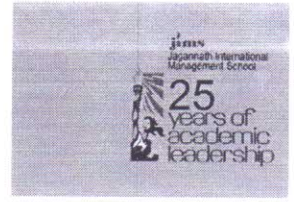




**Jagannath International Management School  
Kalkaji, New Delhi**



**Minutes of IQAC Meeting Held on 15<sup>th</sup> June 2020**

JIMS IQAC meeting was held online on 15<sup>th</sup> June, 2020. Hon'ble Chairman Dr. Amit Gupta presided over the meeting. The meeting was attended by the following:

<b>Sl. No.</b>	<b>JIMS KJ</b>	<b>External Members</b>
1	Dr Amit Gupta (Chairman)	Prof RK Mittal (VC Ch. Bansilal University, Bhiwani)
2	Dr Ashok Sharma (Director)	Mr Ashwani Agarwal (Rep Local Society)
3	Dr S K Breja (Coordinator)	Mr Deepak Mehra (T&D), Videocon Industries
4	Dr Rashmi Bhatia (HoD-BBA/BCom)	Mr Shwayatank Ajay Modern Trade North & Head ECOMM PAN India, Beverly Hills Polo Club
5	Dr Seema Agarwal	
6	Dr Komal Khatter	
7	Ms Palak Gupta	
8	Ms Pallavi Ahuja	
9	Dr Amruta Jajoo	
10	Ms Navsheen Zutshi (PGDM Student)	
11	Ms. Divya Nishtala (BBA Student)	
12	Mr. Harsh Sharma (B.Com(H) Student)	

Chairman introduced Dr Ashok Sharma, new director, to the members. Dr Ashok Sharma welcomed all members to the meeting and expressed thanks for taking out time from their busy schedule. Prof R.K. Mittal and other external members congratulated Dr Ashok Sharma for taking over as director JIMS KJ and wished him good luck.

To begin with, Dr Ashok Sharma reviewed the minutes of the meeting held on 7<sup>th</sup> October 2019.

**A. Action taken on the 'New Points' during the last meeting:**

Sl. No.	Item	Action/Info
1	<p><b><u>Value Added Courses</u></b></p> <p>It was suggested that a course in Business Analytics be started for BBA and B.Com (H) students</p>	<p>Following value added courses introduced:</p> <p><b>UG students-</b> Foreign Language in French, German, Digital Marketing, Data Analytics using R.</p> <p><b>PG students-</b> Advanced Excel Course, Personal growth Lab, Finance Lab, Communication Lab, Advanced SPSS, and PDP activities.</p>
2	<p><b><u>Membership of Clubs</u></b></p> <p>Prof. R.K. Mittal suggested that first-year students should be encouraged to join a Club of their interest such as Photography, Music, Dramatics, Fine Arts et c. In fact membership of at least one club should be made compulsory as a part of Students' Skills Development Programme (SDP)</p>	<p>Following clubs are functioning:</p> <p>UG- Nine clubs which were operational: Dance, Singing, Dramatics, Placements, Debate, Creative Arts etc</p> <p>PG- NSS Club, Eco Club and Rrotract Club, Marketing Club Finance club etc.</p>
3	<p><b><u>Vision Statement</u></b></p> <p>Members suggested that Vision statement of institute be reviewed keeping in mind statements of prominent B-Schools</p>	<p>The review process is on for making changes in vision statement.</p>
4	<p><b><u>Executive Development</u></b></p> <p>It was suggested that institute should offer short term certificate courses for Executives in areas of Robotics, AI, Data Analytics etc as this would help in enhancement of institute's image and brand.</p>	<p>Executive Development courses are being introduced in the area of:</p> <ul style="list-style-type: none"> <li>● Digital Transformation,</li> <li>● Business Analytics,</li> <li>● CRM</li> </ul> <p>The courses will be held in <b>association with FICCI.</b></p>

