</p> <ul style="list-style-type: none"> The process to be refined in all the functional areas so that quality improvement can be seen. 	<p>MOOC Courses, PDP sessions, Personal Growth, R Studio, Power BI, Finance Lab Python and Advanced Excel labs are conducted on regular basis.</p> <p>Quality improvement is continuously monitored and corrective actions are taken as per feedbacks received.</p>
--	---	---

New Points

Sl. No.	Item	Planned Actions
1	<p><u>CURRICULAR ASPECTS</u></p> <p>a) Every student to complete minimum one MOOC Course per trimester. MOOC courses to be undertaken by all UG and PG students. Also a deadline needs to be made to complete these MOOC courses.</p> <p>b) Faculty to be oriented on NEP 2020 in context of higher education.</p> <p>c) Classroom teaching to be blended with sports/ culture/ NGO / art & culture/ industry visit/ projects/ clubs participation which should be given credit weightage.</p>	<p>a) Class coordinators/ subject experts to monitor and submit status in MQAR.</p> <p>b) Faculty to discuss entire document of NEP 2020 for its better understanding and clarity. Workshop on NEP 2020 to be conducted in Oct 2022</p> <p>c) Practical and Activity based learning to be given emphasis. All activities conducted to be mentioned in MQAR</p>
2	<p><u>TEACHING, LEARNING AND EVALUATION</u></p> <p>a) Faculties to create e-content</p> <p>b) Faculty to convert courses into e-content/ online courses</p>	<p>a) Guidelines to be prepared for developing e - content/MOOC courses. HOD PGDM to prepare guidelines by 25th Sep 2022</p> <p>b) Faculty to grouped together to create a MOOC course in their specialization area. Director to form groups, finalise the subjects and ensure MOOC courses are developed by 15th Dec 2022.</p>
3	<p><u>RESEARCH, INNOVATION AND CREATIVITY</u></p> <p>a) Faculties to get their papers published in Scopus, ABDC and WoS journals. Industry Oriented projects to be undertaken.</p>	<p>a) Status of paper publications</p>

	<ul style="list-style-type: none"> b) Faculty to write joint research projects with good Academicians in statistical/econometrics domains. c) Collaboration with NGO and funding of research projects from ICSSR/AICTE/UGC to be given emphasis. d) Focus on Research Projects/ Consultancy from External agencies. 	<p>for 2022 and future plans upto Apr 2023 to be indicated by Director by 30 Sep 2022 after consultation with faculty</p> <ul style="list-style-type: none"> b) Details on progress made in this regard to be given in MQAR c) Director to identify faculty groups for undertaking projects and allocate topics to them. Proposals to be submitted by 31st Oct 2022 d) Efforts to be made to obtain projects/consultancy assignments from Govt/Private organizations .Progress report to be submitted by 31st Oct 2022
4	<p><u>STUDENT SUPPORT AND PROGRESSION</u></p> <ul style="list-style-type: none"> a) Quality research papers to be published by students.Encourage students to undertake problem oriented research and write joint research papers with faculty. b) Students to be taught problem-solving skills as per industry requirements. They need to aware of new technologies & trends. New course like Circular Economy can be introduced having focus on sustainable development-reduce, reuse & recycle. c) IT orientation of teaching & learning to be motivated among students so that they are well versed with industry job requirements & challenges. Classroom teaching to be blended with practical tutorials/ projects to extend learning & teaching 24x7. d) Students to pursue self-learning and develop entrepreneurial instincts. e) Crash courses on reskilling and upskilling can be introduced for students. 	<ul style="list-style-type: none"> a) Faculty and students to be nominated by Director and dates indicated for publishing of joint papers b) Circular Economy module to be introduced in curriculum for academic year 2023-24.Syllabus to be finalized by 04 Nov 2022 c) Director to discuss with HODs and ensure. d) Entrepreneurial skills of student to be encouraged. E-Cell to extend incubate facilities to such students. Dr. Sanjeela Mathur to ensure. e) Director to discuss with HODs and recommend suitable courses
5	<p><u>GOVERNANCE, LEADERSHIP AND</u></p>	

	<p><u>MANAGEMENT</u></p> <p>a) Eskuares Quotient of PG students needs to be assessed at the beginning and end of the semester to understand learning efficiency and mental wealth of the students.</p> <p>b) It was suggested that more impetus be given to Mentoring of students by industry managers by augmenting the existing pool of mentors. Mentoring of faculty and students to be organized by Governing body members.</p>	<p>a) Eskuares Quotient session to be organized. Director to contact Mr. Ashwani Agarwal and organize in Oct 2022</p> <p>b) Director to initiate action for strengthening the pool of existing Industry mentors. Details of mentoring conducted each month to be reflected in the MQAR.</p>
6	<p><u>INSTITUTIONAL VALUES AND BEST PRACTICES</u></p> <p>a) Education Drives, Awareness and Donation Drives to be conducted for underprivileged class.</p> <p>b) JIMS to be developed as a Centre for MSMEs where our faculty/ students can address their issues, funding problems, needs, presentation / plan preparation etc.</p>	<p>a) Director to instruct Club Coordinators on specific activities during Sep-Dec 2022 period. Progress to be submitted in the MQAR.</p> <p>b) Director to discuss issue with selected stakeholders and put up recommendations.</p>
7	<p><u>INFRASTRUCTURE AND LEARNING SYSTEMS</u></p> <p>Faculties to create e-content. Also e-journals to be more focused, subject and area wise.</p>	Refer Srl 2 above
8	<p><u>STUDENT QUALITY AND PERFORMANCE</u></p> <p>a) Students personality to be improved through rigorous PDP sessions, Aptitude sessions and mock tests.</p> <p>b) Students to be trained as per corporate requirements with special focus in areas of logistics, sales etc.</p>	<p>a) PDP sessions, Personal Growth, Case study/ case lets to be taken up as a part of Personality Development Programme</p> <p>b) Director to discuss with HODs and Mgr (Corporate Relations) and plan accordingly</p>
9	<p><u>ALUMNI PERFORMANCE AND CONNECT</u></p> <p>a) Alumni to be involved in all Institute's events and activities</p> <p>b) They can be involved in for joint research projects / consultancy/ MDPs etc.</p>	Director to ensure
10	<p><u>CONTINUOUS IMPROVEMENT</u></p>	

	<ul style="list-style-type: none"> a) For continuous improvement, adherence to academic calendar to be ensured. b) Value added certifications, personal growth, analytics etc. to be boosted c) International collaborations & industry connect to be given importance 	<p>Director to instruct HODs to ensure. Benchmarks to be raised for students so that the learning experience improves through certification course, seminars, group discussion etc.</p>
--	---	---

Meeting ended with a vote of thanks to the Chair.


Dr. Anuj Verma
Director