		Already an event- Innovation Summit- was organized at Hotel Taj wherein JIMS KJ was the Academic Partner. Two proposals, one on Mindfulness and second on design thinking received from FICCI and more are being pursued.
5	<p><b><u>Training and Consultancy</u></b></p> <p>a) All members opined that the institute needed to place more focus on the conduct of Training and Consultancy for industry managers. Mr. Deepak Mehra, Videocon, suggested preparation of industry-specific training modules based on studies of their products and services.</p> <p>b) In order to promote JIMS in area of Consultancy it was suggested that as a first step faculty profiles should be developed highlighting areas of expertise.</p>	<p>a) The industry-specific training modules development is in progress.</p> <p>b) Consultancy brochure has been prepared and we are planning to send it to the industry through our Placement Coordinator.</p>
6	<p><b><u>Faculty Workload</u></b></p> <p>Members suggested that faculty engaged in Research Projects and Consultancy Work should be given reduced teaching load. DG informed that such practice existed and was being implemented in the institute.</p>	For information.
7	<p><b><u>Certificate/Diploma Courses</u></b></p> <p>It was suggested that Certificate Courses of 3 to 6 month duration as well as two year Diploma courses should be conducted by JIMS in partnership with top companies such as IBM, Microsoft etc. These could be in areas of IT and Management</p>	Director informed that we are exploring the opportunity with E&Y, NSE Academy.
8	<p><b><u>Development of E-Content</u></b></p> <p>Faculty members should be encouraged to develop e-content relating to Curriculum-linked courses. These could take form of short interactive Videos.</p>	Director informed that Digital Artifacts have been prepared and uploaded on various digital platforms. Faculty

		videos and presentations are available for review. The list is there in AQAR
9	<p><b><u>Quality Research</u></b></p> <p>In order to enhance the quality of research it was suggested that faculty should seek guidance of senior researchers in the institute or engage in joint research with faculty of DU/IPU affiliated colleges.</p>	<p>The quality of research has been improving gradually, The number of papers published in the scopus indexed journals are increasing gradually. The faculties are also presenting papers in international conferences.</p> <p>The 8 M in house journal has been approved by UGC-CARE and is added in their list.</p> <p>The active research committee monitors progress to enhance quality.</p>
10	<p><b><u>Student Research</u></b></p> <p>Members suggested that students should be encouraged to engage in research whilst working on Summer Internship Projects. This will help them to expand their knowledge base and also develop diverse perspectives on the project topic.</p>	<p>Students are being encouraged and a few research papers have been published.</p>

#### B. New Points

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1.	<p><b><u>Reconstitution of IQAC</u></b></p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><b><u>Internal Members</u></b></p> <p>1. Dr. Ashok Sharma</p> <p>2. Dr. S. K. Breja-Coordinator</p> <p>3. Dr. Rashmi Bhatia</p> <p>4. Dr. Seema Agarwal</p> <p>5. Dr. Komal Khatter</p> <p>6. Ms. Palak Gupta</p> <p>7. Ms. Pallavi</p> </td> <td style="vertical-align: top;"> <p><b><u>External Members</u></b></p> <p>1. Prof. R.K. Mittal, Vice Chancellor, Ch. Bansilal Univ, Bhiwani</p> <p>2. Mr. Deepak Mehra, Head (T &amp; D), Videocon Industries</p> <p>3. Mr. Shwayantank Ajay, Head Key Accounts Pan India, Spunk, Future Group</p> <p>4. Mr. Ashwini Agarwal-Rep Local Society</p> </td> </tr> </table>	<p><b><u>Internal Members</u></b></p> <p>1. Dr. Ashok Sharma</p> <p>2. Dr. S. K. Breja-Coordinator</p> <p>3. Dr. Rashmi Bhatia</p> <p>4. Dr. Seema Agarwal</p> <p>5. Dr. Komal Khatter</p> <p>6. Ms. Palak Gupta</p> <p>7. Ms. Pallavi</p>	<p><b><u>External Members</u></b></p> <p>1. Prof. R.K. Mittal, Vice Chancellor, Ch. Bansilal Univ, Bhiwani</p> <p>2. Mr. Deepak Mehra, Head (T &amp; D), Videocon Industries</p> <p>3. Mr. Shwayantank Ajay, Head Key Accounts Pan India, Spunk, Future Group</p> <p>4. Mr. Ashwini Agarwal-Rep Local Society</p>	For information
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